

## MINUTES

### SELECT BOARD MEETING

**Meeting:** Monday, May 23, 2022, 5:30 PM

**Location:** Eastham Town Hall – Earle Mountain Room

**Present:** Arthur Autorino, Chair; Aimée Eckman, Vice Chair; Jamie Demetri; Gerald Cerasale; Suzanne Bryan; Jacqui Beebe, Town Administrator; Richard Bienvenue, Assistant Town Administrator/Finance Director

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Arthur Autorino called the Select Board meeting to order at 5:30 PM.

### PUBLIC / SELECT BOARD INFORMATION

Aimée Eckman welcomed the new members to the Board – Suzanne Bryan and Gerald (Jerry) Cerasale.

### APPOINTMENTS

American's with Disabilities Act (ADA) Evaluation- Paul Lagg, Community Development Director/Town Planner and Josh Safdie (Remote Participation), KMA (Kessler McGuinness & Associates, LLC)

Josh and Paul reviewed the evaluation and provided their recommendations for the Town of Eastham. The Board discussed the presentation and recommendations in further detail. The full presentation can be heard and seen on the Town website at [www.eastham-ma.gov](http://www.eastham-ma.gov).

### LICENSING

#### Renewal of Common Victualler License:

1. Little Cod, Inc. dba Friendly Fisherman – 4580 State Highway
2. Laura & Tony's Kitchen – 5960 State Highway
3. ~~Dell Enterprises, Inc. dba Lobster Shanty – 2905 State Highway~~

Aimée Eckman made a motion to approve the renewal of the Common Victualler license for the Friendly Fisherman

Gerald Cerasale seconded the motion

**VOTE: Yes – 4, No - 0, Recused – 1 (Jamie Demetri)**

Jamie Demetri made a motion to approve the renewal of the Common Victualler license for Laura & Tony's Kitchen

Aimée Eckman seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

#### All Alcohol Seasonal License Renewals:

1. Laura & Tony's Kitchen – 5960 State Highway
2. ~~Dell Enterprises, Inc. dba Lobster Shanty – 2905 State Highway~~

Aimée Eckman made a motion to approve the renewal of the All Alcohol Seasonal license for Laura & Tony's Kitchen

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

Hawker and Peddler License Renewal:

1. Good Times Ice Cream Truck – 544C Main Street, Harwich Port, MA 02646
2. ~~Chocolate Café Buzz Bus – 80 Toland Drive~~

Gerald Cerasale made a motion to approve the renewal of the Hawker Peddler license for Good Times Ice Cream Truck

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

**ADMINISTRATIVE MATTERS**

Ratify Discharge of Mortgage – 15 Whelpley Road

Jacqui Beebe reviewed the request from HUD to confirm that 3 signatures on the Discharge of Mortgage are sufficient for the release.

Gerald Cerasale made a motion to ratify that 3 signatures are sufficient to discharge the mortgage at 15 Whelpley Road

Suzanne Bryan seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

Declare Surplus

Arthur Autorino read the list of equipment to be declared surplus.

Aimée Eckman made a motion to declare surplus the Fire Department equipment as listed

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

Jacqui Beebe confirmed that the 2 MAC iPads were older iPads used by the 2 previous Select Board Members.

Gerald Cerasale made a motion to declare surplus the 2 MAC iPads

Suzanne Bryan seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

Respectful Code of Conduct Policy

Jacqui Beebe reviewed the changes to the policy and the Board discussed it in further detail.

Aimée Eckman made a motion to approve the revised policy as presented

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

Policy Revision – Use of the Windmill Green

The Board discussed the proposed amendment to the Use of the Windmill Green Policy which would allow the sale of alcohol as approved by the Select Board. The Board agreed that the Select Board should have a set of criteria to consider when authorizing the use of alcohol to

ensure authorizations are consistent. Jacqui Beebe and Rich Bienvenue noted that we would follow the ABCC One Day Liquor License requirements.

Aimée Eckman made a motion to approve the revision to the policy as indicated

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

#### Climate Action Committee Charge Revision

Cheryl Gayle reviewed the need to the committee and agreed to 7 members and no alternates based Town Counsel's opinion that once a member is approved to a committee, it does not matter if the member is a Regular or Alternate member.

Aimée Eckman made a motion to approve the change to the Charge to have 7 members and no alternates

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

#### Eastham Night with the Orleans Firebirds

The Board agreed that Gerald Cerasale will throw the ball out and the date chosen was June 18, 2022.

