

**TOWN OF EASTHAM
ANNUAL TOWN MEETING & ANNUAL ELECTION
WARRANT**

WITH FINANCE COMMITTEE REPORT AND RECOMMENDATIONS

TOWN MEETING
Saturday, May 6, 2023, 10:00 A.M.
Nauset Regional High School Athletic Field
100 Cable Road, Eastham, MA

Annual Town Election
May 16, 2023
Polls Open 8:00 A.M. – 8:00 P.M.
Eastham Town Hall
2500 State Highway, Eastham, MA

Pre-Town Meeting
(In Person and Remote Participation Options)
Discussion of Articles

Monday, April 24, 2023
5:30 P.M. - 7:30 P.M.

Eastham Town Hall
Earle Mountain Meeting Room
2500 State Highway, Eastham, MA

Zoom Participation:

<https://us02web.zoom.us/j/83251832969?pwd=bTBNWDZJYXRhQThQSE5jUGICSTR3UT09>

Meeting ID: 832 5183 2969

Passcode: 112963

Please bring this warrant to Town Meeting

It is also available on the Town's website at www.eastham-ma.gov

TOWN OF EASTHAM
ANNUAL TOWN MEETING WARRANT

Commonwealth of Massachusetts

County of Barnstable

TO: The Constables of the Town of Eastham in the County of Barnstable

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Elections and Town affairs, to meet at the Nauset Regional High School Athletic Field, Saturday, the 6th of May, Two thousand twenty-three, at 10 o'clock in the morning, then and there to act on the following articles in this warrant and to meet in the Eastham Town Hall at 8:00 a.m. Tuesday, the sixteenth day of May next, then and there to elect the following Town Officers:

Moderator	One three-year term (Vote for one)
Select Board	Two three-year terms (Vote for two)
Town Clerk	One three-year term (Vote for one)
Elementary School Committee	Two three-year terms (Vote for two)
Library Trustee	Two three-year terms (Vote for two)
Eastham Housing Authority	One five-year term (Vote for one)

and to act on the following questions:

1. Shall the Town of Eastham be allowed to exempt from the provisions of proposition two-and-one-half, so called, the amounts required to pay for the bonds issued to pay costs of dredging Rock Harbor, including the payment of all costs incidental and related thereto.
2. Shall the Town of Eastham be allowed to exempt from the provisions of proposition two-and-one-half, so called, the amounts required to pay for the bonds issued to pay costs of planning, designing, engineering and permitting of a Town wastewater system, including the payment of all costs incidental and related thereto.
3. Shall the Town of Eastham be allowed to assess an additional (\$710,000) seven hundred ten thousand dollars in real estate and personal property taxes of which (\$550,000) five hundred and fifty thousand dollars is allocated to fully fund the cost of collective bargaining agreements and non-union wage adjustments with Town employees, and (\$160,000) one hundred and sixty thousand dollars to fully fund the educational expense budget.

REPORT OF THE SELECT BOARD

In the past few years, the Town of Eastham has significantly improved its financial performance while developing and implementing a number of projects and programs identified in our Strategic Plan. We are in a strong financial position and we stand out when compared to the financial issues associated with some of the surrounding towns. Our programs and processes are recognized as exemplary and we continue to get inquiries from other towns as to how we have accomplished this. We feel that this is a result of the spending philosophy and policies we have developed. Understanding and approval of this year's warrant items is important in the context of the above. Here is a summary of the most important:

- Article 2A- operating budget. Increase in line 16 Community Development salary, is due to a \$40,000 position to provide administrative support for the CPA and is shown as an increase but is supported by corresponding revenue from CPA funds. The increase in public works salary line is for ½ of an additional position Facilities Maintenance Coordinator (½ in town budget and ½ paid for from rental income from housing properties). The increase in unallocated expenditures is due to costs we can't control, such as pension and health insurance costs for employees, and higher fuel costs. The debt service line reflects the first payments of the Nauset High School Renovation debt. In terms of debt, water debt will start to decrease after 2026, which will help stabilize rising debt due to other projects.
- Article 2B-water enterprise fund. This is the budget for water operations. It is self-sustaining through water revenues. The system currently has 2029 connections, with 200 properties pending connection.
- Article 3C-Rock Harbor Dredge- this is a project that is completed every 10 years, last time in 2014. We dredge Rock Harbor in collaboration with the Town of Orleans. This is a debt excluded project, with a corresponding ballot question (#1)
- Article 3D wastewater design & engineering. The current article will fund design, engineering and permitting of a treatment and collections system for the Salt Pond Watershed system, the PRB extension, continued pond remediation, and stormwater upgrades to Salt Pond, Minister's/Schoolhouse Pond, and Hemenway & Collins Landing (s). The treatment and collection system is necessary to meet the nitrogen reduction goals (reduce nitrogen from septic systems from traveling into our waterbodies). We can't do it without reducing the source of the pollution. This is a legal imperative due to the 2014 lawsuit by the Conservation Law Foundation, and to avoid the new DEP regulations to update all title 5 systems in nitrogen sensitive areas in five years. This will give us a 20 year window to solve the problem in a way that best fits our community. If funded, we will complete these activities and have a watershed permit (permission from the state to implement our plan, our way). Note: although we need to borrow the 6.95 million and it is excluded debt, the Town will pay the debt service (5 years) from the short-term rental revenue that comes to us annually. **This article should not add to the tax rate.** This article has a corresponding ballot question (#2)
- Article 4C- asks the town to approve a new stabilization fund for wastewater with a transfer of \$750,000 of this year's short-term rental funds, assisting us to pay for future wastewater expenses.

- Article 7 A-H, reflects the work of the Zoning Task Force, over the past two years. This reflects the town's concern and efforts to shape the size and mass of new homes and additions to maintain the rural look and feel of Eastham. Articles 7D & E help us to encourage density in areas where it makes sense, and Articles 7B & F provide guidelines for leaving buffer vegetation to provide green space and privacy, and 7C puts in place setbacks for pools and pickle ball courts, to place a buffer for minimizing sound for neighbors.
- CPA articles- highlight the mission of the CPA Act to distribute funds for open space, housing, active recreation and historic projects. All are represented in articles 8 A-H. Article 8H is a complete restoration of the exterior and cupola of Town Hall.

The proposed FY 2024 operating budget also includes two overrides.

- Article 2A requests a \$160,000 override to fund the FY24 school budget. The large increase in educational costs reflects inflationary costs, an increase in special needs outplacement, combined with more students choosing Cape Cod Tech and more students going to out of district charter schools. This amount has a corresponding ballot question (#3).
- Article 2C requests a \$550,000 Proposition 2 ½ Override. This is to approve and fund collective bargaining agreements. The override requested will cover the costs of the employee contracts (portion that exceeds the 2.5 %) over the next three years. The Town has 178 full-time employees, with additional part-time and seasonal employees. We should not need another general override for four years. This article has a corresponding ballot question (#3). Fundamentally, wage and cost pressures continue to increase at a rate higher than what Massachusetts General Law allows our property tax levy to increase, necessitating a need for periodic adjustments. Town staff works hard to balance these cost pressures with available revenues and budget reductions where practical to present balanced, yet responsible budgets. However, due to inflation and the competition for personnel it is necessary to improve our salary structures to attract the best candidates.

Including the effect of the override, we expect the median property taxpayer will see a 10% increase in property taxes (\$461). Eastham will still maintain its comparably low tax burden and remain among the lowest tax burden on the lower cape and approximately at the bottom of 1/3 of all Massachusetts town's tax burden, with the median property taxpayer paying \$4,990. Because of our financial condition, practices, and flexibility, we are on the verge of achieving a AAA bond rating which will result in lower bond costs and save money in the long term. As such, we have been able to effectively utilize this revenue stream to maintain this low tax level but accomplish many of our goals relative to our Strategic Plan. We feel that it is critical to continue with this spending philosophy if we are to ensure that Eastham is the premiere place to live and work on Cape Cod.

Respectfully Submitted,

Jamie M. Demetri, Chair
Arthur A. Autorino, Vice Chair
Aimée J. Eckman, Clerk

Gerald E. Cerasale
Suzanne Bryan

REPORT OF THE FINANCE COMMITTEE

The primary focus of the Eastham Finance Committee (FinCom) is to comment and give recommendations on articles and questions presented in the Town Meeting warrant, the document issued by the Select Board to call a Town Meeting. As required under the Town Charter, FinCom also reviews the annual budget and then advises the Select Board.

The committee considers each warrant question and article carefully, receiving input from appropriate committees, consultants, departments, and interested parties before discussing each issue and reaching its conclusions. As always, we encourage the public to attend our meetings. Dates are posted on the Town's website (<https://www.eastham-ma.gov/>) and in the Town Clerk's office.

Article 2A in this year's warrant is the Town's annual Operating Budget for Fiscal Year 2024 (FY24). The Select Board and Town Administration propose to fund this budget in part with a \$710,000 Proposition 2½ general override which will be on the ballot at the **Town Election, May 16th**. The override has been anticipated as part of our multi-year financial plan and is needed to pay for the cost of recently settled three-year collective-bargaining agreements; this represents \$550,000 of the override, and increased education costs, the other \$160,000. The override by itself will increase the tax levy by 2%.

Overall, the proposed budget, including the override, would increase real estate taxes so that the tax burden for a median valued home (\$660,000) would be approximately \$4,990. Although the overall tax burden for the median valued home is estimated to increase 10.18% (about half of which is attributable to school and water project debt service), this still maintains Eastham taxpayers' position as the lowest tax burden among the Lower Cape communities and in the bottom third in Massachusetts. Given the majority of the Budget is paid by the taxpayers, FinCom strongly supports the Select Board's goal of "continuing to work to develop positive and collaborative relationships with neighboring towns to maximize resources (staff, time and money) and regional capacity to solve problems."

If the budget is approved at Town Meeting, and the citizens reject the override in the Election, the Select Board and Administration will need to reduce expenditures or find other revenue sources to fund the budget.

The Operating Budget seeks to accomplish at least three important objectives: (1) to keep pace with inflation and allow a continued level of services for both municipal and school operations; (2) to improve efficiency and guard against a degradation of service; and (3) to pay for increasing debt service related to the Nauset Regional High School's \$169.9 million renovation project, and future wastewater infrastructure needs, while at the same time wrapping up and paying for our town-wide water project.

To address these priorities, the budget provides for: increases in outsourced/vendor services, due to inflation; a position within our Public Works Department facilities division (50% funded by rental revenues, 50% funded by the tax levy) in order to accomplish a level of ongoing maintenance and minor construction work in-house; a part-time Community Preservation Administrator position, funded with CPA funds (not the tax levy) in order to support our Community Preservation Committee (CPC) and the CPA projects approved by Town Meeting; increases totaling \$14,000 across all Public Works Department divisions for overtime in order to

provide for extra work with our existing staff; and an additional investment (\$34,000) in our IT operations to meet new standards and security requirements and provide for a sustainable operation. The budget also preserves the availability to use unallocated money raised from taxes on short-term rentals and cannabis sales to address our current and future debt service needs related to potential wastewater investments.

Article 2C represents the cost to fully fund recently settled three-year collective bargaining agreements with the Town's employees whose costs are reflected in the budget presented in Article 2A. **FinCom unanimously (9-0) recommends approval of Articles 2A through 2C, as well as recommending passage of the override ballot question in the May Election.**

Articles 3A through 3D present the town's 5-Year Capital Plan (3A), the recommended Capital Budget for FY24 (3B), as well as two individually significant borrowing authorizations.

Article 3C calls for authorizing borrowing to pay for the Town's share of the dredging of Rock Harbor, which occurs approximately once every 10 years. This borrowing authorization is also on the Town Election ballot to approve as exempt-debt which will allow property taxes to be raised for payment of this project without impacting the operating budget. Once the debt service associated with this project is paid, the ability to raise these property taxes is removed.

Article 3D calls for authorizing borrowing to pay for the design, engineering and permitting of the Town's wastewater infrastructure, proposed in its targeted watershed management plan (TWMP), as well as approval of the plan. Having an approved TWMP and watershed permit is imperative in obtaining funding and/or subsidies from the state, the Cape & Island Water Protection Trust, and other grant programs that will ultimately reduce the cost to the Town to implement future wastewater infrastructure construction. This borrowing authorization is also on the Town Election ballot to approve as exempt debt, but, unlike the dredging project, we think most, if not all, of the debt service will not be needed to be added to our tax levy – the Town's plan is to utilize short-term rental and some cannabis revenues, which are currently unallocated, to the Operating Budget, to pay for these debt service costs.

FinCom unanimously (9-0) recommends approval of each Article 3A through 3D, as well as recommending passage of the debt exclusion questions in the May Election.

Articles 4A through 4C provide for "Other Budget Items" that are neither operating nor capital in nature. Largely, these articles provide funding for several Town reserve accounts the FinCom supports in order to maintain appropriate financial reserves, as well as funding for items of general government need or community support. Most significantly, Article 4C establishes a Wastewater Capital Stabilization Fund and allocates \$750,000 of Free Cash generated by the receipt of short-term rental revenues in fiscal year 2023 that was not previously allocated. The application of short-term rental revenues in future years, will be a key part of financing our wastewater infrastructure obligations with the goal of mitigating the property tax impact to our community. **FinCom unanimously (9-0) recommends approval of each Article 4A through 4C.**

FinCom also reviewed the proposed Zoning Changes, Article 7, and the proposals and budget of the Community Preservation Act committee, Article 8. With the exception of one dissenting vote on Article 7A, which deals with zoning definitions; and an abstention on Article 8H, which deals with Town Hall Preservation, **FinCom recommends approval of Articles 7 and 8** as these Articles support Eastham's Strategic Plan.

FinCom also considered a petitioned article, Article 9, which calls for plastic reduction by-law. While most members of FinCom considered the objective of the Article to be a positive step in reducing the impact of plastic take-out containers and single use utensils on the environment, the Article was not supported because members felt it was important that outreach be conducted with stakeholders in the community, e.g. businesses and vendors who would be impacted operationally and/or financially by the proposed by-law. The petitioner had not conducted such outreach. **FinCom does not recommend approval (2-6-1) of Article 9.**

Respectfully Submitted,

Mary Shaw, Chair
Peter Wade, Vice Chair
Raeann Palmer, Clerk

Russell French, III
Thomas W. Gardner
Joanna Buffington

Richard Knight
Roy Merolli
Thomas V. McNamara

TABLE OF CONTENTS

ARTICLE	<u>TITLE</u>	PAGE
1	AUTHORIZATION & SPENDING LIMITS FOR REVOLVING ACCOUNTS	11
2	OPERATING BUDGETS	
2A	GENERAL FUND OPERATING BUDGET	11
2B	WATER ENTERPRISE FUND OPERATING BUDGET	14
2C	APPROVE & FUND COLLECTIVE BARGAINING AGREEMENTS	14
3	CAPITAL BUDGET & CAPITAL IMPROVEMENT PLAN	
3A	5 YEAR CAPITAL PLAN	15
3B	CAPITAL BUDGET	22
3C	BOND AUTHORIZATION – ROCK HARBOR DREDGING	24
3D	BOND AUTHORIZATION – WASTEWATER PLANNING & DESIGN	25
4	OTHER FINANCIAL ITEMS	
4A	OTHER APPROPRIATIONS	27
4B	ESTABLISH & FUND A COMPENSATED ABSENCE RESERVE FUND	28
4C	ESTABLISH & FUND A WASTEWATER CAPITAL STABILIZATION FUND	28
4D	AUTHORIZATION OF LEASE TERMS	28
4E	FIVE YEAR CONTRACTS	29
5	TOWN BYLAWS & GENERAL ITEMS	
5A	LOCATION OF TOWN MEETING IF NRHS IS NOT AVAILABLE	30
5B	AUTHORIZE TOWN CLERK OFFICE TO BE CLOSED SATURDAYS	30
5C	CONSOLIDATE BOARD OF CEMETERY COMMISSIONERS & HISTORIC COMMISSION	31
	SPECIAL LEGISLATION	
6	PETITION THE GENERAL COURT FOR PERMANENT CONSERVATION RESTRICTION	31
7	ZONING BYLAWS	
7A	ZONING – DEFINITIONS	33
7B	ZONING – CLEAR CUTTING BYLAW	35
7C	ZONING – SETBACKS	36
7D	ZONING – RESIDENTIAL LOT INTENSITY	37
7E	ZONING – INCLUSIONARY ZONING	40
7F	ZONING – PERIMETER VEGETATION	41
7G	ZONING – SITE PLAN REVIEW STANDARDS	42
7H	ZONING – ZBA REVIEW STANDARDS	44
8	COMMUNITY PRESERVATION ARTICLES (CPA)	45
8A	CPA – RESERVATIONS OF FY 24 ESTIMATED ANNUAL REVENUES	46
8B	CPA – CAPE COD HOUSING INSTITUTE FUNDING SUPPORT (HOUSING)	46
8C	CPA – AFFORDABLE HOUSING TRUST FUND SUPPORT (HOUSING)	47
8D	CPA – HAC/ORLEANS HOUSING PROJECT	47

8E	CPA – HISTORIC PROPERTY SURVEY	47
8F	CPA – OPEN SPACE LAND PURCHASE	48
8G	CPA – WILEY PARK SHADE SHELTER	48
8H	CPA – TOWN HALL RENOVATION	48
	PETITION ARTICLES	
9	PETITION – PLASTIC REDUCTION	49
	APPENDIX A – PROCEDURES FOR TOWN MEETING	53
	APPENDIX B – WASTEWATER	54
	APPENDIX C – 2023 STRATEGIC PLAN UPDATE	56

ARTICLE 1 (AUTHORIZATION & SPENDING LIMITS FOR REVOLVING ACCOUNTS)

To see if the Town will vote to set the Fiscal Year 2024 spending limits for all revolving funds as follows, or take any action relative thereto:

Revolving Fund	Spending Limit
Recreation Bottles & Cans	25,000
Home Composting Bin/Recycling	2,000
Vehicular Fuel Sales	40,000
COA/Programs	12,500

By the Select Board

Summary:

This article is required annually to set spending limits on each revolving account. Revolving accounts are special revenue accounts where revenues, such as fees or donations, are deposited and then may be spent to fund related programs or services, with approval of the Town Accountant.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority Vote required)

ARTICLE 2A (GENERAL FUND OPERATING BUDGET)

To see if the Town will vote to act on the operating budget, including recommendation and reports of the Select Board, Finance Committee and other Town Officials, and to see if the Town will vote to raise and appropriate or transfer from receipts reserved and other available funds and accounts, the sum of \$38,265,322; or take any action relative thereto.

