

Eastham Affordable Housing Trust
October 13, 2022 9am hybrid meeting

Attending: Carolyn McPherson, Aimee Eckman, Bonnie Nuendel, Karen Burns
Staff: Rachel Butler Housing Coordinator, Jacqui Bebee Town Administrator

Aimee made a motion to accept the minutes from Sept 8, 2022 meeting. Karen 2nd. 3/0 approved.

Jacqui spoke about the Eastham Community Housing Plan. Documents are being created with each program listed with specific tasks needed and responsible persons. This includes work necessary for the Town owned properties. Rachel has worked to have the inspections completed. She will follow up with sending a cover sheet with a snapshot of program items.

Carolyn suggested a category of Communication and Outreach be added to the project list. The update on the Community Housing Plan will be presented to the Select Board on October 24, 2022.

The Town will be bringing the property management of AHT and Town owned properties in house. Rachael will handle the marketing and leasing components. There is an application out for a Facilities Coordinator, someone with a MA State contractor's license or HVAC, Plumbing etc. is preferred. Nov 1, 2022, is the deadline for applications. Jacqui has discussed the ending of the contract with CDP and is waiting for a suggested termination date. Carolyn talked about the barriers to the Eastham Rental Assistance Program and the challenges of getting the word out about the Program. It was suggested that we contact the schools, churches, community venues to spread the word.

Aimee made a motion to approve Carolyn to make editorial amendments and submit to the CPC project application for FY24 projects, applying for up to \$450,000. Bonnie 2nd. 4/0 approved.

Rachel's staff report: there have been no changes to occupancy or vacancies. Rise Engineering replaced the current heating system with split systems at 1195 Massasoit Rd and 1425 Nauset Rd. Bracket Landing water hook ups are in process. There are currently 9 participants in the rental assistance program. Paul and Shana are firming up the RAP RFP timeline, it will be on the Town website. A request for quotes is being finalized for the HELP program. There are 11 ADU application in process. The Barnstable Count HOME-Arp Allocation Plan Survey is available for anyone. Rachel will send out the survey to members. Jacqui, Paul and Rachel will be meeting with CDP and HAC on their ADU programs. One of the goals is to discuss how the Town can supplement the programs the 2 agencies have created.

No other business.

Meeting adjourned 10:04. Next meeting, Nov. 10, 2022 at 9am

Respectfully submitted,

Karen Burns

