
REPORT OF THE TOWN ADMINISTRATOR

TO: SELECT BOARD
FROM: JACQUI BEEBE, TOWN ADMINISTRATOR
SUBJECT: TOWN ADMINISTRATOR REPORT TO EPTRTA
DATE: FEBRUARY 28, 2022



ADMINISTRATIVE

COVID-RELATED

- **MASK MANDATE:** The Board of Health voted yesterday to move to a mask optional policy for the Town of Eastham effective 2/28/22. For consistency's sake, and because it is the right decision, I am extending the mask optional policy to all town buildings as of the same date. Please do not hesitate to continue to wear a mask if you are in situations where there may be increased risk of transmission, such as large meetings/gatherings or when separation is impossible.
- **MANDATORY TESTING & TEMPERATURE LOGS:** We will also suspend the mandatory testing program that has been in place for non-vaccinated staff and other departments that have chosen to continue weekly testing, and the check-in/temperature taking requirement effective the week of February 28th as well. We will continue to give out test kits for staff for voluntary testing.

TOWN HALL HOURS

- We will re-open Town Hall on the following schedule: Monday through Thursday 8am to 4 pm and Friday 8 am to 12 pm beginning **March 14, 2022**.

HR

- **I am appointing Maya Golding as Interim Treasurer Collector**, Maya (pronounced MAYa) is an Eastham resident and her credentials include a BA, with six-years municipal experience in Nantucket and Dennis. She was the Assistant Treasurer-Collector in Dennis and in that role has managed monthly reconciliations of cash, management of special funds and investments, disbursements of all town funds, and supervision of payroll. Maya is proficient in MUNIS, our financial accounting system, and has completed the Treasury Classes for certification by the Massachusetts Collectors and Treasurers Association. Her prior work experience includes banking operations and accounting. In the Interim role she will supervise the Assistant (Collector) and payroll operations. Rich will of course be directly

supervising and aiding. We will have a process of recruitment and interview for the permanent position.

- **Our new Principal Assessor Coleen Mercurio will begin work on March 7.** Colleen comes with broad experience and most recently has been Assistant Assessor/Interim Assessor in the Town of Dennis.
- **We are currently advertising for a Skill Laborer/Transfer Station and the Conservation Agent position.**

PROJECT UPDATES

- **Town Center Plaza.** The Board of Health approved a new IA septic system for Town Center Plaza, and we are finally set to close on Friday, March 4. We are executing lease agreements with each of the tenants and are excited to have this move along!
- **Union Studio, our master planning firm has begun work, with a kick-off meeting.** They will meet for the first time with the T-Time Committee at their meeting next week. A Press- release will go out for this project on _____.

LEGISLATIVE UPDATES

- **Bill H.3986 An Act Relative to Utility Improvements on Private Roads in the Town of Eastham** was signed into law by the Governor last Thursday! Next steps will include contracting for engineering and design services for the electrical upgrades, supervising installation once approved by Eversource, and having betterment agreements signed by the homeowners on the road. Lengthy process, but in the end will have solved a long-standing problem for the residents on Thoreau Drive.
- **The Charter Revision was returned by the Senate with many changes, and questions.** Most of the changes were editorial, and the revised document was reviewed by members of the Charter Review Committee, and Town Counsel, accepted and the revised version sent back to the State Senate.

BUDGET

- **The Finance Committee will be reviewing all the School Departmental Budgets** on March 16, 2022, at 5 pm. We encourage the Board to attend this meeting and meet the new Superintendent of the Nauset School System, Brooke Clenchy.