By the Select Board

Summary:

This article provides for annually recurring operating budgets of Town departments and operations, the elementary school and regional school district assessments, and for debt service payment of previously authorized bonds. Both the Select Board and Finance Committee have commented on the budgets in their reports to Town Meeting and have provided their recommendations. School costs and assessments came in \$160,000 higher than anticipated and that amount, along with the cost of funding the three-year collective bargaining agreements with employees (\$550,000) contained in Article 2C, are the subject of the Proposition 2 ½ Override question at the annual Town Election.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: (recommendation noted per subtotal of budget)

COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION (with regard to CPA funding of an Administrative position included in line 15): 9-0-0

(Majority Vote required)

TOWN OF EASTHAM
FY 24 OPERATING BUDGET - ARTICLE 2A

LINE #	FUNCTION/DEPARTMENT/ITEM	FY 23 FINAL BUDGET	FY 24 SELECTBOARD BUDGET	\$ INCREASE (DECREASE)	% CHANGE	FIN COMM REC
Elected & General						
1	Elected Official's Salary	13,000	13,000	-		
2	Reserve Fund	200,000	200,000	-		
Subtotal Elected & General		\$ 213,000	\$ 213,000	\$ -	0.00%	9-0
Town Administration						
3	Town Administration Salary	368,360	380,078	11,718		
4	Town Administration Expense	61,150	62,650	1,500		
5	Legal Services	85,000	95,000	10,000		
6	Central Purchasing Supply & Service	132,575	139,471	6,896		
Subtotal Town Administration		\$ 647,085	\$ 677,199	\$ 30,114	4.65%	9-0
Municipal Administration & Finance						
7	Municipal Administration & Finance Salaries	1,282,646	1,343,403	60,757		
8	Administration & Finance Expense	-	12,000	12,000		
9	Town Accountant Expense	48,030	36,030	(12,000)		
10	Treasurer/Collector Expense	43,875	53,075	9,200		
11	Assessors Expense	71,760	71,760	-		
12	IT Expense	244,046	278,400	34,354		
13	Media Operations Expense	18,750	28,750	10,000		
Subtotal Municipal Administration & Finance		\$ 1,709,107	\$ 1,823,418	\$ 114,311	6.69%	9-0
Town Clerk & Elections						
14	Town Clerk & Elections Salary	178,179	184,650	6,471		
15	Town Clerk & Elections Expense	12,900	12,900	-		
Subtotal Town Clerk & Elections		\$ 191,079	\$ 197,550	\$ 6,471	3.39%	9-0
Community Development & Inspectional Services						
16	Comm. Dev. & Inspectional Services Salary	673,837	735,421	61,584		
17	Community Development Expense	7,495	19,144	11,649		
18	Building Inspection Expense	7,255	6,650	(605)		
Subtotal Community Dev. & Inspections		\$ 688,587	\$ 761,215	\$ 72,628	10.55%	9-0
Public Safety						
19	Police Salary	1,983,582	2,001,323	17,741		
20	Police Expense	134,565	144,455	9,890		
21	Animal Control Expense	37,750	37,750	-		
22	Emergency Management Expense	10,000	10,000	-		
23	Fire Salary	2,780,571	2,744,538	(36,033)		
24	Fire Expense	219,835	223,935	4,100		
25	Dispatching Salary	417,111	422,492	5,381		
26	Dispatching Expense	5,300	6,800	1,500		
Subtotal Public Safety		\$ 5,588,714	\$ 5,591,293	\$ 2,579	0.05%	9-0
Educational Services						
27	Eastham Elementary School Operations	3,781,881	4,003,466	221,585		
28	Nauset Regional School District Assessment	5,251,592	6,169,524	917,932		
29	Cape Cod Regional Technical School Assessment	532,853	636,481	103,628		
Subtotal Educational Services		\$ 9,566,326	\$ 10,809,471	\$ 1,243,145	13.00%	9-0

TOWN OF EASTHAM
FY 24 OPERATING BUDGET - ARTICLE 2A

LINE #	FUNCTION/DEPARTMENT/ITEM	FY 23 FINAL BUDGET	FY 24 SELECTBOARD BUDGET	\$ INCREASE (DECREASE)	% CHANGE	FIN COMM REC
Public Works						
30	Public Works Salaries	1,350,039	1,447,334	97,295		
31	General Maintenance Expense	166,200	171,200	5,000		
32	Municipal Buildings Expense	87,000	94,900	7,900		
33	Snow & Ice Expense	84,000	84,000	-		
34	Street Lighting Expense	8,000	8,000	-		
35	Waste Collection & Disposal Expense	559,730	622,030	62,300		
36	Tree Warden Expense	7,700	7,700	-		
37	Natural Resources Expense	36,005	38,550	2,545		
Subtotal Public Works		\$ 2,298,674	\$ 2,473,714	\$ 175,040	7.61%	9-0
Community Services						
38	Health & Environment Salary	261,474	276,437	14,963		
39	Health & Environment Expense	77,000	78,900	1,900		
40	Council on Aging Salaries	260,662	271,643	10,981		
41	Council on Aging Expense	37,700	53,835	16,135		
42	Library Salaries	440,387	450,216	9,829		
43	Library Expense	127,370	135,452	8,082		
44	Beach & Recreation Salary	408,392	414,959	6,567		
45	Beach & Recreation Expense	90,200	100,500	10,300		
46	Veterans Service Expense & Benefits	63,756	64,469	713		
47	Human Service Contracts	663,350	663,350	-		
Subtotal Community Services		\$ 2,430,291	\$ 2,509,761	\$ 79,470	3.27%	9-0
Unallocated Expenditures						
48	Energy & Fuels Expense	382,150	402,150	20,000		
49	General Liability Insurance	493,424	527,281	33,857		
50	Employee Pension	2,093,369	2,224,296	130,927		
51	Employee Insurance	3,161,116	3,455,727	294,612		
52	Employment Costs Expenses	69,500	92,000	22,500		
Subtotal Unallocated Expenditures		\$ 6,199,559	\$ 6,701,454	\$ 501,896	8.10%	9-0
Debt Service						
53	Exempt Debt - Debt Service	5,101,244	5,917,331	816,087		
54	Non-Exempt Debt - Debt Service	255,000	255,000	-		
55	Borrowing Costs & Charges	22,500	22,500	-		
56	Capital Lease Payments	312,417	312,417	-		
Subtotal Debt Service		\$ 5,691,161	\$ 6,507,248	\$ 816,087	14.34%	9-0
GRAND TOTAL BUDGET		\$ 35,223,583	\$ 38,265,322	\$ 3,041,739	8.64%	
Town Salary						
	Town Salary	10,418,240	10,685,494	267,254	2.57%	
Town Expense						
	Town Expense	9,547,856	10,263,110	715,254	7.49%	
Educational Services, Less Debt Service						
	Educational Services, Less Debt Service	9,310,446	9,758,676	448,230	4.81%	
Debt Service - Town						
	Debt Service - Town	5,691,161	6,507,248	816,087	14.34%	
Debt Service - Schools						
	Debt Service - Schools	255,880	1,050,795	794,915	310.66%	
GRAND TOTAL BUDGET		\$ 35,223,583	\$ 38,265,322	\$ 3,041,739	8.64%	

Increase excluding debt 4.89%

ARTICLE 2B (WATER ENTERPRISE FUND OPERATING BUDGET)

To see what sums of money the Town will vote to appropriate, raise, or transfer from available funds, to operate the Water Enterprise Fund, or take any other action thereon:

	<u>FY 2023 Budget</u>	<u>FY 2024 Budget</u>
Amounts Appropriated:		
Salaries and Wages	\$ 98,391	\$ 99,853
Expenses	401,000	401,700
Transfer for Costs Appropriated in General Fund	-	-
Total Amounts Appropriated	<u>\$ 499,391</u>	<u>\$ 501,533</u>
Funding Sources:		
Water Revenue	\$ 499,391	\$ 501,533
Free Cash (General Fund Subsidy)		
Total Funding Sources	<u>\$ 499,391</u>	<u>\$ 501,533</u>

Summary:

This article provides for the annual operating budget of the water enterprise fund. This budget is supported by the rate revenues of the water system and does not rely on the tax levy. The Select Board and Finance Committee comment on the operating budgets in their report to Town Meeting and provide their recommendation herein.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority Vote required)

ARTICLE 2C (APPROVE & FUND COLLECTIVE BARGAINING AGREEMENTS)

To see if the Town will vote to raise and appropriate \$400,000 to fund and implement the cost of items of the first year of pending collective bargaining agreements between the Town and its employee unions and employees covered by the Personnel Bylaw, for the period of July 1, 2023, through June 30, 2024; or take any action relative thereto.

By the Select Board

Summary:

The Town has reached agreement with each of its collective bargaining unions and non-unionized employees. State Law requires that the first year of union agreements be funded by a separate article. These agreements cover employees in our Police, Fire, Dispatch, DPW, and Administrative Departments covering all Town employees for the period beginning July 1, 2023, through June 30, 2026. This article approves funding needed for fiscal year 2024. The total funding required for the

three-year period totals \$550,000, which is the subject of a proposed Proposition 2 ½ override vote at our Town election.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 3A (5 YEAR CAPITAL PLAN)

To see if the Town will vote, in accordance with Chapter 6-6A of the Eastham Home Rule Charter, to accept the Capital Improvement Plan for FY24-29 as printed below; or take any action relative thereto.

By the Select Board

Summary:

Article 3A-3B presents the 5-year capital plan of the Town as compiled from Department Head requests and other identified needs. Items listed on the plan, and their associated amounts, are “place-holders” for planning purposes only. The approval of this plan by Town Meeting does not approve or provide funding to any of the items on the plan. Each year the items on the capital plan are considered by town administration and those items ready to be implemented and funded are prioritized and presented to the Select Board and Finance Committee for their recommendation. The resultant Capital Budget for the upcoming fiscal year lists specific funding requests and is presented as article 3B, which must be approved by Town Meeting. In addition, certain items in the Capital Plan may require separate approval – this year articles 3C and 3D are presented for consideration.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority Vote required)

TOWN OF EASTHAM, MASSACHUSETTS
FIVE YEAR CAPITAL PLAN for Fiscal Year 2024 through 2029

ASSET TYPE/ITEM	Classification	Dept.	FY 2024		FY 2025		FY 2026		FY 2027		FY 2028		FY 2029	
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.
FACILITIES AND LAND														
Town Hall Repair & Maint Prgm (Recurring)	Extraordinary Maint	Gen Govt	220,000	FC	83,000	FC	132,000	FC	60,000	FC	115,000	FC	100,000	FC
Town Hall Repair & Maint Prgm -Exterior Repairs	Extraordinary Maint	Gen Govt	680,000	CPA										
Senior Center Repair & Maint Prgm (Recurring)	Extraordinary Maint	COA	15,000	FC	48,000	FC	60,000	FC	87,000	FC	50,000	FC	45,000	FC
Public Works Facility Repair & Maint Prgm (Recurring)	Extraordinary Maint	DPW	30,000	FC	25,000	FC	25,000	FC	50,000	FC	50,000	FC	50,000	FC
Salt Shed Replacement	Extraordinary Maint	DPW	100,000	Ch90										
Recreation/Sticker Building Repair & Maint Prgm (Recurring)	Extraordinary Maint	Recreation	5,000	FC	5,000	FC	5,000	FC	5,000	FC	5,000	FC	5,000	FC
Police Station Repair & Maint Prgm (Recurring)	Extraordinary Maint	Police	49,000	FC	41,000	FC	42,000	FC	40,000	FC	44,000	FC	35,000	FC
Fire Station Repair & Maint Prgm (Recurring)	Extraordinary Maint	Fire	70,000	FC	60,000	FC	45,000	FC	45,000	FC	40,000	FC	40,000	FC
Town Hall Annex Repair & Maint Prgm (Recurring)	Extraordinary Maint	Gen Govt	26,000	FC	25,000	FC	20,000	FC	20,000	FC	15,000	FC	7,500	FC
Library Building Repair & Maint Prgm (Recurring)	Extraordinary Maint	Library	5,000	FC	35,000	FC	10,000	FC	10,000	FC	15,000	FC	15,000	FC
Harbormaster Building Maintenance Plan (Recurring)	Extraordinary Maint	Nat. Res.												
Elementary School Building Repair & Maint Prgm (Recurring)	Extraordinary Maint	Schools	71,000	FC	71,000	FC	75,000	FC	75,000	FC	100,000	FC	100,000	FC
Transfer Station Facility Repair & Maint Prgm (Recurring)	Extraordinary Maint	DPW	10,000	FC	5,000	FC	5,000	FC	5,000	FC	5,000	FC	5,000	FC
Miscellaneous Building Repair & Maint Prgm (Recurring)	Extraordinary Maint	Gen Govt												
Land, Parks & Cemetary Facility Repair & Maint Prgm (Recurring)	Extraordinary Maint	Various	25,000	FC	35,000	FC	30,000	FC	10,000	FC	60,000	FC	35,000	FC
Land, Parks & Cemetary Facility Repair & Maint Prgm CPC Projects	Extraordinary Maint	Various							25,000	CPA			25,000	CPA
Land, Parks & Cemetary Facility Repair & Maint Prgm Bathroom rep	Renovation/Const	Recreation											2,000,000	BI
Subtotal Facilities & Land			1,306,000		433,000		449,000		437,000		504,000		2,467,500	
INFRASTRUCTURE														
Rock Harbor Dredging - Phase 1	Extraordinary Maint	Gen Govt												
Rock Harbor Dredging - Phase 2	Extraordinary Maint	Gen Govt	1,800,000	BI										
Local Road Improvements														
Intersection Improvement & Upgrade	Renovation/Const	DPW	50,000	FC	500,000	FC								
Planning & Design of Roadways	Planning/Engineering	DPW	150,000	Ch90	150,000	Ch90	150,000	Ch90						
Construction of Roadways	Renovation/Const	DPW	500,000	Grt			2,500,000	BI	1,000,000	Grt	500,000	Grt		

TOWN OF EASTHAM, MASSACHUSETTS
FIVE YEAR CAPITAL PLAN for Fiscal Year 2024 through 2029

