



WPA Form 8A – Request for Certificate of Compliance

Massachusetts Wetlands Protection Act (M.G.L. c. 131, §40) and
Eastham Wetlands Protection Bylaw (Ch. 155 of the Code of Eastham)

Provided by DEP

A. Project Information

Important:

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Upon completion of the work authorized in an Order of Conditions, the property owner must request a Certificate of Compliance from the issuing authority stating that the work or portion of the work has been satisfactorily completed.

1. This request is being made by:

Name _____

Mailing Address _____

City/Town _____ State _____ Zip Code _____

Phone Number _____

2. This request is in reference to work regulated by a final Order of Conditions issued to:

Applicant _____

Dated _____ DEP File Number _____

3. The project site is located at:

Street Address _____ Eastham
City/Town

Assessors Map/Plat Number _____ Parcel/Lot Number _____

4. The final Order of Conditions was recorded at the Registry of Deeds for:

Property Owner (if different) _____

Barnstable
County Book Page

Certificate (if registered land) _____

5. This request is for certification that (check one):

- the work regulated by the above-referenced Order of Conditions has been satisfactorily completed.
- the following portions of the work regulated by the above-referenced Order of Conditions have been satisfactorily completed (use additional paper if necessary).

- the above-referenced Order of Conditions has lapsed and is therefore no longer valid, and the work regulated by it was never started.



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A. Project Information (cont.)

6. Did the Order of Conditions for this project, or the portion of the project subject to this request, contain an approval of any plans stamped by a registered professional engineer, architect, landscape architect, or land surveyor?

Yes If yes, attach a written statement by such a professional certifying substantial compliance with the plans and describing what deviation, if any, exists from the plans approved in the Order.

No

B. Submittal Requirements

Requests for Certificates of Compliance should be directed to the issuing authority that issued the final Order of Conditions (OOC). If the project received an OOC from the Conservation Commission, submit this request to that Commission. If, pursuant to the Massachusetts Wetlands Protection Act M.G.L. c. 131, §40, the project was issued a Superseding Order of Conditions or was the subject of an Adjudicatory Hearing Final Decision, submit this request to the appropriate DEP Regional Office (see <http://www.mass.gov/dep/about/region/findyour.htm>).



Certificate of Compliance Filing Checklist

INFORMATION	
When:	Due on regular filing deadline – See filing dates and deadlines
Where:	Town of Eastham Conservation Office 2500 State Highway, Eastham, MA 02642
Form:	Conservation Website or Conservation Office
Contact:	Conservation Office
Contact Phone:	508-240-5900
Contact E-mail:	conservation@eastham-ma.gov

CHECKLIST	NOTES
<input type="checkbox"/> 1 copy of COC form filled in completely.	
<input type="checkbox"/> 1 copy of a letter from original project applicant/engineer stating the project is in compliance.	
<input type="checkbox"/> 1 copy of as-built plans if applicable.	
<input type="checkbox"/> Owner's signature or written permission.	
<input type="checkbox"/> Apply and upload necessary information through OpenGov and drop off completed COC form to the Conservation Office.	
<input type="checkbox"/> Street & house # clearly visible at property location.	
<input type="checkbox"/> Pay by Credit Card through OpenGov or with a Check payable to Town of Eastham: \$50.00.	

- Order of Conditions recording information can be found on the Barnstable Registry of Deeds website.
- Most all information to fill in the Cert. of Compliance form can be found on the original Order of Conditions Permit.
- Before filing for a Certificate of Compliance, review to ensure all conditions in the Order of Conditions and approved plans have been met, such as site stabilization, and mitigation plantings.
- The Conservation Commission will likely conduct a site visit in the morning during their regular meeting days.
- The Conservation Commission may require additional information from the applicant as they deem necessary to ensure the project has been completed and conditions are met.
- Any Certificate of Compliance requests that are missing these basic submittal requirements shall not be placed on the hearing agenda for which they are intended until they are the requirements are complete.