

Farmer's Markets

Town of Eastham Health Department Policy

Requirements:

A. Market Manager

- a. The Farmers Market must designate a Market Manager (this person will be the Town's point of contact for all business conducted), or responsible person, who will be responsible for the following:
 - i. Gathering of all vendor applications and submitting to the Health Department as part of the application process.
 - ii. Overall market management
 - iii. Contacting the Health Department to review if there are changes/additions/new products proposed
 - iv. Developing a proposed plan of the market, including the location of all vendors on the site, the location of hand wash stations, parking, and emergency access.
 - v. Oversight of the market setup and procedures
- b. The market manager must have a current Servsafe Certificate and Allergy Awareness Certificate.

B. Vender Information

- a. Each vendor who proposes to sell a food items is to complete a vender application.
- b. The following food items are allowable with no further review by the Health Department, per 105 CMR 590.010, section D:
 - i. Whole, uncut fresh fruits and vegetables
 - ii. Unprocessed honey, or raw honey as defined by the National Honey Board
 - iii. Pure maple products
 - iv. Farm fresh eggs (stored and maintained at 45°F or less)
- c. Should a vendor propose the sale of other food items other than listed above, the following will be required:
 - i. Vendors must operate from a licensed base of operation; copy of Food Establishment License issued from town licensed in is required.
 - ii. Vendors must be Servsafe Certified, copy of certificate is required
 - iii. Vendors must be Allergy Awareness Certified, copy of certificate is required

C. Meeting with Town Department Heads

- a. If any person, or group, is interested in starting a Farmers Market at any location in the Town of Eastham, (regardless if food is sold or served) a meeting is to be scheduled with the department heads of the Health, Building, Planning, Fire, and Police Departments. At this meeting, the interested party will provide a proposed plan and discuss what is being proposed.

D. Site Requirements

- a. Site layout of the proposed location, layout must show the following:
 - i. Vendor locations
 - ii. Hand washing facilities

- iii. Restroom facilities
 - b. Dust Control plan
 - c. Parking Plan
 - d. Waste Management Plan
- E. Registration
 - a. Farmer's market manager must register with the Board of Health by filing a completed permit application with the Health Department. Complete application packet is to be submitted to the Health Department no less than 30 days prior to the opening date of the market.
- F. Annual Review by the Health Department and/or Board of Health
 - a. Applications are to be submitted no less than 30 days prior to the opening date of the market. Applications and review of the applications is required for every year that the market will be in operation.
 - b. Permits will be valid until December 31st of the calendar year that the permit was issued.
- G. Market Procedures
 - a. All products are to be stored no less than 6" off the ground. The vendor is responsible for providing the appropriate shelving or storage units to achieve this at their vendor space.
 - b. Farm fresh eggs are to be stored and maintained at 45°F or less.
 - c. The sale of live animals is not permitted.
 - d. The sale of any smoking blend, nicotine delivery device, or any smoking product is prohibited.
 - e. Raw (unpasteurized) milk or milk products, or milk by-products, is not permitted.
 - f. No food preparation will be permitted on site.
 - g. No seafood sales will be permitted without additional Health Department review.
 - h. If ice is used as a method of temperature control, ice source must from an approved vendor.
- H. Fees
 - a. To be set by the Eastham Select Board.