ASSET TYPE/ITEM	Classification	Dept.	FY 2024		FY 2025		FY 2026		FY 2027		FY 2028		FY 2029	
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.
Route Six Corridor Improvements														
Planning & Design of Roadways	Planning/Engineering	DPW												
Engineering & Design of Roadways	Planning/Engineering	DPW												
Construction of Roadways	Renovation/Const	DPW				2,000,000	Other				2,000,000	Other		
Town Landings														
Town-wide landing Planning, permitting, design	Planning/Engineering	DPW	75,000	FC										
Hemenway Landing	Renovation/Const	DPW			1,500,000	BI								
Collins Landing	Renovation/Const	DPW			1,500,000	BI								
Salt Pond Landing	Renovation/Const	DPW			1,500,000	BI								
School House/Ministers Pond Landing	Renovation/Const	DPW												
Community Development														
T-Time/TCP/COA Sites - Design/Engineer/Develop	Planning/Engineering	Gen Govt	100,000	FC										
WasteWater Infrastructure (Amounts represent 100% of cost estimate, expect significant funding from outside sources)														
Planning, Permitting, Testing	Planning/Engineering	DPW												
Design & Engineering	Planning/Engineering	DPW	5,950,000	BI										
Infrastructure Implementation	Renovation/Const	DPW					90,000,000	BI						
Other Projects														
Eastham Community Internet	Planning/Engineering	Gen Govt	100,000	Grt	100,000	Other	100,000	Other	100,000	Other	100,000	Other		
DPW Recurring Maintenance Programs														
Roadway maintenance program (Recurring)	Routine Maint	DPW			40,000	FC	40,000	FC	40,000	FC	40,000	FC	40,000	FC
Stormwater Systems Maintenance Program (Recurring)	Routine Maint	DPW	50,000	FC	50,000	FC	50,000	FC	50,000	FC	50,000	FC	50,000	FC
Parking Lot Maintenance Program (Recurring)	Routine Maint	DPW	20,000	CL	20,000	CL	20,000	CL	20,000	CL	20,000	CL	20,000	CL
Parking Lot Maintenance Program (Addl.)	Routine Maint	DPW	30,000	FC	10,000	FC	10,000	FC	10,000	FC	10,000	FC	10,000	FC
Town-wide Sign Replacement Program	Routine Maint	DPW	25,000	FC										25,000

TOWN OF EASTHAM, MASSACHUSETTS
FIVE YEAR CAPITAL PLAN for Fiscal Year 2024 through 2029

ASSET TYPE/ITEM	Classification	Dept.	FY 2024		FY 2025		FY 2026		FY 2027		FY 2028		FY 2029	
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.
Subtotal Infrastructure			8,850,000		5,370,000		94,870,000		1,220,000		2,720,000		145,000	
FLEET INVENTORY (VEHICLES)														
Gen. Govt. Fleet Replacement Program (Recurring)	Vehicles	GenGovt	12,500	FC	12,500	CL	12,500	CL	12,500	CL	12,500	CL	12,500	CL
DPW Fleet Replacement Program (Recurring)	Vehicles	DPW	73,750	CL	73,750	CL	73,750	CL	73,750	CL	73,750	CL	73,750	CL
Utility Loader	Heavy Equip	DPW												
Dump Truck	Vehicles	DPW	200,000	Ch90			200,000	Ch90	200,000	Ch90	200,000	FC		
Tanker Truck	Vehicles	DPW					200,000	FC						
Roll-Off Truck	Vehicles	DPW												
Tractor Truck	Vehicles	DPW	200,000	FC										
Semi-Trailer	Vehicles	DPW												
Chipper	Heavy Equip	DPW											80,000	FC
Loader	Heavy Equip	DPW											160,000	FC
Response Boat Trailer	Vehicles	Nat. Res.	20,000	FC										
Fire Department Fleet Replacement Program (Recurring)	Vehicles	Fire Dept.	30,000	CL	30,000	CL	30,000	CL	30,000	CL	30,000	CL	30,000	CL
Ambulance Replacement	Vehicles	Fire Dept.	28,000	AF	480,000	LI			480,000	LI			500,000	LI
Replace Pumper Engine - not to be replaced	Vehicles	Fire Dept.												
Quint Engine/Ladder & Equipment	Vehicles	Fire Dept.												
Replace Rigid Hull Inflatable Boat	Vehicles	Fire Dept.			200,000	AF								
Police Department Fleet Replacement Program	Vehicles	Police Dept.	134,000	CL	134,000	CL	134,000	CL	154,000	CL	154,000	CL	154,000	CL
Police Department Fleet Replacement Program (additional)	Vehicles	Police Dept.			20,000	FC	20,000	FC						
PD Motorcycle (3 year lease)	Vehicles	Police Dept.	5,000	Other	25,000	LI								
Senior Center Fleet Replacement Program	Vehicles	COA	15,000	CL	15,000	CL	15,000	CL	15,000	CL	15,000	CL	15,000	CL
Beach & Recreation Fleet Replacement Program	Vehicles	Beach/Rec	15,000	CL	15,000	CL	15,000	CL	15,000	CL	15,000	CL	15,000	CL

TOWN OF EASTHAM, MASSACHUSETTS
FIVE YEAR CAPITAL PLAN for Fiscal Year 2024 through 2029

ASSET TYPE/ITEM	Classification	Dept.	FY 2024		FY 2025		FY 2026		FY 2027		FY 2028		FY 2029	
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.
Subtotal Fleet Inventory			733,250		1,005,250		700,250		980,250		500,250		1,040,250	
EQUIPMENT														
Energy Efficiency & Solar Program and Upgrades	Operational Equip	GenGovt.	25,000	FC	25,000	FC								
PC's and component replacement program (Recurring)	Computer Hardware	Technology	15,250	CL	20,250	CL	20,250	CL	20,250	CL	20,250	CL	20,250	CL
PC's and component Replacement Program (Addl.)	Computer Hardware	Technology	25,250	FC	10,250	FC	10,250	FC	10,250	FC	10,250	FC	10,250	CL
Servers/Network Component Replacement Program (Recurring)	Computer Hardware	Technology	52,000	CL	57,000	CL	57,000	CL	57,000	CL	57,000	CL	57,000	CL
Servers/Network Component Replacement Program (Addl.)	Computer Hardware	Technology	55,000	FC			10,000	FC	10,000	FC	10,000	FC	10,000	FC
Media Equipment Replacement Program (Recurring)	Computer Hardware	Technology	10,000	CF	10,000	CF	12,500	CF	12,500	CF	12,500	CF	12,500	CF
Phone System Replacement	Computer Hardware	Technology							35,000	FC				
Mowers	Operational Equip	DPW							40,000	FC				
Trash Compactors	Operational Equip	DPW												
Containers	Operational Equip	DPW							25,000	FC				
Medical/Rescue Equipment Replacement Program (Recurring)	Operational Equip	Fire Dept.	15,000	AF	15,000	AF	15,000	AF	15,000	AF	15,000	AF	15,000	AF
Fire Suppression Equipment Replacement Program (Recurring)	Operational Equip	Fire Dept.	25,000	CL	25,000	CL	25,000	CL	25,000	CL	25,000	CL	25,000	CL
Specialty Equipment	Operational Equip	Fire Dept.	10,000	FC			15,000	FC						
Defibrillators	Operational Equip	Fire Dept.	100,000	AF										
PD Departmental Equipment Replacement Program	Operational Equip	Police Dept.	20,000	CL	20,000	CL	20,000	CL	25,000	CL	25,000	CL	25,000	CL
Sign Trailer (Message Board)	Operational Equip	Police Dept.							16,000	FC				
Speed Trailer	Operational Equip	Police Dept.												
Building Video Surveillance System	Computer Hardware	Police Dept.					20,000	FC						
Interior Furnishings	Operational Equip	Police Dept.	20,000	FC										
Speed Display Road Signs	Operational Equip	Police Dept.			15,000	FC			15,000	FC			15,000	FC
Body Camera Equipment	Operational Equip	Police Dept.											40,000	FC
Records Management Applications	Operational Equip	Police Dept.							100,000	FC				
Electronic Recording Device (Dispatch phones and radios)	Operational Equip	Dispatch			15,000	FC							80,000	FC

TOWN OF EASTHAM, MASSACHUSETTS
FIVE YEAR CAPITAL PLAN for Fiscal Year 2024 through 2029

ASSET TYPE/ITEM	Classification	Dept.	FY 2024		FY 2025		FY 2026		FY 2027		FY 2028		FY 2029	
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.
CAD Software Replacements	Software/Application	Dispatch							100,000	FC				
Outdoor Drive-through Book Return	Operational Equip	Library												
Furniture and Shelving Replacements	Operational Equip	Library	7,500	FC					7,500	FC				
Outdoor Hold Pickup Lockers	Operational Equip	Library												
Accessibility Equipment	Operational Equip	Library					5,000	FC						
Kitchen Appliance Replacement	Operational Equip	COA	20,000	FC	5,000	FC								
Furniture Replacements	Operational Equip	COA												
Beach Chair Replacement	Operational Equip	Beach/Rec			3,500	FC								
Beach Equipment (Mobi Mat's, Walkways)	Operational Equip	Beach/Rec	20,000	FC			20,000	FC			20,000	FC		
Elections Equipment Replacement Program (Recurring)	Operational Equip	Clerk	5,000	FC	5,000	CL	5,000	CL	5,000	CL	5,000	CL	5,000	CL
Permit Tracking Software	Software/Application	Comm. Dev.			25,000	FC								
Office Furnishings	Operational Equip	Comm. Dev.					20,000	FC						
Elementary School equipment Replacement Program (Recurring)	Operational Equip	Education	30,000	FC	30,000	FC	35,000	FC	35,000	FC	35,000	FC	40,000	FC
Playground Equipment Replacement	Operational Equip	Education					100,000	CPA						
Elementary School Generator Replacement	Operational Equip	Education			40,000	FC								
Subtotal Equipment			455,000		321,000		405,000		553,500		290,000		300,000	
TOTAL CAPITAL PLAN EXPENDITURE AMOUNTS			11,344,250		7,129,250		96,424,250		3,190,750		4,014,250		3,952,750	

TOWN OF EASTHAM, MASSACHUSETTS

FIVE YEAR CAPITAL PLAN for Fiscal Year 2024 through 2029

ASSET TYPE/ITEM	Classification	Dept.	FY 2024		FY 2025		FY 2026		FY 2027		FY 2028		FY 2029	
			Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.	Amount	Src.
ANTICIPATED FUNDING SOURCES														
(CL) Capital Levy (Recurring)			400,000		427,500		427,500		452,500		452,500		462,750	
(CEx) Capital Levy Exclusion														
(B) Bond Issuance			7,750,000		4,500,000		92,500,000						2,000,000	
(LI) Lease Issuance					505,000				480,000				500,000	
(FC) Free Cash			1,306,250		1,221,750		919,250		905,750		934,250		937,500	
Less: Offset from OAF articles														
Adjusted Free Cash Request														
(CPA) Community Preservation Act			680,000				100,000		25,000				25,000	
(AF) Ambulance Fund			143,000		215,000		15,000		15,000		15,000		15,000	
(CF) Cable Fund			10,000		10,000		12,500		12,500		12,500		12,500	
(Ch90) Chapter 90			450,000		150,000		350,000		200,000					
(OAF) Other Available Fund														
(Gr) Grant			600,000						1,000,000		500,000			
Other/To Be Determined			5,000		100,000		2,100,000		100,000		2,100,000			
TOTAL ANTICIPATED FUNDING			11,344,250		7,129,250		96,424,250		3,190,750		4,014,250		3,952,750	
Capital Plan Funding Surplus (Deficit)			-		-		-		-		-		-	

Note: Ambulance Fund amounts committed for lease payments:

Ambulances	118,420	118,420	118,420	118,420	114,766	114,766
Quint	114,766	114,766	114,766	114,766	114,766	114,766

ARTICLE 3B (CAPITAL BUDGET)

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$1,859,250** for the purposes, and from the sources, as listed below, or take any other action thereon.

ADMINISTRATION & FINANCE DEPARTMENTS		
Town Hall Repair & Maintenance Program	220,000	Free Cash
Town Hall Annex Repair & Maintenance Program	26,000	Free Cash
General Government Fleet Replacement Program	12,500	Free Cash
PC and Component Replacement Program	40,500	Tax Levy & Free Cash
Servers and Network Component Replacement Program	107,000	Tax Levy & Free Cash
Media Equipment Replacement Program	10,000	PEG Access Fund
Town Clerk Elections Equipment Replacement Program	5,000	Free Cash
Subtotal	421,000	
SCHOOL DEPARTMENT		
Elementary School Building & Grounds Repair & Maintenance Program	71,000	Free Cash
Elementary School Equipment Maintenance Program	30,000	Free Cash
Subtotal	101,000	
COMMUNITY SERVICE DEPARTMENTS		
Recreation Building Repair & Maintenance Program	5,000	Free Cash
Recreation Fleet Replacement Program	15,000	Tax Levy
Recreation (Beach) Equipment Replacement	20,000	Free Cash
Library Building Repair & Maintenance Program	5,000	Free Cash
Library Furniture & Shelving Replacements	7,500	Free Cash
Senior Center Building Repair & Maintenance Program	15,000	Free Cash
Senior Center Fleet Replacement Program	15,000	Tax Levy
Senior Center Kitchen Appliance Replacement	20,000	Free Cash
Subtotal	102,500	
PUBLIC WORKS DEPARTMENT		
Public Works Facility Repair & Maintenance Program	30,000	Free Cash
Land, Parks & Cemetery Facility Repair & Maintenance Prog.	25,000	Free Cash
Stormwater Systems Maintenance Program	50,000	Free Cash
Parking Lot Maintenance Program	50,000	Tax Levy & Free Cash
DPW Fleet Replacement Program	73,750	Tax Levy
Natural Resource Response Boat Trailer	20,000	Free Cash
Tractor Truck	200,000	Free Cash
Intersection Improvements	50,000	Free Cash
Subtotal	498,750	

SANITATION DEPARTMENT		
Transfer Station Facility Repair & Maintenance Program	10,000	Free Cash
Subtotal	10,000	
POLICE DEPARTMENT		
Police Station Repair & Maintenance Program	49,000	Free Cash
Fleet Replacement Program	134,000	Tax Levy
Departmental Equipment Replacement Program	20,000	Tax Levy
Interior Furnishings Replacements	20,000	Free Cash
Speed Trailer & Signs	25,000	Free Cash
Subtotal	248,000	
FIRE DEPARTMENT		
Fire Station Repair & Maintenance Program	70,000	Free Cash
Fleet Replacement Program	30,000	Tax Levy
Third Ambulance Retention & Outfitting	28,000	Ambulance Fund
Medical/Rescue Equipment Replacement Program	15,000	Ambulance Fund
Fire Suppression Equipment Replacement Program	25,000	Tax Levy
Specialty Equipment	10,000	Free Cash
Defibrillator Replacement	100,000	Ambulance Fund
Subtotal	278,000	
MISCELLANEOUS/ADDITIONAL REQUESTS		
Town Landings, Culverts & Drainage Planning, Permitting, Design & Construction	75,000	Free Cash
T-Time, Town Center Plaza, COA Site Design, Planning & Engineering	100,000	Free Cash
Solar & Energy Efficiency Upgrades	25,000	Free Cash
Subtotal	200,000	
TOTAL CAPITAL PROJECTS REQUESTS	1,859,250	

SUMMARY OF FUNDING SOURCES	
Free Cash	1,306,250
Ambulance Receipts Fund	143,000
PEG Access Fund	10,000
Tax Levy	400,000
TOTAL FUNDING	1,859,250

Summary:

Article 3B represents the capital budget for the upcoming fiscal year. Using our 5-year capital plan as a guide, town administration works with Town and School Departments to ensure existing capital equipment, vehicles, facilities, and infrastructure are maintained and replaced on a planned replacement cycle to minimize overall costs, maintain existing services and to ensure operational efficiency and readiness. These needs are prioritized and included in our annual capital budget for approval and funding by Town Meeting. In addition to funding these recurring needs (indicated as “programs”), new capital assets determined to be needed to address service or program demands, as well as engineering, planning and design for significant facility or infrastructure needs are also included in this funding request. The Capital Budget is funded partially by our tax levy, which provides for funding ongoing, recurring replacement costs. Onetime, or infrequent requests are funded by other available funds to the extent they are available to minimize the impact on our tax rate.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority Vote required)

ARTICLE 3C (BOND AUTHORIZATION – ROCK HARBOR DREDGE)

To see if the Town will vote to raise and appropriate or borrow the sum of \$1,800,000, or any other sum, for the purpose of funding the dredging of Rock Harbor, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote.