#### Committee Resignations

1. Zoning Board of Appeals – Ed Schneiderhan
2. Finance Committee – Steven Cole
3. Finance Committee – Gerald Cerasale
4. Housing Authority – Gerald Cerasale
5. Conservation Committee – Suzanne Bryan
6. T-Time Committee – Suzanne Bryan
7. Board of Highway Surveyors - George Burgess
8. Board of Highway Surveyors - Daniel Coppelman

Aimée Eckman made a motion to accept the resignations listed with Thanks from the Board

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

#### Committee Appointments

1. Zoning Board of Appeals – Jarod Carey, Alternate Member
2. Climate Action Committee - Michael Sarcione, ~~Alternate~~ Regular Member
3. Planning Board – Brian Early from Alternate Member to Regular Member

Aimée Eckman made a motion to approve the appointments as listed

Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

#### Committee Re-Appointments:

1. Board of Health – Catherine Mondon & Francie Williamson

2. Climate Action Committee – Cheryl Gayle & Devon O’Rourke
3. Community Preservation Committee – Mary Shaw
4. Historical Commission – Mark Herman
5. Human Services Advisory Committee – Estella Edmondson
6. Old Town Centre Historic District Commission – Eileen Morgan & Kathryn Sette
7. Open Space Committee – Kait Logan
8. Planning Board – William Craig
9. Recreation Commission – Barbara Komins
10. Recycling Committee – Lee Bartell & Gary Senecal
11. Search Committee – Sheldon Ross
12. Taxation Aid Committee – Linda Finkral
13. Visitor’s Tourism and Promotion Services Board – Kathleen Bunnell
14. Zoning Board of Appeals – Joanne Verlinden
15. Affordable Housing Trust – Carolyn McPherson

Aimée Eckman made a motion to approve the re-appointments as listed  
Jamie Demetri seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

#### Committee Members Termed Out or Not Seeking Re-Appointment

1. Cemetery Commission – Roger Thurston
2. Board of Health – Joanna Buffington
3. Finance Committee – George Deptula
4. Open Space Committee – Peter Wade
5. Planning Board – Joseph Manas
6. Recreation Committee – Brent Warren
7. Recycling Committee – Alicia Couture
8. Search Committee – Pat Donovan
9. Visitor’s Tourism and Promotion Services Board – James Russo

The Board accepted the list of people who have termed out on committees and acknowledged their appreciation for their service on these committees.

#### Committee Vacancies Discussion

Moved to June 6, 2022.

### **WORK SESSION**

#### Select Board Reorganization

Aimée Eckman advised that in 2008 the Board decided to rotate the positions each year as a chair had been in place for many years. The Board should revisit this decision and discuss options at a future meeting

Aimée Eckman made a motion to nominate Jamie Demetri as Chair  
Suzanne Bryan seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

Aimée Eckman made a motion to nominate Arthur Autorino as Vice Chair  
Jamie Demetri seconded the motion  
**VOTE: Yes – 5, No - 0, Recused – 0**

Suzanne Bryan made a motion to nominate Aimée Eckman as Clerk  
Gerald Cerasale seconded the motion  
**VOTE: Yes – 5, No - 0, Recused – 0**

The Board of Water Commissioners will be reorganized at their meeting on June 6, 2022.

#### Select Board Liaison Reassignment

The Board reviewed the current list and reassigned the Liaison Roles that had been held by Alexander Cestaro and Jared Collins

#### **TOWN ADMINISTRATOR'S REPORT**

Jacqui Beebe advised that the report in the packet is and can be viewed there. No one had any questions.

Richard Bienvenue reviewed current and pending changes to the Finance and IT Divisions.

#### **OTHER BUSINESS**

- Art Autorino noted that the proposed parking agreement we submitted to the CCNS has had a change made that was not discussed with the Board. This is a concern to members of the Board and further discussions will be held.

#### **MINUTES**

1. March 21, 2022 – Board of Water Commissioners
2. April 4, 2022 – Regular Session
3. April 11, 2022 – Regular Session
4. April 25, 2022 – Regular Session

Jamie Demetri made a motion to approve the BOWC minutes for March 21, 2022  
Aimée Eckman seconded the motion  
**VOTE: Yes – 5, No - 0, Recused – 0**

Arthur Autorino made a motion to approve the April Select Board minutes as listed  
Aimée Eckman seconded the motion  
**VOTE: Yes – 5, No - 0, Recused – 0**

#### **NEW/UPCOMING AGENDA ITEMS**

- Jacqui Beebe would like to remove the item concerning storage of gear as we have not been able to find a location suitable – the Board agreed
- Remove HAWK as complete – the Board agreed
- Speed Signs- 4 are installed and are ordering 2 more based on approval from MassDOT
- The work done on the sidewalks has been very good so mark as complete and move off the pending list – the Board agreed

**ADJOURNMENT**

Aimée Eckman made a motion to adjourn at 7:20 PM

Suzanne Bryan seconded the motion

**VOTE: Yes – 5, No - 0, Recused – 0**

Respectfully submitted,



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Laurie Gillespie-Lee

**Public documents for this meeting can be viewed on the town website through this link:**

**<https://www.eastham-ma.gov/DocumentCenter/View/1653/05-23-2022-Select-Board-Packet>**