



The Board of Trustees of the Eastham Public Library

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Ignatius (Al) Alfano–2023
Chair
Holly Funston–2022
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Derek Burritt–2022
Secretary
Mary Shaw–2023
Willow Shire–2024
Charlotte LaBranche–2022
Student Ambassador

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE EASTHAM PUBLIC LIBRARY

April 8, 2023 at 9:00 a.m.

Location: Eastham Public Library - Eastham Meeting Room

This meeting/hearing will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting.

Trustees/Staff Present: Al Alfano, Mary Shaw, Willow Shire, Joanna Stevens, Library Director: Melanie McKenzie

Guests: Debbie Abbott, President of the Friends

Absent: Trustee: Ian Hamilton

1. Call to Order: The meeting was called to order by Al Alfano at 8:55 a.m.

2. New Business

- a. Trustees Report Card Review. Al consolidated Trustee responses to the annual self-evaluation and these were discussed. We agreed to enhance the orientation for new Trustees by assigning a 'mentor' to newly elected Trustees and creating a check list of important items.
- b. Library Brochure. We discussed a draft informational brochure and will explore publishing one. Melanie will review the history portion and the youth section with staff. She will also edit the page starting with 'Collection'. Debbie will review the paragraph on the Friends. We will review this annually and distribute them through the Chamber of Commerce Visitors' Center and with real estate agents handling summer rentals.

3. Public Comment: There were no public comments

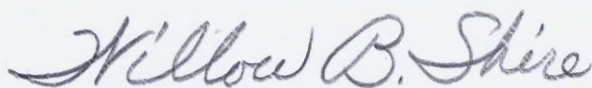
4. Next Meeting: The next meeting of the Board of Trustees of the Eastham Public Library will be on Tuesday, April 11th, 2023 at 5:00 p.m. in the Eastham Public Library, the Eastham Room.

Trustees Agenda Planning Meeting will occur at 10am on Monday, May 1, 2023.

14. Adjournment: At 10:10 a.m.,

MOTION (M. Mary, S.Joanna) was made to adjourn. Approved, 4-0.

Respectfully submitted,



Willow Shire, Trustee