By the Select Board

Summary:

The project includes maintenance dredging of 38,600 cubic yards of sand and silt from Rock Harbor in the fall of 2024. Dredging is required every 8 to 10 years to maintain navigability and to allow vessels to be moved if there is a fire at low tide. This is a joint project with the Town of Orleans. Each town is responsible for the costs of dredging its part of Rock Harbor. The dredge project will be undertaken by a contractor and / or the County dredge and may include hydraulic and / or mechanical dredging with dewatering offshore or at an upland site. Dredge materials will be disposed in Cape Cod Bay with the possible separation of sand to nourish beaches or the intertidal zone as determined by permit.

SELECT BOARD RECOMMENDATION: 5-0-0

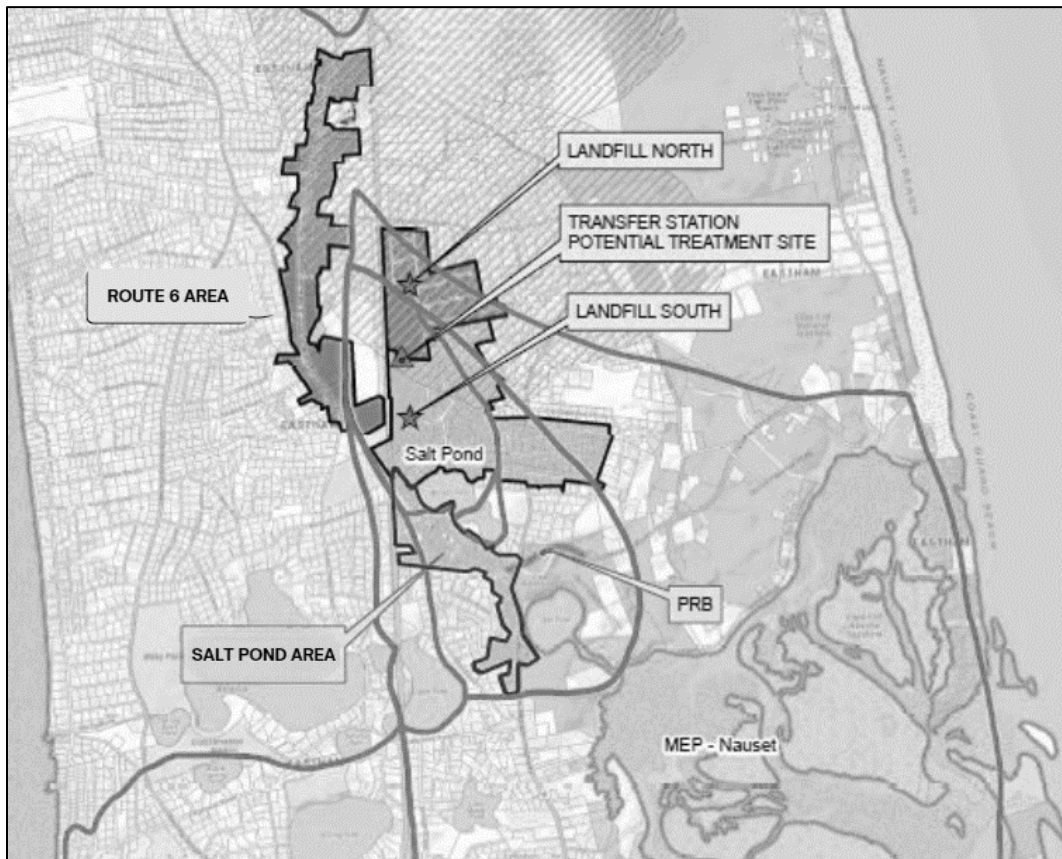
FINANCE COMMITTEE: RECOMMENDATION: 9-0-0

(2/3rds Majority vote required)

ARTICLE 3D (BOND AUTHORIZATION – WASTEWATER ENGINEERING AND DESIGN)

To see if the Town will vote to raise and appropriate or borrow the sum of \$5,950,000, or any other sum, for the purpose of funding the planning, design, engineering, and permitting of a Town wastewater system, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59, Section 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote.

By the Select Board



Summary:

The comprehensive plan outlined in the Draft Watershed Management Plan (DWMP) addresses the required nitrogen removal targets for all of Eastham’s watersheds currently identified by the state, and includes some additional capacity for modest future development. The timeline for the complete plan is twenty years, and is separated into two phases. Phase I timeline is 2023 to 2027 and beyond, and includes the collection system for the Salt Pond Sub-Watershed, a treatment system designed with capacity for phases I and II, and alternative and source-reduction methods outlined below.

Article 3 D is asking for \$5,950,000 for design, engineering & permitting, focused on the Salt Pond Sub-watershed, and is estimated to take 12-18 months. It includes:

- *The permitting, testing, and additional planning needed to gain final approval for the DWMP, including the final watershed management permit.*
- *As the permitting process with DEP moves forward, their comments will be incorporated into design and engineering for a treatment and collection system to serve route 6 in the North Eastham business district, and portions of the Salt Pond sub-watershed, including, areas north and south of the landfill area. (see map) The treatment and recharge area is currently planned for the current DPW site.*
- *Design, engineering and permitting of a Permeable Reactive Barrier from the small pilot at Salt Pond Visitor's Center to 1,960 feet total length (375 feet west along Nauset Road, and 1,385 feet east of the pilot along Nauset Road).*
- *Design and engineering for source-reducing, improved stormwater, and drainage systems at important points in the watershed. These projects will include: stormwater solutions for Salt Pond and Schoolhouse/Minister's Pond(s), and drainage improvements to Hemenway and Collins Land It consists of: a small traditional sewer treatment and collection system, the extension of permeable reactive barrier technology around salt pond, stormwater upgrades for points at Salt Pond, Minister's/Schoolhouse Pond, and on Nauset Marsh: Collins and Hemenway Landings and fertilizer limitations via a bylaw.*
- *Continued pond water quality testing and mitigation efforts as outlined in the Pond Action Plan.*
- *Other on-going activities included in Phase I that will continue into the future are:*
- *Continued collaboration with the Town of Orleans on a joint Watershed Management Plan for the Nauset Marsh/Town Cove and Rock Harbor watersheds.*
- *Continued investigation and testing of Innovative/Alternative systems for use in South Eastham, that could lessen the need for traditional sewerage in Nauset/Marsh /Town Cove area after 2040.*
- *Continued assessment of nitrogen reducing technologies, pond mitigation, and stormwater improvements, with a focus to reduce the amount of traditional sewerage in Nauset Stream/Town Cove/Rock Harbor Watersheds.*

The current article will fund design, engineering and permitting of the entire treatment system, and the phase I collection system, PRB extension and stormwater upgrades. If funded, we will complete these activities and have a watershed permit (permission from the state to implement our plan) and an engineered plan with cost estimates to move into phase I construction.

All the supplemental funds that can be used for construction of a system, require the acceptance by DEP of the plan, fully designed. These additional funds include: State Revolving Fund Loan Program (with both 0% interest and principal forgiveness), the Cape and Islands Water

Protection Fund grants (between 10-25% of total construction costs), and USDA grants and loans, that will be essential to assist us to fund the construction of the system.

Although this is a debt exclusion article with a corresponding ballot question, our intent is to borrow the funds necessary and pay the debt service from annual short-term rental tax revenue. This article, if approved, should not add to the tax rate.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(2/3rds Majority vote required)

ARTICLE 4A (OTHER APPROPRIATIONS)

To see if the Town will vote to raise and appropriate from Free Cash, and/or transfer from available funds, a sum of monies for the following purposes or take any action relative thereto.

	Fund	Amount
A	Transfer to Stabilization Fund	200,000
B	Transfer to Other Post-Employment Benefit Trust Fund	100,000
C	Transfer to Injured on Duty Fund	50,000
D	Transfer to Private Road Electric Fund	50,000
E	Town-Wide IT Applications	50,000
F	Business Improvement Program	75,000
G	Windmill Weekend Celebration	10,000
H	Grant Matching Funds	35,000
I	Town-wide branding & wayfinding	10,000
	Total	\$ 580,000

By the Select Board

Summary:

This article provides for funding for elements of the budget that are neither operating nor capital in nature. Items A-D provide resources to currently existing funds to maintain appropriate reserve levels; item E provides funding for one-time Technology upgrades; item F provides funding for the current Business Improvement Program and expands said program for an additional year; Item G provides resources to fund the annual Windmill Weekend celebration; item H provides funding required to match grant funds being pursued to pay for and accomplish Town projects; Item I, this item funds an initiative to standardize and brand Town of Eastham signage and promotional materials for marketing and outreach to the community and visitors.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 4B (ESTABLISH & FUND A COMPENSATED ABSENCE RESERVE FUND)

To see if the Town will vote to adopt the provisions of MGL Chapter 40, Section 13D to establish a Compensated Absence Reserve Fund, so-called, and, to raise and appropriate from Free Cash the amount of \$50,000 to transfer into said fund.

By the Select Board

Summary:

This article provides for the creation of a compensated absence reserve fund to set aside resources in the event of retirement of long-term employees which, under collective bargaining obligations, may infrequently require payment for accumulated vacation and sick leave benefits in amounts that exceed the capacity of departmental operating budgets. This fund sets aside money to provide for these payments in a manner that doesn't impact department budgets or spike the tax levy and tax rate on a year-to-year basis.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 4C (ESTABLISH & FUND A WASTEWATER CAPITAL STABILIZATION FUND)

To see if the Town will vote to establish a Capital Stabilization Fund under the provisions of MGL Chapter 40, Section 5B, and, to raise and appropriate from Free Cash the amount of \$750,000 to transfer into said fund.

By the Select Board

Summary:

Establishing a wastewater capital stabilization fund is part of the Towns funding plan to address wastewater infrastructure needs. The amount of funding is provided by Free Cash that was generated from short term rental revenues that were not allocated to support the Towns operating budget. This fund is anticipated to help mitigate debt service gaps or to assist with funding of start-up costs inherent in our final wastewater plan.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 4D (AUTHORIZATION OF LEASES)

To see if the Town will vote to transfer the care, custody, management and control of the land described in this article from the Select Board for general municipal purposes and also for the purpose of leasing to a communications service's provider for construction, use, and maintenance of a communications service facility or facilities for a term not to exceed twenty-five years. Said land being a portion of the parcel showing on Assessors Map 5 as Block B28-25

(north of the Tilcon-Capaldi site) consisting of 10.3 acres subject to an easement to Cape and Vineyard Electric Co. and the parcel shown on Assessors Map 15 as lot 060 and 060A (the Police Station) and to authorize the Select Board to enter into such a lease on such terms and conditions as the Select Board shall determine, or take any action relative thereto.

By the Select Board

Summary

This article will authorize the Select Board to sign lease(s) for a communications tower located on certain parcels of Town owned land described above. There are already communications towers in both locations with 25-year leases set to expire. The Select Board will use a request for proposals process to solicit interested parties. A draft lease document is available for review. In general, the tower(s) will be maintained, and dismantling of the tower if necessary: the tower will be no higher than what presently exists on the site. The previous lease included that the annual rent from Omnipoint is \$25,000, in the first year with 5% increase in each subsequent year: there will be up to five additional lessees on the tower, and each will pay no less than \$25,000 per year in the first year with a 5% increase in each of the subsequent years, with 80% of this rental being returned to the town; the lease term requested is 25 years. The Town will set the lease fee(s) to be no less than the current revenues being collected and will also seek annual percentage increases. The Select Board with authorization from this Town Meeting will advertise a Request for Proposals and finalize the lease.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(2/3rds Majority vote required)

ARTICLE 4E (FIVE YEAR CONTRACTS)

To see if the Town will vote to authorize the Town to enter into five (5) year contracts with qualified vendors, for the following supplies and services: contracts for cyclical assessing re-valuation and cyclical re-certification services, stun gun supplies, municipal electric utilities, copy machine maintenance and repair services, GIS software maintenance contracts, town website services, public water system billing services, water system operation and maintenance services and contracts for water meters, and electronic voting services subject to the Town Manager's determination that the contract is in the best interests of the Town and subject to Town Meeting approval for funding for these services, or take any other action relative thereto.

By the Select Board

Summary:

Pursuant to Massachusetts General Law Chapter 30B, the Town can enter into contracts for supplies and services for a maximum of three years, unless authorized by Town Meeting to enter into contracts for a longer term. This article would authorize the town to enter into contracts for up to five years after going through a procurement process. Five-year contracts provide consistent

services to the town, lock in electricity rates, and lengthen the time before the town would need to seek quotes and proposals again.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 5A (LOCATION OF TOWN MEETING IF NRHS IS NOT AVAILABLE)

To see if the Town will vote to add a new section 5 to Chapter 4 of the Town's General Bylaws, Administration of Government, as follows:

4-5. Location of Town Meeting

In the event that the Select Board determines that no suitable location is available to conduct a Special or Annual Town Meeting, the Board may call for such Town Meeting to be conducted at a suitable location in Orleans or Wellfleet; or to take any other action relative thereto.

By the Select Board

Summary:

State Law requires that Town Meeting be held within the geographic limits of the Town, unless a special law, charter, or bylaw provides otherwise. Due to the Nauset Regional High School building project, the gym and cafeteria at the high school will be unavailable for the next 3 years. We are proposing this bylaw addition to allow the Select Board to make the decision to hold town meeting indoors at the Nauset Middle School or any other suitable location in Orleans or Wellfleet if necessary while the renovation is taking place.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 5B (AUTHORIZE TOWN CLERK OFFICE TO BE CLOSED SATURDAYS)

To see if the Town will vote, in accordance with MGT Chapter 41, Section 110A, to authorize the Town Clerk's office to remain closed on all Saturdays and to treat Saturdays as a legal holiday for purposes of calculating the time frame for filing matters in that office; or take any other action relative thereto.

By the Select Board

Summary:

By accepting this, it will save the Town the cost of opening Town Clerk office on a holiday or weekend to hold voter registration sessions, acceptance of nomination papers, etc. Should the date fall during those times, voter registrations for election deadlines would fall to the business

day prior, from 8am-5pm and nomination/petition papers would fall to the next business day 8am-5pm.

Once this is accepted, we have the option of either staying open or reverting to the business day prior or proceeding the deadline. If we were anticipating a large voter turnout and the day fell on a Saturday, we would have the option to set the deadline for the Saturday. By accepting this we would not be disenfranchising anyone from registering to vote. There are many avenues today for people to register to vote; in person, by mail, online or through the Registry of Motor Vehicles and we advertise the deadlines accordingly.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 5C (CONSOLIDATE BOARD OF CEMETERY COMMISSIONERS & HISTORIC COMMISSION)

To see if the Town will vote to amend the Town Charter by adding a new §C6-7 to read as follows:

§C6-7. The Historical Commission, in addition to its powers and duties pursuant to General Laws Chapter 40, Section 8D, shall also serve as the Board of Cemetery Commissioners, and shall possess all of the powers and duties of a Board of Cemetery Commissioners established under General Laws Chapter 114, Section 23; or to take any other action relative thereto.

