



## Request for Determination of Applicability Filing Checklist

INFORMATION	
When:	Due on regular filing deadline
Where:	Town of Eastham Conservation Office 2500 State Highway, Eastham, MA 02642
Form:	<a href="http://www.eastham-ma.gov">http://www.eastham-ma.gov</a> or Conservation Office
Contact:	Conservation Agent
Contact Phone:	508-240-5900
Contact Email:	conservation@eastham-ma.gov

CHECKLIST	
<input type="checkbox"/>	1 copy of RDA Filing to Conservation Office
<input type="checkbox"/>	One copy to State DEP Office South Regional Office 20 Riverside Dr. Lakeville, MA 02347
<input type="checkbox"/>	Include 1 (11 X 17) site plans vegetation alteration Or 3 (11 x 17) site plans for construction alteration
<input type="checkbox"/>	Reason for removal- dead/alive/disease
<input type="checkbox"/>	Proposed mitigation plantings (see plant list)
<input type="checkbox"/>	Distance of project from wetland in feet
<input type="checkbox"/>	Include a detailed narrative including construction protocols if applicable
<input type="checkbox"/>	Flag or stake items to be inspected on property
<input type="checkbox"/>	Owner's signature or written permission
<input type="checkbox"/>	Street & house number clearly visible at property location
<input type="checkbox"/>	Check payable to Town of Eastham for \$40.00: \$25.00 for Application fee. \$15.00 for Legal Ad fee.

**Any Request for Determination of Applicability requests that are missing these basic submittal requirements shall not be placed on the hearing agenda for which they are intended until the requirements are complete.**