By Select Board

Summary:

Both commissions exist by an act of state law and therefore, can only be merged via special permission from the State, begun by the acceptance of this article by Town Meeting. The town's cemetery is the resting place of many historic figures from our past, and the gravestones need to be protected as historic markers. The DPW currently maintains the cemetery, so the remaining duties are historic preservation. Both committees have agreed to this merger, and the Historic Commission will move forward as the body responsible for the historic preservation within the cemetery.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

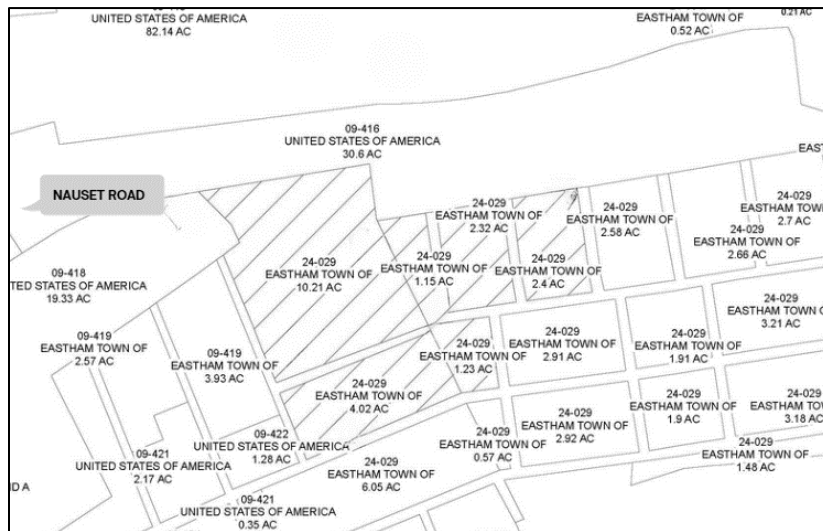
(2/3rds Majority vote required)

ARTICLE 6 (PETITION THE GENERAL COURT FOR PERMANENT CONSERVATION RESTRICTION)

To see if the Town will vote to petition the general court for special legislation to transfer the care, custody, management and control of a parcel of land off Ocean View Drive, Eastham,

containing 21.3± acres, shown as “Proposed Parcel for Conservation Restriction, Total Acreage= 21.3 Acres” on a plan entitled “District H- Conservation Restriction Boundary Plan, Eastham, MA,” prepared by Environmental Partners Group, a copy of which is on file with the Town Clerk’s office, and being a portion of land shown on Assessor’s Map 24 as Lots 28 and 29, from the Board of Selectmen held for recreational purposes to the Board of Selectmen for habitat and conservation purposes; and further to authorize the Board of Selectmen to impose on the above described parcel a perpetual declaration of restriction and to grant a perpetual conservation restriction in accordance with the provisions of G.L. Chapter 184, Section 31-34 for habitat and conservation purposes, to the Eastham Conservation Foundation, Inc., or such other qualified land trust, nonprofit organization or government entity, and to execute any other documents as may be necessary pursuant to the Conservation and Management Permit dated March 3, 2020, issued to the Town by the Commonwealth of Massachusetts Division of Fisheries and Wildlife, on such terms and conditions as the Board of Selectmen deem suitable; or take any action relative thereto.

By the Select Board



Summary:

It was voted on by Town Meeting in 2020 but has been returned by the legislature as the first article did not specifically ask to, “petition the General Court”, and this language is required by law. This article places into permanent conservation 21.3 acres of land that surrounds the new District H well and tower site. It will ensure that there will be no future development in these parcels, within the National Seashore Park District, and that special habitat will be preserved.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(2/3rds Majority vote required)

ARTICLE 7A (ZONING – DEFINITIONS)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 21 –DEFINITIONS** as follows:

BUILDABLE UPLAND: Land which excludes all wetland or land under any stream, creek, ~~is not~~ swamp, pond, bog, dry bog, fresh or salt water marsh, areas of exposed groundwater, or other water body, stream, and/or which is not ~~areas~~ subject to flooding from high tides.

CLEAR CUTTING: A technique that removes all trees and/or shrubs and/or understory vegetation regardless of size or species. Actions that remove all trees but retains the understory vegetation constitutes clear cutting, actions that remove all understory vegetation but retains existing trees constitutes clear cutting, actions that remove all shrubs but retains existing trees constitutes clear cutting.

DIAMETER AT BREAST HEIGHT (DBH): The diameter of the trunk of a tree 4 1/2 feet above the existing grade at the base of the tree

HAZARDOUS TREE: A tree with a structural defect or disease, which impedes safe sight distance or traffic flow, or otherwise currently poses a threat to life or property as identified by a Certified Arborist or the Tree Warden.

INVASIVE SPECIES: An introduced or exotic species that significantly modifies or disrupts the ecosystem in which it colonizes.

LEGACY TREE: A native, introduced or naturalized tree, as defined herein, which is 24” Diameter at Breast Height (DBH) or larger, or multi stemmed trees with a combined DBH equal to or greater than 24”.

LOT AREA: ~~The horizontal area of a lot exclusive of any area under water, or within a road layout.~~

LOT AREA: REQUIREMENTS: The horizontal area of a lot calculated as ~~ion of the minimum lot area~~ shall include only contiguous upland and shall exclude all wetland or land under any stream, creek, swamp, pond, bog, dry bog, fresh or salt water marsh, areas of exposed groundwater, or other water body, areas subject to flooding from high tides, and areas within a road layout, such that said ~~therefore such~~ upland area shall contain the minimum required area for buildable lots in the district.

NEIGHBORHOOD: Parties in Interest per MGL Ch.40A Sec. 9: the Property of the petitioner, properties of direct abutters to petitioner’s property, properties of owners of land directly opposite the subject property on any public or private street, properties of abutters to abutters

within 300 feet of any property line of the petitioner's property, and at the discretion of the regulatory board, properties located across an adjacent body of water and/or properties within an established subdivision.

REPLACEMENT TREE: Native Trees and/or shrubs to replace trees/shrubs that are: (a) approved for removal by the Planning Board, Zoning Board or its designees and require replacement, or (b) any tree that is damaged as a result of site work in areas under the purview of Zoning Bylaw Section 6.11.

SIGNIFICANT BUILDING: Any building or portion thereof, which is not within a regional or local historic district subject to regulation under the provisions of Massachusetts General Law 40C or special act of Legislature, but which is included in the historical survey of the Town of Eastham and on file with the Massachusetts Historical Commission, or

- a. Is in whole or part seventy-five or more years old, and/or
- b. Is listed in, or is within an area listed in the National Register of Historic Places, or the State Register of Historic Places, or is the subject of a pending application for listing in said Registers, or has previously been determined to be eligible for listing in the National Register of Historic Places, and/or
- c. Has been previously determined by vote of the Commission to be:
 1. Historically or architecturally significant in terms of period, style, method of building construction, or association with a famous architect or builder, or
 2. Is importantly associated with one or more historic persons or events, or the broad architectural, political, economic or social history of the Town or Commonwealth, provided that the owner of such a building and the Building Inspector have been notified, in hand or by certified mail within ten (10) days of such Commission vote.

SITE COVERAGE: The sum of the gross horizontal area of the floors of a dwelling including the square footage of any permanently roofed accessory structures such as sheds, garages, screen porches and covered decks but excluding ~~unfinished~~ attic areas, ~~unfinished~~ basement areas, sheds under 200 square feet and farmer's porches.

SITE COVERAGE RATIO: The ratio of the total gross area of Site Coverage on one lot to the ~~gross area of the lot~~ Lot Area.

UNDERSTORY VEGETATION: Small trees, shrubs, and ground cover plants, growing beneath and shaded by the canopy of trees.

or take any action relative thereto.

By Eastham Planning Board

Summary:

The proposed changes to the regulatory definitions are intended to provide clarity to the use and interpretation of the zoning bylaw. Several new definitions are proposed related to the proposed clear cutting/vegetation management bylaw. Amendments to existing definitions are proposed to align with the proposed new residential development standards. The changes to the definitions will alter how site coverage is defined and how it is calculated, basing the calculation on buildable

upland instead of total lot area. The changes will also exempt basements from the site coverage calculation.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 8-1-0

PLANNING BOARD RECOMMENDATION: 7-0-0

(2/3rds Majority vote required)

ARTICLE 7B (ZONING – CLEAR CUTTING BYLAW)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 6 PROHIBITED USES** by adding a new **SUBSECTION 6.11 CLEAR CUTTING** as follows:

6.11 Clear Cutting

Purpose:

To encourage the preservation and protection of trees during demolition and construction activity. To enhance the desirability and sustainability of residential neighborhoods and protect the rural character of the town and its sensitive environment. To balance the rights of individual property owners to develop their properties in accordance with existing local and State laws with the public good of the overall health, safety and welfare interests of the community.

The following activities are prohibited in all zoning districts:

Undeveloped Lots: No person shall undertake Clear Cutting and/or removal of Legacy Trees as defined in this bylaw for construction and/or site development purposes on an undeveloped lot without first obtaining a foundation permit or a building permit from the Eastham Building Department.

Developed Lots: No person shall undertake Clear Cutting and/or removal of Legacy Trees as defined in this bylaw within a six (6) foot wide perimeter of the lot (see zoning bylaw section 7.2.6 and section 10.1.4.4) without the approval by the Town of Eastham Planning Board or its designee.

If after obtaining all necessary permits and approvals, such work is commenced and then abandoned, all areas of the site which were disturbed during construction or site preparation shall be re-vegetated in a manner sufficient to avoid erosion.

6.11.1 Exemptions

The provisions of this by-law shall not apply to the following circumstances or activities:

1. Active, existing commercial operation of agricultural and horticultural uses, including (but not limited to), tree nurseries, orchards, and botanical gardens are exempt but new

operations must obtain site plan approval from the Planning Board before commencing clearing or removal of trees.

2. Routine maintenance of vegetation and removal of hazardous trees, dead or diseased limbs necessary to maintain health of cultivated plants, to contain noxious weeds and/or vines.
3. Normal maintenance and improvement of land in current agricultural use as defined in the Massachusetts Wetlands Protection Act regulations 310 CMR 10.04.
4. Maintenance to prevent or reduce the risk of fire per order of the Fire Department.
5. Any work of projects approved by the Planning Board and/or Conservation Commission for which necessary local approvals and permits have been issued prior to the effective date of this by-law.
6. Maintenance of public and private streets or town-approved roadway layouts and easements.
7. Maintenance of public utilities.
8. Removal of trees as part of a Habitat Restoration Plan approved by the Conservation Commission, The Department of Ecological Restoration and/or MA NHESP.
9. Site work reasonably necessary for conducting land survey or tests required as a condition precedent to the issuance of any permit or approval, provided such site work does not result in removal of more than 50% of existing vegetation.
10. Solar exemptions under applicable state building and energy codes.

or take any action relative thereto.

By Eastham Planning Board

Summary:

The Bylaw amendments are intended to encourage the preservation and protection of trees during demolition and construction activity and to balance the rights of individual property owners to develop their properties in accordance with existing local and State laws with the public good of the overall health, safety, and welfare interests of the community.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

PLANNING BOARD RECOMMENDATION: 6-1-0

(2/3rds Majority vote required)

ARTICLE 7C (ZONING – SETBACKS)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 7.2 SETBACKS** as follows:

7.2.5 Detached Accessory Buildings and Structures

Setback requirements for detached accessory buildings and structures used for any

purpose, in-ground and above ground pools including surrounding deck/patio areas and paved courts used for recreational purposes in Districts A, B, E, G & H, regardless of when the lot was created, shall be

- ~~a minimum separation of eight (8) feet between all buildings; and~~
- a minimum of twelve (12) feet and at least the maximum height of the accessory structure from the side and rear property lines; and
- thirty (30) from any street or way

7.2.6 Perimeter Vegetation

An area not less than six (6) feet in width measured from and perpendicular to the lot line around the perimeter of the lot shall be landscaped with grass, trees, shrubs or other plants. Portions of this area may be paved for pedestrian and vehicular access but at no time shall the pedestrian and/or vehicular access be located within 6 feet of the side property lines.

or take any action relative thereto.

By Eastham Planning Board

Summary:

The amendments are intended to address issues related to neighborhood character and the intensity of use on residential properties to reduce potential nuisance issues and preserve the rural character of the town's residential areas.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

PLANNING BOARD RECOMENDATION: 7-0-0

(2/3rds Majority vote required)

ARTICLE 7D (ZONING – RESIDENTIAL LOT INTENSITY)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 7.4 RESIDENTIAL LOT INTENSITY** as follows:

7.4 RESIDENTIAL LOT INTENSITY

The effective date of Section 7.4 shall be May 6, 2023. These requirements shall not apply to applications submitted to the Planning Board and stamped received by the Eastham Town Clerk prior to May 6, 2023.

7.4.1 Purpose

The purpose of this section is to ensure that residential development is designed in a manner that does not overwhelm Eastham's distinctive character as a rural seaside

community; does not detract from its geographic diversity, its sensitive environment; is built in compatibility with past development practices with regard to mass, scale, height, bulk, site coverage and which preserves the historical development patterns and character of the town in a manner consistent with the principles of Eastham’s Strategic Plan. Development standards described herein are intended to be one criteria for consideration of proposed projects. The standards will be evaluated in conjunction with the established prevailing characteristics of the neighborhood as defined in Section 21.

7.4.2 Residential Development Standards

The following standards shall apply to all residential development in District A (Residential), District E (Residential and Limited Commercial), *District F (Seashore), District G (Water Resource Protection), District H (Wellfield Protection)

**Nothing in this bylaw shall be construed as altering or preempting the provisions of District F (Seashore). Owners of property located within District F are advised to consult with representatives from the Cape Cod National Seashore before seeking any permits and/or regulatory approvals from the Town of Eastham.*

7.4.3 Site Coverage Standards

For development that requires site plan approval and/or site plan special permit approval, maximum site coverage percentage and/or gross floor areas may not be approved if the regulatory board finds that in conjunction with the applicable standards and criteria listed under Section 10.3.2, the proposed percentages or gross floor areas are not consistent with the purposes listed in section 10.3.

Pre-Existing Non-Conforming Structures

Pre-existing non-conforming structures may expand by multiplying the maximum site coverage percentage corresponding to the size of the lot on which such structure is located to the structure’s existing gross floor area, subject to special permit approval. (Example: A pre-existing non-conforming 3,200 SF structure located on a 10,000 SF lot may expand by a maximum of 15% or 480 SF.)

7.4.4

<u>LOT SIZE</u> <u>(SF)</u>	<u>SITE COVERAGE LIMIT</u> <u>% or GFA (the greater of)</u>		<u>MAX BUILDING</u> <u>GFA RANGE (SF)</u>
	<u>MAX SITE</u> <u>COVERAGE %</u>	<u>MAX BLDG GFA</u> <u>(SF)</u>	<i>For Illustration</i> <i>Purposes</i>
<u>0 – 9,999</u>	<u>20%</u>	<u>1,500</u>	<u>1,500 - 2,000</u>
<u>10,000 – 19,999</u>	<u>15%</u>	<u>2,000</u>	<u>2,000 - 3,000</u>
<u>20,000 – 29,999</u>	<u>13%</u>	<u>3,000</u>	<u>3,000 - 3,900</u>
<u>30,000 – 39,999</u>	<u>12%</u>	<u>3,900</u>	<u>3,900 - 4,800</u>
<u>40,000 – 49,999</u>	<u>11%</u>	<u>4,800</u>	<u>4,800 - 5,500</u>
<u>50,000 +</u>	<u>---</u>	<u>6,000</u>	<u>6,000</u>

Regulatory Review Requirements

Planning Board Approval

7.4.4.1 Site Plan Approval - Residential

Site Plan Approval under Section 10 of this Zoning By-law shall be required for any addition, expansion or construction on a residential lot that meets the following requirements:

7.4.4.2 Any lot under 10,000 square feet where a proposed addition or expansion of an existing dwelling exceeds 2.5% of the lot area and/or the site coverage ratio including the addition is equal to or greater than 15% and where the site coverage ratio for a new dwelling or the addition of an accessory building causes the site coverage ratio to be equal to or greater than 15% of the lot area.

7.4.4.1 Any lot between 10,000 – 19,999 square feet ~~Any lot under 20,000 square feet~~ where a proposed addition or expansion of an existing dwelling exceeds 2.5% of the lot area and/or the site coverage ratio including the addition is equal to ~~exceeds~~ 15% and where the site coverage ratio for a new dwelling or the addition of an accessory building causes the site coverage ratio to be equal to ~~exceed~~ 15% of the lot area and/or equal to or greater than 2,000 square feet.

7.4.2 Any lot containing 20,000 square feet or more, where the site coverage exceeds 3,000 7.4.4.4 square feet.

7.4.3 Any lot containing 40,000 square feet or more with a deed restricted two-family dwelling 7.4.4.5 proposed in accordance with Section 7.1.2 of this By-laws.

7.4.4 Any proposed addition to or expansion of an existing dwelling or accessory structure in 7.4.4.6 District F: Seashore District must submit an application to the Eastham Planning Board under Section 11– Site Plan Approval – Residential, if the addition or expansion exceeds 200 square feet.

7.4.5 Any project resulting in an increase of 200 square feet or less of site coverage, as defined 7.4.4.7 in Section 21 of the Eastham Zoning Bylaw, shall be exempt from Site Plan Approval – Residential. No more than one (1) exemption shall be granted within a five (5) year period.

7.4.6 Any interior changes to existing framed structures where alterations will not result in 7.4.4.8 changes to the exterior of the building footprint or visible changes to the site are exempt from site plan review.

7.4.9 Zoning Board of Appeals Approval

7.4.9.1 Site Plan Approval Special Permit

Site Plan Approval Special Permit under Section 10 of this Zoning By-law shall be required for any addition, expansion or construction on a residential lot that is pre-existing non-conforming to the Site Coverage Standards under Section 7.4.2.1 of this bylaw.

7.4.9.2 Site Plan Approval Variance

Site Plan Approval Variance under M.G.L Chapter 40A Section 10 shall be required for any addition, expansion or construction on a residential lot that conforms to and seeks

to exceed the Site Coverage Standards under Section 7.4.2.1 of this bylaw.

or take any action relative thereto.

By Eastham Planning Board

Summary:

The intent of the proposed amendment is to ensure that residential development is designed in a manner that does not overwhelm Eastham’s distinctive character as a rural seaside community and does not detract from its geographic diversity and sensitive environment. The amendment is intended to help ensure that development is compatible with past development practices with regard to mass, scale, height, bulk, site coverage, and that future development preserves the historical development patterns and character of the town in a manner consistent with the principles of Eastham’s Strategic Plan.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

PLANNING BOARD RECOMENDATION: 7-0-0

(2/3rds Majority vote required)

ARTICLE 7E (ZONING – INCLUSIONARY BYLAW)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 7.7.4 PROVISION OF AFFORDABLE UNITS** as follows:

1. As a condition of approval for a special permit, the applicant shall contribute to the local stock of affordable and workforce housing units in accordance with the following requirements.

TOTAL UNITS PROPOSED	MARKET RATE UNITS	AFFORDABLE/ WORKFORCE UNITS REQUIRED	% AFFORDABLE/ WORKFORCE UNITS
16	13	3	24% <u>19%</u>

or take any action relative thereto.

By Eastham Planning Board

Summary:

The intent of the proposed amendment is to fix a clerical error in the development table in order for the percentages to align correctly with the rest of the numbers listed in the table.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

PLANNING BOARD RECOMENDATION: 7-0-0

(Simple Majority)

ARTICLE 7F (ZONING – PERIMETER VEGETATION)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 10.1.4 PROCEDURES FOR SITE PLAN REVIEW** by adding a new **SUBSECTION 10.1.6 PERIMETER VEGETATION** as follows:

10.1.6 Perimeter Vegetation

Clear cutting of vegetation within the six (6) foot perimeter vegetation setback, as defined in Section 7.2.6, where removal of vegetation is not subject to any other regulatory review may be approved by the Planning Board or its designee without a public hearing provided that abutters sharing a common lot line have been notified of proposed site work no less than fourteen (14) days prior to the date of approval. Any party aggrieved by Planning Board designee’s determination may appeal to the Planning Board within 10 days of date of determination. The Planning Board shall utilize applicable sections of site plan approval Section 10.

or take any action relative thereto.

By Eastham Planning Board

Summary:

The Bylaw amendment is intended to encourage the preservation and protection of trees, to support the public good of the overall health, safety, and welfare interests of the community, to address issues related to neighborhood character and the intensity of use on residential properties to reduce potential nuisance issues and preserve the rural character of the town’s residential areas.

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

PLANNING BOARD RECOMENDATION: 7-0-0

(2/3 vote required)

ARTICLE 7G (ZONING – SITE PLAN REVIEW STANDARDS)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 10.3.2 STANDARDS AND CRITERIA** as follows:

10.3.2 STANDARDS AND CRITERIA

The Planning Board ~~and in the case of Site Plan Special Permit, the Zoning Board of Appeals,~~ shall approve a site plan in the form submitted or with such reasonable conditions relating to the standards and criteria delineated in this section.

1. The landscape shall be preserved in its natural state insofar as practical. The Board shall encourage the applicant to avoid grade changes and the removal of native vegetation and soil.
 - **Landscaping:** Grade changes, plantings, fencing, and other aspects of landscaping, shall be compatible with the existing natural vegetation on the lot and surrounding area. Clearing of existing native vegetation shall be minimized to the greatest extent possible. Proposed landscaping shall integrate with buildings on the lot and with abutting properties. A minimum of 50% of proposed plants shall be species native to Cape Cod and which are appropriate to the site.
2. ~~The proposed development shall relate harmoniously to the terrain and to the use, scale and proportions of existing and proposed buildings in the neighborhood.~~
3. Proposed development shall be ~~in harmony~~ compatible with the prevailing character ~~height and scale~~ of other buildings and uses on the site and in the neighborhood and the Town through the use of appropriate height, scale, massing, setbacks, building materials, screening, lighting and other architectural techniques.
 - **Prevailing Character:** Examples of distinguishing architectural features, height, scale, massing, setbacks and average site coverage based on best available information within the neighborhood shall be considered in context with the proposed development as elements of the prevailing character of the neighborhood. Distinguishing architectural features and examples of historic or aesthetic significance on a building shall be preserved and maintained or replaced with similar elements where feasible and where desirable.
 - **Height and Scale:** The proposed project shall be compatible with other structures on the lot and in the neighborhood and shall maintain balanced proportions in relation to building scale, height, width, roof shape and roof pitch.
 - **Massing:** The proposed project shall maintain balanced proportions in relation to the lot area and other structures in the neighborhood. The proposed project shall utilize architectural techniques to help reduce the building massing, including but not limited to the following:

- The use of dormers, upper floor setbacks, large overhangs, porches and façade variation.
 - The use of interconnected building elements to help make the structure appear smaller than a single mass of the same volume.
 - **Setbacks:** Where feasible and/or permitted, the proposed project shall be sited on the lot in order to maintain and/or enhance or if applicable, create a street front appropriate to the prevailing character of the neighborhood.
 - **Building Materials:** The exterior siding, roof, windows, doors, and trim shall be compatible with desirable and traditional materials used in the community or found within the neighborhood. The use of innovative building materials shall not be discouraged or prohibited provided they are compatible with the prevailing character of the neighborhood.
 - **Lighting:** Exterior lighting shall be down shielded to minimize light pollution.
 - **Architectural Techniques:** Where feasible and/or applicable, the short dimension of the structure shall be oriented toward the street and garage doors shall be oriented away from the street.
4. Proposed building sites shall avoid impact on steep slopes, flood plains, hilltops, dunes, scenic views and wetlands.
- Unique physical features and sensitive habitats on the site and/or in the neighborhood shall be considered in context and where feasible, shall be incorporated into the proposed project.
5. The protection of unique or significant environmental resources including protection and maintenance of groundwater quality and recharge volume and the water quality of coastal and fresh surface water bodies.
- Where applicable, the proposed project shall demonstrate avoidance and/or mitigation of detrimental environmental impacts resulting from development.
6. The site plan shall maximize the convenience and safety of vehicular and pedestrian movement within the site and in relationship to adjacent ways.
- The proposed project shall provide adequate site lines for vehicles entering and exiting the property.
 - Whenever feasible, the proposed project shall provide adequate space to allow vehicles, including emergency vehicles, to turn around on the property.
 - Whenever feasible, avoid straight entrance driveways.

or take any action relative thereto.

By Eastham Planning Board

Summary:

The bylaw amendments are intended to improve the site plan and special permit review process by providing specific language to the review criteria to help clarify the expectations of regulatory review and reduce the subjectivity of the current criteria and provide consistency between the regulatory review process of Planning Board and Zoning Board of Appeals

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

PLANNING BOARD RECOMENDATION: 7-0-0

(2/3 Majority)

ARTICLE 7H (ZONING – ZBA REVIEW STANDARDS)

~~Strikethrough~~ = Language to be deleted

Underline = Language to be inserted

To see if the Town will vote to amend the Eastham Zoning Bylaw, **SECTION 4.4 NON CONFORMING USES** as follows:

It shall be the responsibility of the applicant for any Special Permit to demonstrate, to the satisfaction of the Special Permit Granting Authority, that criteria including, but not limited to, the following are met:

1. Adequacy of the site, in terms of size, for the proposed structure or use;
2. Suitability of the site for the proposed structure or use with regard to the purpose and intent of the zoning district;
3. Adequacy of traffic flow management within the site as well as in relation to adjoining Streets and properties so as to minimize unsafe and harmful impacts;
 - The proposed project shall provide adequate site lines for vehicles entering and exiting the property.
 - Whenever feasible, the proposed project shall provide adequate space to allow vehicles, including emergency vehicles, to turn around on the property.
4. Compatibility of the proposed structure or use with surrounding land uses so as to minimize harmful impact or conflict with existing desirable neighborhood character, including views, vistas and other aesthetic values;
 - **Prevailing Character:** Examples of distinguishing architectural features, height, scale, massing, setbacks and average site coverage based on best available information within the neighborhood shall be considered in context with the proposed development as elements of the prevailing character of the neighborhood. Distinguishing architectural features and examples of historic or aesthetic significance on a building shall be preserved and maintained or replaced with similar elements where feasible and where desirable.
 - **Height and Scale:** The proposed project shall be compatible with other structures on the lot and in the neighborhood and shall maintain balanced proportions in relation to building scale, height, width, roof shape and roof pitch.

- **Massing:** The proposed project shall maintain balanced proportions in relation to the lot area and other structures in the neighborhood.
 - **Setbacks:** Where feasible and/or permitted, the proposed project shall be sited on the lot to maintain and/or enhance or if applicable, create a street front appropriate to the prevailing character of the neighborhood.
 - **Building Materials:** The exterior siding, roof, windows, doors, and trim shall be compatible with desirable and traditional materials used in the community. The use of innovative building materials shall not be discouraged or prohibited provided they are compatible with the prevailing character of the neighborhood.
5. Adequacy of the method of sewage disposal, source of potable water and site drainage;
 6. Protection and maintenance of groundwater quality and recharge volume and the water quality of coastal and fresh surface water bodies;
 7. Adequacy of provision of utilities and other necessary or desirable public services;
 8. Adequacy of control of artificial light, noise, litter, odor or other sources of nuisance or inconvenience to adjoining properties, public ways and the neighborhood;
 9. Protection from degradation and alteration of the natural environment, including, but not limited to, slopes and other topographical features, vegetation, wetlands, and wildlife habitat.

or take any action relative thereto.

By Eastham Planning Board

Summary:

The bylaw amendments are intended to improve the site plan and special permit review process by providing specific language to the review criteria to help clarify the expectations of regulatory review and reduce the subjectivity of the current criteria and provide consistency between the regulatory review process of Planning Board and Zoning Board of Appeals

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 5-0-0

PLANNING BOARD RECOMMENDATION: 7-0-0

(2/3 vote required)

ARTICLE 8 (COMMUNITY PRESERVATION COMMITTEE RECOMMENDED APPROPRIATIONS, RESERVATIONS AND PROJECTS)

To see if the Town will vote to approve and appropriate, pursuant to Massachusetts General Laws Chapter 44B, the recommended appropriations and reservations of the Community Preservation Act estimated annual revenues for FY2024 as indicated in item "A" below, and furthermore, to approve the recommended projects of the community Preservation Committee listed below as items "B" through "I" and to appropriate and/or transfer the amounts from the funding sources indicated for the purposes described, or take any other action relative thereto. or take any action relative thereto.

By Community Preservation Committee

Summary:

This article provides for an amount of annual revenue that must be set aside or “reserved” from each year’s estimated annual revenues for certain community preservation purposes, and for administrative expenses for the CPA program, in accordance with G.L. c.149,s 298 of the Acts of 2004. In addition, this article funds the projects and programs approved and recommended by the Community Preservation Committee. Each year, the Committee spends months reviewing and researching requests for funding and recommends projects and programs they believe meet the guidelines for the program. Each of these purposes is identified as items A-H below for easier reference and for the purpose of potential motions on a particular item.

COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: A: 7-0-0, B: 6-0-0, C: 8-0-0,

D: 6-0-0, E: 6-0-0, F: 6-0-0, G: 6-0-0, H: 6-1-0

SELECT BOARD RECOMMENDATION: 5-0-0

FINANCE COMMITTEE RECOMMENDATION: 9-0-0

(Majority vote required)

ARTICLE 8A (Appropriation and Reservations of Community Preservation Act FY 23 Estimated Annual Revenues)

Appropriate and reserve \$1,144,139 of the FY25 estimated annual revenues of the Community Preservation Act as follows:

Reserve for Open Space: \$114,414

Reserve for Historic Preservation: \$114,414

Reserve for Affordable Housing: \$114,414

Reserve for Active Recreation: \$114,414

CPA Administration: \$57,207

Reserve for Appropriation: \$629,276

Summary:

This action sets aside 10% of estimated Community Preservation revenue for open space, historic resources, affordable housing and active recreation respectively, and appropriates 5% for CPA administrative expenses, with the remaining estimated revenue reserved for appropriation as required by G.L. Chapter 44B (6).

ARTICLE 8B (Fund Cape Housing Institute)

Appropriate and transfer \$7,500 from the Community Preservation Fund Affordable Housing Fund Reserves for the purposes of funding the “Cape Housing Institute”.

Summary:

The Cape Housing Institute delivers training programs to build public support for affordable housing and equip local elected and appointed officials with the knowledge and skills to support the creation of more year-round housing.

ARTICLE 8C (Fund Eastham Affordable Housing Trust)

Appropriate and transfer \$300,000 from the Community Preservation Fund Affordable Housing Fund Reserves and \$100,000 from the Undesignated Fund Balance to provide funding to the Eastham Affordable Housing Trust in support of housing assistance programs.

Summary:

This action will allow the Eastham Affordable Housing Trust to continue implementation of several housing assistance programs designed to meet current and future demands for assistance identified in the 2020 Eastham Housing Production Plan and the Eastham Community Housing Plan. The proposed programs are based on successful models utilized in neighboring communities. The overarching goal of these programs is to provide housing assistance to a broad base of the community.

ARTICLE 8D (HAC/ORLEANS HOUSING PROJECT)

Appropriate and transfer \$100,000 from the Undesignated Fund Balance to provide funding to the Housing Assistance Corporation of Cape Cod to assist in funding, the construction of the “107 Main Street Affordable Housing Project” a 14-unit affordable rental housing development located in Orleans.

Summary:

This action will help fund a new affordable rental community with 14 rental units located in one structure designed with three sections. All 14 units will be affordable to households earning up to 80% of the area median income. This article will further support the collaborative efforts of neighboring communities to address the lack of affordable housing on the lower and outer cape.

ARTICLE 8E (HISTORIC PROPERTY SURVEY)

Appropriate and transfer \$40,000 Community Preservation Fund Historic Preservation Fund Reserves for the purpose of conducting a survey to identify and describe significant historic buildings, structures, archeological sites and landscapes within the Town of Eastham.

Summary:

This action will provide funds to survey historic properties in Eastham. The survey will be conducted by professional consultants and overseen by the Eastham Historical Commission. Eastham’s historic structures are an important component of the character of the community.

Cataloging these properties is necessary in order to protect their status for possible inclusion in the Massachusetts Historical Commission and the National Register of Historic Places.

ARTICLE 8F (OPEN SPACE LAND PURCHASE)

Appropriate and transfer \$50,000 Community Preservation Fund Open Space Fund Reserves to support the purchase of a one-acre undeveloped property located at 100 Cole Road for the purpose of open space preservation.

Summary:

This action will provide funding to support the Eastham Conservation Foundation to purchase the property located at 100 Cole Road. The one-acre undeveloped lot will add to an existing conservation restricted open space area (Herring Brook Conservation Area), protecting core habitat for species of conservation concern and preserving open space within an environmental justice community. The Eastham Conservation Foundation has signed a purchase agreement for \$350,000 for the property, well below the \$605,000 market value and the \$440,000 assessed value. The signed purchase agreement calls for a 2023 closing.

ARTICLE 8G (WILEY PARK SHADE SHELTER)

Appropriate and transfer \$55,000 Community Preservation Fund Active Recreation Fund Reserves for the purchase and installation of a shade shelter at Wiley Park.

Summary:

This action will provide funding to purchase a shade shelter to be installed over the picnic area adjacent to the Wiley Park playground. This is the final component in the Wiley Park Recreation Area Rehabilitation project.

ARTICLE 8H (TOWN HALL RENOVATIONS)

Appropriate and transfer \$680,000 Community Preservation Fund Undesignated Fund Balance for the purpose of repairing and rehabilitating the exterior of the Eastham Town Hall.

Summary:

This action will provide funds to repair and rehabilitate the exterior of the Town Hall. The project includes repairs to the exterior trim, gutters, brick repointing and associated work necessary to preserve the exterior of the building. It will add walkway improvements and re-locate the flagpole. The Town Hall is listed on the Massachusetts Register of Historic Places. The structure is also located within the Eastham Center Historic District, which was designated as a National Historic District in 1999.

ARTICLE 9 (PETITION – PLASTIC REDUCTION)

To see if the Town will vote to amend the Town's General Bylaw by inserting a new bylaw entitled, Plastic Reduction, as follows, and to authorize the Town Clerk to assign appropriate numbering therefor:

CHAPTER ___: PLASTIC REDUCTION

This bylaw is enacted pursuant to the general police power in order to protect the health, safety and welfare of the inhabitants of the Town.

Effective Date: This Bylaw shall take effect on September 1, 2024.

Purpose and Intent

Plastic food containers and single-use utensils form a significant portion of the solid waste stream going into landfills. Local landfills are running out of room; our future solid waste may have to be transported hundreds of miles to a landfill at considerable cost. Plastic food containers are not recyclable, nor are they biodegradable. Once buried in our landfills, they will persist for centuries. If incinerated the toxins in plastic are linked to cancer and threaten our air quality. Appropriate alternative and sustainable products are readily available from the vendors used by local food establishments; cooperative bulk buying arrangements are possible. Thus, elimination of plastic food containers and utensils is in the best interest of the health and welfare of Town inhabitants.

Definitions

"Disposable Food Service Container" means single-use disposable products for serving or transporting prepared, ready-to-consume food. This includes plates, bowls, trays, hinged or lidded containers, and utensils.

"Food Establishment" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption, as further defined in 105 CMR 590.002. Any establishment requiring a permit to operate in accordance with the State Food Code, 105 CMR 590.000, et. seq., shall be considered a Food Establishment for purposes of this Bylaw.

"Plastic" is defined as any type of plastic resin, which may contain recycled material, and may be sold as recyclable, biodegradable, or compostable. The material is commonly categorized in terms of # 1, #2, #3, #4, #5, #6, #7; plastic as referenced includes all categories.

"Prepared Food" means any food prepared for consumption on the Food Establishment's premises, using any cooking or food preparation technique. This does not include any raw uncooked meat, fish or eggs unless provided for consumption without further food preparation.

"Town Facility" means any building, structure, land, or park owned or operated by the Town of Eastham, its agents and departments.

"Town Facility Users" means all persons, societies, associations, organizations, or special event promoters who require a permission to use a Town Facility. Town Facility Users also includes concession contracts with the Town, Town-managed concessions, Town-sponsored events, and food services provided at the Town's expense.

Prohibition

- A. Except as provided herein, Food Establishments are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers and utensils made from Plastic.
- B. Town Facility Users are prohibited from dispensing Prepared Food to customers in Disposable Food Service containers made from Plastic and providing utensils made from Plastic.

Public and private schools, educational institutions, summer camps, childcare facilities, and other childcare programs approved to participate in USDA Child Nutrition Programs are exempt.

Administration and Enforcement

This Bylaw is enforced by the Town Administrator, or any committee appointed by them. Any Food Establishment or Town Facility User which violates any provision of this Bylaw shall be subject to the following penalties:

First Offense: Written warning

2nd Offense: \$150 fine

3rd Offense and Subsequent Offenses: \$300 fine

Any such fines collected shall be payable to the Town of Eastham. Each day the violation continues constitutes a separate violation. After detection of an initial violation, the designated inspection authority will be required to verify subsequent compliance until compliance with this bylaw is established. All businesses will be routinely inspected until the Town Administrator deems the inspection to be no longer be required.

By Petitioner

Petitioner Summary:

Essentially, my petition for Plastic Reduction is another step forward in our fight to reduce plastic pollution. I filed the Single-use Plastic Water Bottle Bylaw in 2020 and with the support of the Select Board, the petition was widely approved by the town. This current Petition is the next stage in the way forward to reduce plastic pollution which is at catastrophic, dire levels and growing.

Petition's Purpose: Plastic food take-out containers and single-use utensils form a significant portion of the solid waste stream going into landfills. Local landfills are running out of room; our

Plastic food containers are not recyclable, nor are they biodegradable. Once buried in our landfills, for years they will emit methane, a GHgas contributing to global warming. If incinerated, the toxins in plastic have been linked to cancer and threaten our air quality. Appropriate alternative and sustainable products are readily available from the vendors used by local food establishments; cooperative bulk buying arrangements are possible. Thus, elimination of plastic food containers and utensils is in the best interest of the health of our town inhabitants, and the environment.

SELECT BOARD RECOMMENDATION: 0-5-0

FINANCE COMMITTEE RECOMMENDATION: 2-6-1

(Majority vote required)

Town Summary:

The Town is very supportive of any effort to reduce plastics and reduce the amount of all recyclable materials entering the waste stream. This is an important effort and the Town would like to be able to support this ban on plastics, but can't in its current form. There are two major concerns. There was no effort to engage in a discussion with our business community prior to filing the petition, and it may prove to be a hardship on Eastham's business community. The article in its current form is on several, but not all Cape Town warrants this season and, like the bottle bill, needs to be implemented uniformly across the region in order to not disadvantage one town's business community. Secondly, the ban is too comprehensive and includes all plastics, even biodegradable and compostable plastics. Many optional containers that businesses may use may be in this category. We would like the opportunity to have more exploration and education about this ban, and a formal engagement process with our business community. With more information in general and more discussions with our business community, we may be able to bring the article back in 2024.

You are directed to serve this warrant by posting attested copies thereof at the Post Office in Eastham and North Eastham fourteen days at least before the date of holding said meeting.

Hereof, fail not and make due return of this Warrant and your doings thereon to the Town Clerk at the time and place of holding said meeting.


Given under our hands and seals this 14th day of April in the year of our Lord, two thousand and twenty-three.


Jamie M. Demetri, Chair


Arthur A. Autorino, Vice Chair


Aimée J. Eckman, Clerk


Gerald E. Cerasale


Suzanne Bryan

EASTHAM SELECT BOARD

Greetings:

In pursuance of the conditions of the foregoing warrant, I have posted attested copies, one each at the Post Office in Eastham and North Eastham fourteen days before time of said meeting.

Constable



A True Copy Attest:


Cynthia Nicholson, Town Clerk

APPENDIX A

PROCEDURES FOR TOWN MEETING

In accordance with Section C2-8. B of the Eastham Town Charter, the following procedures will be followed:

1. A registered voter wishing to speak at Town Meeting shall proceed to one of the microphones. Once recognized the voter shall give his or her name and address, speak to the question for not more than three minutes, and shall not speak again until all those wishing to speak thereon have done so. Persons making articles and demonstrations are exceptions to this rule.
2. Non-voters who wish to address Town Meeting and have identified themselves in advance to the Moderator may only speak if permitted by majority consent of voters.
3. Registered voters will be seated first. Additional seating for non-voters may be available only after the Town Clerk has determined that there are an adequate number of seats for all registered voters in attendance. **Voters who sit in the Non-Voter Section cannot vote.**
4. Discussion on each article shall terminate when no one wishes to speak or the discussion becomes redundant in the opinion of the Moderator or a motion to call the question is approved.
5. Votes may be taken by voice (Majority to be determined by the Moderator), by a show of hands or by electronic devices. Articles requiring a 2/3 vote will be by hand count or electronic device count, at the Moderator's discretion, unless unanimous. If seven Town Meeting members question a voice vote, the Moderator may then choose an alternative counting method.
6. An article may be reconsidered on the same day, no more than sixty (60) minutes from the time the vote on such article is declared by the Moderator. The Town Clerk's minutes shall record such times.
7. TOWN MEETING TIME, A Handbook of Parliamentary Law, Third Edition, 2001, is the Eastham Town Meeting parliamentary handbook.

The only persons allowed in the foyer at Town Meeting will be Registrars, Checkers and Voters.

Non Voters will be assigned to a designated area.

Persons with handouts of any nature must be outside the building or in a designated area.

PLEASE BE COURTEOUS.
ALLOW EACH SPEAKER TO PRESENT THEIR IDEAS WITHOUT INTERRUPTION

Appendix B

Wastewater Planning FY24

Wastewater Planning FY24		
Program	Narrative Description	FUNDING Article
Permitting & Acceptance of Draft Targeted Watershed Management Plan (TWMP)	The Targeted Watershed Management Plan is the roadmap that the Town proposes to use to address waterquality issues identified in County and State 208 processes. It outlines our plan of exactly how and by what means, we will correct existing water quality issues and prevent them in the future. The plan is complete and ready to be submitted to the DEP.	Article 3D
The cost of permitting and testing/fieldwork is included in the design & engineering costs in Article 3D		
Permeable Reactive Barrier Installation	In FY24 we will fund the final design of a larger, permanent PRB installation for Salt Pond	Article 3D
Stormwater	Salt Pond Design, construction estimate & permitting costs, Minister's Pond outfall (eliminate), Co Hemmenway Landing (design and construction estimate), Salt Pond Landing (design & estimate) For most-FY24 design and in FY25 & FY26 construction/renovation	Article 3B 75,000 500,000 USDA
Ponds	Implementation of Pond Plan: sampling/testing and treatments planned for in FY24	Article 3D
Water Sampling	Spring & Fall SMAST testing & Estuary SMAST Program/analysis (for study of TMDL's)	Article 3D
Design & Engineering	Design & Engineering of a Wastewater Treatment & Collection System for Salt Pond Watershed. the design/engineering phase will include: permitting the plan through the DEP and state/local approvals, design/ engineering of treatment system (for both phases), design/engineering of collection system for phase 1, testing and engineering studies, and an Owners Project Manager for the project.	Article 3D 5,950,000
Total FY24 all sc		6,525,000

Note: USDA funds are grants, not loans. USDA also committed to fund 75% of construction costs for upgrades to town landings, and new drainage around ponds

APPENDIX C
See Following Pages

NOTES

TOWN OF EASTHAM
5-YEAR STRATEGIC PLAN

2022



Community Update



A Letter from the Strategic Planning Committee

Overarching Principles and Goals

The Town of Eastham's 5-Year Strategic Plan provides a vision and framework for town initiatives and priorities between Fiscal Years (FY) 2020 and 2024. Collectively, the plan's strategy areas and priority actions guide the Town's use of funds, staff, and other resources, as well as the work of boards, commissions, and committees.

The Strategic Plan is organized around three Overarching Principles:

1. Honor Eastham's history and protect its small-town identity;
2. Live in harmony with the natural environment and local culture;
3. Enhance community vibrancy and viability for people of all ages.

The Goals of the 5-Year Strategic Plan are as follows:

- Preserve and protect coastal, estuary, pond, and other natural resources;
- Encourage and welcome a diversity of residents;
- Improve travel experience for all users;
- Foster and enhance community spirit;
- Increase diversity of housing options;
- Provide and enhance access to public recreational resources for all people.

Read the full Strategic Plan at eastham-ma.gov

THE EASTHAM 5-YEAR STRATEGIC PLAN was created with extensive community input to identify important values and goals for the Town, and to set priorities to guide decision-making and significant initiatives over its five-year timeframe. Adopting this plan was a huge milestone for the Town of Eastham, and we are one of the few towns to have such a document. This plan helps us not only understand where we should focus our energy but also reminds us why it is important to do so.

Four years in, we can continue to report that the plan is regularly referenced by Town Administration, the Select Board, boards and committees, and staff. Much progress has been made, but we still have more work to do in fulfilling the goals and actions it outlines.

The Strategic Planning Committee, along with Town staff, continues to monitor plan progress, and to explore how we can more effectively monitor and report on plan progress, identify how new opportunities align with plan priorities, and update the plan as needed.

As we come into the back stretch of year four, the Strategic Planning Committee, along with Town staff, will be channeling the bulk of its time and energy into developing the next five-year plan, helped by a revised charge recently adopted by the Select Board. The Committee will use the framework of the current plan as its starting point and will initially spend time reviewing recent Town area-specific planning documents, such the Housing Production Plan, along with regional planning documents to identify action items in key areas. We will also be evaluating the current plan—what worked well, what didn't—and how we can learn from it as we move toward the Town's second five-year plan.

The purpose of this update report is to show how the Town is making progress with the main elements of the plan in ways that are tangible and responsive, and positively impact the daily lives of our community. For a full report on "action-by-action" plan status, we will also be releasing an updated version of the full Strategic Plan documents.

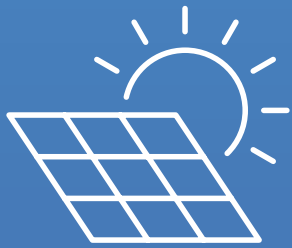
By regularly applying this Strategic Plan, its principles, and goals, the Town of Eastham is fostering a strong and welcoming community that provides opportunities and a high quality of life for all people, while protecting and preserving what makes us uniquely Eastham.

Respectfully Submitted,
Karen Strauss, Chair



2022

STATS AT A *Glance*



1,033,724

Kilowatt-hours of energy produced via solar installations on Town-owned buildings, providing a net benefit of **\$86,789**



5

Residential zoning amendments passed at Town Meeting 2022

55

Appointments to Town Boards, Committees, and Commissions with a total of **260** seats/positions



336

Number of children enrolled in Town-run after school and summer programs



148

Total number of community programs and events hosted by the Town of Eastham



317

Number of registered businesses in Eastham

304

Total number of new residential connections to Town water



127,598

Total circulation of physical and electronic materials through the Eastham Public Library



8,268

calls, texts, and email alerts sent through Eastham Code Red

2022

STRATEGIC PLAN *Accomplishments*

Fiscal Year 2022 (July 1, 2021 to June 30, 2022)

STRATEGY 1

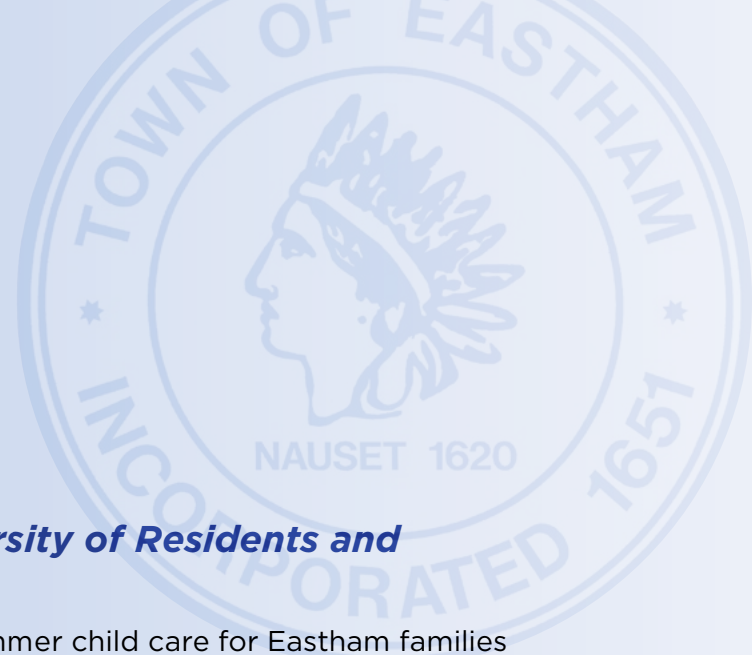
Support a Clean Environment and Resilient Community

- ✓ **Completed a “green infrastructure” style stormwater improvement project** at Schoolhouse/Ministers Pond, with the goal of improving pond water quality.
- ✓ **Increased annual solar energy production** via Town-owned buildings by 12.5% since 2019, reducing the Town’s reliance on non-renewable energy sources (source: Cape & Vineyard Electric Cooperative; 918,815 kWh produced in 2019 and 1,033,724 kWh produced in 2022).

STRATEGY 2

Support Intentional and Well-Designed Development

- ✓ **Began planning for a future village center** in North Eastham through the “North Eastham Village Center Master Plan.” The project represents Phase 2 of the community-led planning process for three Town-owned properties (T-Time, Town Center Plaza, and the current COA). Phase 1 of the process was completed through the research and community engagement work of the T-Time Development Committee.
- ✓ **Town Meeting voters authorized the purchase** of 580 Massasoit Road and 2555 State Highway, both of which will be repurposed for community housing needs. The Town’s purchase of these properties will also ensure preservation of two historically significant structures.
- ✓ **Permitted a total of 15 Accessory Dwelling Units (ADUs)** since the Town ADU bylaw was first adopted in 2019. ADUs increase diversity of Eastham’s housing stock, providing an attainable housing alternative to larger scale housing options.
- ✓ **At Town Meeting in 2022, voters adopted a total of five residential zoning amendments**, as proposed by Eastham’s Residential Zoning Task Force, to support production of attainable housing at all income levels. Through one of these zoning amendments, Eastham adopted Inclusionary Zoning, a specific action outlined in the 2020-24 Strategic Plan (Strategy 2d). The Inclusionary Zoning bylaw requires that new, market-rate residential development projects over a certain size include affordable housing units.



STRATEGY 3

Improve Quality of Life for a Diversity of Residents and Strengthen Community

- ✓ **Expanded access** to after school and summer child care for Eastham families by merging operations with the nonprofit ECEC (Eastham Committee on Early Childcare). A total of 336 children were enrolled in these programs in 2022.
- ✓ **Completed the Wiley Park Playground upgrades**, using Community Preservation Act (CPA) funding approved at 2020 Town Meeting. Upgrades include installation of all-new playground equipment and seating for parents and caregivers.

STRATEGY 4

Improve Safety for All Modes of Transportation

- ✓ **Engineering firm Environmental Partners was hired** by the Town to evaluate and identify needed improvements for the Route 6 corridor through Eastham. With the Town’s direction, Environmental Partners is developing a set of “preferred improvement concepts” that will be presented to the Massachusetts Department of Transportation (MassDOT) for future funding and project support.
- ✓ **Engineering firm Environmental Partners was hired** to update Eastham’s Complete Streets Prioritization Plan, which identifies needed improvements to bicycle and pedestrian accommodations on Town-owned roads. The update, submitted to MassDOT in 2022, modifies the scope of many projects to make them more feasible and less costly to complete.

ADDITIONAL STRATEGIES

- ✓ **Created the new Exterior Improvement Program** to support business recovery and resiliency. The program facilitates improvements to local business and commercial properties through a combination of competitive funding awards (using American Rescue Plan Act funds (ARPA)) and a streamlined project approval process.

Improving Water Quality at Ministers / Schoolhouse Pond

THE PROBLEM

A 2009 water quality assessment found that Ministers/Schoolhouse Pond has excessive nutrient (phosphorus and nitrogen) levels, which causes algae blooms and results in low dissolved oxygen levels in the pond. Sources of nutrients include septic systems, fertilizers and stormwater. Stormwater runoff from rain events carries nutrients, as well as sediment, bacteria and other pollutants, from driveways, roads, and even lawns to the pond.

THE GOAL

To restore the pond back to healthy nutrient levels. A healthy pond means cleaner water, abundant wildlife and a more diverse ecosystem.

THE SOLUTION

Since 2019, the Town of Eastham has coordinated several efforts to improve the pond's water quality:

Stormwater Retrofits

Installing a wet swale to treat stormwater prior to discharge into the Pond.

Phragmites Removal

Removing the non-native Phragmites, which is a perennial, aggressive wetland grass that out-competes native plants and displaces native animals.

Hydro-raking

This is an effective technique for selective removal of nuisance, rooted vegetation, as well as clearing the muck and debris from the bottom of the Pond.

Pond Aeration

Aeration increases exposure to the atmosphere which allows more oxygen to enter the Pond, and decreases harmful gases within the Pond.



STRATEGIC PLAN ALIGNMENT

Strategy Area 1: Support a Clean Environment and Resilient Community

Strategy 1a: Define and implement wastewater solutions to protect critical water bodies

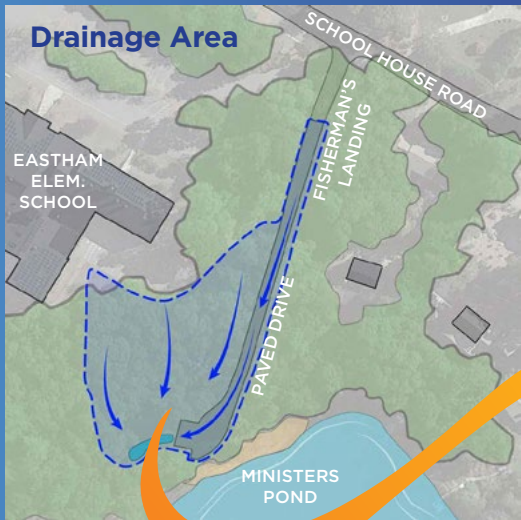
Strategy 1b: Increase and protect the wildlife value of existing open space through education, partnerships, a hands-on volunteer network, and financial investment in ecological management

WHAT IS A WATERSHED?

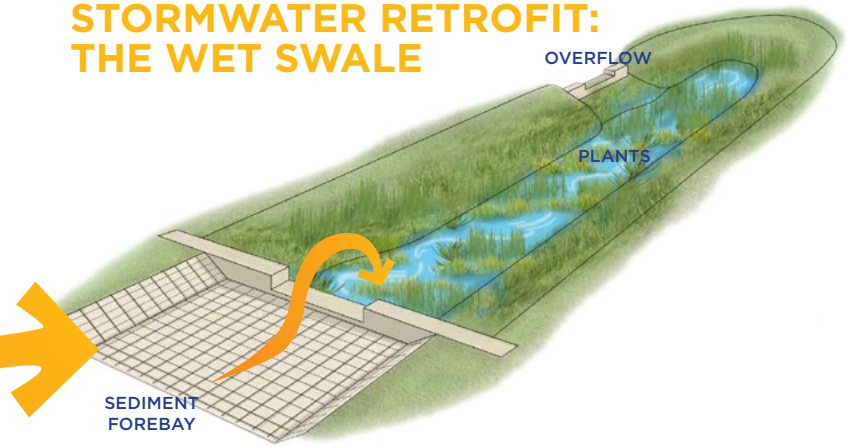
A watershed is an area of land that drains or “sheds” rainfall and snowmelt into a specific waterbody. When it rains, gravity pulls water from the watershed downhill toward the waterbody. Rainfall runoff that doesn't soak into the ground or isn't absorbed by plants makes its way to the surface water. For Ministers / Schoolhouse Pond the watershed is 76 Acres and collects runoff from the adjacent highway.



1. Watershed Boundary
2. Ministers Pond
3. Eastham Elem. School
4. Stormwater Retrofit Drainage Area



STORMWATER RETROFIT: THE WET SWALE



The wet swale located here mimics the filtering abilities of a wetland and helps to treat the stormwater that comes from the road before it reaches the Pond. This nature-based control (also known as “Green Infrastructure”) was installed to capture, filter and retain pollutants. It’s called a wet swale as it remains wet throughout the year because of the high groundwater table and proximity to the Pond.

Drainage Area

The area of land where rainwater falls during a storm, that all collects to a given location or water body. Highlighted in blue on the diagram above is the area that runs into the wet swale space.

Plants

As you walk along the wet swale, look at the native plant species growing. They have an important role in the stormwater treatment, as they uptake the nutrients from the runoff. Some species you might commonly see include Three-Square and Softstemmed Bulrush, Fringed and Tussock Sedges, Soft Rush and Blue Flag Iris.

Sediment Forebay

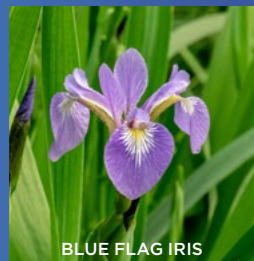
Prior to entering the wet swale, stormwater runoff flows through the sediment forebay. This removes large sediments and protects the capacity of the soils in the wet swale to infiltrate the runoff.

For more information about all the efforts the Town has implemented, including videos of the Hydro-raking and Aeration, and to find out more about what work is planned for the future, visit: eastham-ma.gov/259/Schoolhouse-Ministers-Pond-Remediation

Project Partners



SOFT RUSH



BLUE FLAG IRIS



TUSOCK SEDGE



THREE-SQUARE BULRUSH

HOW YOU CAN HELP!

Helping this pond and other ponds near you is as easy as:

- Reducing the amount of fertilizer you put on your lawn and garden
- Replacing your lawn with native plants
- If you live on the water, adding or expanding your vegetated buffer
- Using a rain barrel or put in a rain garden at your downspouts
- Planting trees
- Having your septic tank pumped every 2-3 years
- Picking up your pet waste

Zoning for *Smart Growth*

STRATEGIC PLAN ALIGNMENT

Strategy Area 2: Support intentional and well-designed development

Strategy 2a: Make suitable land available for affordable housing

Strategy 2d: Adopt Inclusionary Zoning provisions so that private market-rate development will include affordable units

BY NOW, MOST IN OUR REGION ARE AWARE THAT THERE IS A HOUSING CRISIS ON CAPE COD. Prevalent news coverage and personal anecdotes, bolstered by data from housing and policy experts, clearly demonstrate that the Outer Cape is being impacted by this crisis. While housing shortages are affecting communities nationwide, areas like the Outer Cape, with seasonal and tourism-based economies, face unique challenges in sustaining year-round, attainable housing for families, workers, and seniors.

The Town of Eastham has taken an “all of the above” approach to address the severe shortage of attainable housing, including the purchase of property for year-round housing, community-based programs to help offset resident housing costs, and filing special state legislation. In recognition of these efforts, the Town recently obtained the State’s Housing Choice Designation, which has been awarded to just four other Cape Cod towns: Barnstable, Orleans, Truro, and Provincetown. The designation provides special access to funding and other resources to support housing, and preferential treatment for many state grants and capital funding programs.

Perhaps most importantly, the Town is examining zoning changes to facilitate long-term development and redevelopment of year-round housing at all income levels. In Eastham, rapidly rising property values (increasing 90% since 2013), along with relatively permissive zoning regulations for things like building mass and development limits, are contributing to the challenge of retaining year-round, attainable housing.

“Ambiguity in the current bylaw language creates uncertainty among regulatory boards regarding their legal and policy authority to restrict development,” says Mary Nee, Chair of Eastham’s Residential Zoning Task Force. “This has resulted in an increase in the mass and bulk of new residential projects, in direct conflict with the goals of the Strategic Plan.”

In its recently released report (available on the Town website), Eastham’s Residential Zoning Task Force has identified that current zoning conditions pose a threat to the Town’s strategic vision to preserve the rural, small-town character of the community, and protect its fragile environment. Rather than furthering Eastham’s housing and strategic goals, recent development activity has increasingly resulted in displacement of longtime residents, as housing is turned over to the seasonal rental and second homeowner market. Additionally, Eastham has seen an increase in demolition-rebuild projects, where modestly sized houses are demolished and replaced with larger, less attainable homes. Unfortunately, Eastham’s current residential zoning lacks the regulatory muscle to adequately address these issues.

While it is understood that development and redevelopment will exist, the preservation of Eastham’s small-town character depends on planning for future land use and creating regulatory guardrails to support “smart growth.”





WHAT IS THE RESIDENTIAL ZONING TASK FORCE?

Eastham's Residential Zoning Task Force was established by the Select Board in December 2020, with the charge of examining zoning issues related to homes and housing. To date, the group has analyzed the Eastham Zoning Bylaw to determine how current regulations support, or hinder, Eastham's strategic and housing goals, as defined through the 5-Year Strategic Plan, Housing Production Plan, and other policy and planning documents.

Since its formation, the Task Force has recommended five zoning amendments, all of which were approved by voters at Town Meeting in 2022. These amendments include:

- Inclusionary Zoning
- Conversion of Motels and Cottage Colonies for Year-Round Housing
- Expansion of Open Space Residential Zoning
- Reduction of the Minimum Lot Size for Two-Family Dwellings
- Allowing Duplex Dwellings by right

The Task Force is now working on a second set of recommendations, in preparation for the 2023 Town Meeting. Learn more about the Residential Zoning Task Force and its work at eastham-ma.gov/637/Task-Force-on-Residential-Zoning-Regulat

LEARN MORE ABOUT SMART GROWTH PRINCIPLES

According to the website of the Commonwealth of Massachusetts, "smart growth is development that protects natural resources, enhances quality of life, offers housing choices, reduces energy consumption, and improves municipal finances by considering the location, design, and long-term costs of development." Learn more about Smart Growth principles at mass.gov/service-details/smart-growthsmart-energy-background-information



Strengthening the Next Generation

IN 2020, THE TOWN OF EASTHAM DEVELOPED AND ADOPTED THE “FAMILY SUPPORT PACKAGE” TO PROVIDE MUCH-NEEDED RESOURCES FOR LOCAL FAMILIES AND CHILDREN. The program, now in its third year, offsets the cost of preschool for 3- and 4-year-olds living in Eastham; provides funding for local after-school care operations; addresses food insecurity through free school lunch and local summer food programs; and sets aside \$100,000 per year for workforce housing programs. Beneficiaries of the Family Support Package have called it a “game changer” in their efforts to remain, and thrive, in Eastham. The impacts of this support are widespread and bring the Town closer to its strategic goals, from supporting local business and workforce needs, to improving quality of life, and fostering a more age-diverse community.

The Family Support Package has, by all accounts, been successful in increasing support for local families and children. However, the Town identified that school-age children in the Eastham community were still being underserved, namely through the lack of affordable after-school and summer care options. For local, working families with children in school, finding after-school and

summer care can be extremely challenging and expensive. After-school programs often require transportation and have limited availability. In the summer, few full-day care options are available on the Lower and Outer Cape, and some camps can cost more than \$800 per week, per child.

In Fiscal Year 2022, the Town looked to further expand its support for local families by increasing after-school and summer recreational programming. This increase in programming came through a unique “merger” opportunity between the long-running nonprofit organization, Eastham Committee on Early Childhood Education (ECEC), and the Town’s Recreation & Beaches Department. While ECEC and the Town had previously collaborated to offer programs during vacation weeks, early dismissal days, and summer vacation, their work together was limited due to transportation, staffing, and other constraints. Following the pandemic-related school closures, ECEC was financially struggling to keep its doors open. ECEC and the Town recognized how a merger arrangement could be mutually beneficial to both organizations, and also benefit Eastham families and children.

By early 2022, ECEC and the Town reached an agreement to merge operations, and the ECEC programs were absorbed by the Town. The benefits to the community were seen almost immediately, as rates for after-school and summer care became more affordable, and families found it easier to secure program space for their children. Today, the after-school program serves 78 children. The summer program was extended to a full-day program and, in summer 2022, more than 100 children were enrolled. Overall, more school-aged children have access to quality care, with social-emotional learning components, literacy, recreational sports, and other interest-based activities all folded into the programs.

The Town Recreation & Beaches Department continues to explore opportunities to increase its programming for children and families, with

the goal of one day operating these programs from a future Community Center building in Eastham. The benefits are clear: when we support children and families, we provide an essential service for residents and community members, strengthening Eastham's next generation for years to come.

STRATEGIC PLAN ALIGNMENT

Strategy Area 3: Improve Quality of Life for a Diversity of Residents and Strengthen the Community

Strategy 3c: Expand recreational after-school and other community-wide programs





Learn More and Get Involved

EASTHAM'S 5-YEAR STRATEGIC PLAN is an action-oriented roadmap created for the community, by the community. The Plan is a living document, designed to strategically focus the Town of Eastham's resources and decision-making around a set of guiding principles and goals. While the Strategic Planning Committee, Select Board, and Town staff primarily oversee the plan's progress and implementation, all community members are invited to take an active role in ensuring its success. In the coming year, the Town will be updating the 5-Year Plan with new actions and goals. Be sure to look out for opportunities to get involved and give input on this important process! **Learn more and read the full plan on the Town of Eastham website at eastham-ma.gov, under the Strategic Planning Committee page.**

STRATEGIC PLANNING COMMITTEE

Karen Strauss
Chair

Fredric Leary

Robert Bruns*

Joanna Buffington*

Jim Kivlehan*

Patricia McGraw*

Mary Shaw*

TOWN MANAGER

Jacqueline Beebe

SELECT BOARD

Jamie Demetri
Chair

Arthur A. Autorino
Vice-Chair

Aimee J. Eckman
Clerk

Gerald E. Cerasale
Suzanne Bryan



TOWN OF EASTHAM

2500 State Highway
Eastham, MA 02642

(508) 240-5900

eastham-ma.gov

*indicates now-former members who served during FY22

Photos Courtesy of JD (Cover); Joe Rosetti (page 2); Leslie J. Mehrhoff (phragmites, page 6); Horsley Witten Group (all other images, pages 6 and 7); Kathy Sferra (page 8); JD (page 9); Town of Eastham Recreation & Beaches Department (pages 10 and 11); Joe Rosetti (back page, top left); Lauren Barker (back page, bottom).

