

# FINANCE COMMITTEE MINUTES

Meeting: March 08, 2023

**Committee Members Present:** Mary Shaw, Chair; Rick Knight; Roy Merolli (Remote Participation); Tom Gardner (Remote Participation); Russ French; Tom McNamara (Remote Participation); Joanna Buffington (Remote Participation); Paul B. Brown

**Staff & Other representatives:** Jacqui Beebe, Town Manager (Arrived aprox. 5:24); Rich Bienvenue (Arrived aprox 5.03), Assistant Town Manager/Finance Director; Art Autorino, Select Board Representative (Remote Participation); Paul Lagg, Community Development Director (Departed aprox. 6:41)

**Members Absent:** Peter Wade

---

## 1. Call to Order

- The meeting was called to order at 5:03 pm. This is an in-person meeting with remote participation via Zoom.

## 2. Review and vote on Minutes – No minutes presented; action deferred.

## 3. Review of FY 24 Operating Budget (Selected departments)

- Paul Lagg updated the committee on Community Preservation Act articles (item 3a on the agenda) and Zoning by Law Articles (item 3f on the agenda). Committee members discussed the articles on the draft warrant;
- Rich Bienvenue discussed items Operating and Capital budget articles (items 3b on the agenda), Other Financial Items articles (item 3c on the agenda), General Items articles (items 3d on the agenda), Special Legislation articles (item 3e on the agenda).

## 4. Old Business

- Mary Shaw inquired as to the status of the Capital Projects Committee. Jacqui Beebe indicated that the committee charge will be developed over the summer and appointments are expected to be concluded around September 2023.
- Mary Shaw inquired as to the status of the Conflict of Interest Training for members

## 5. Town Manager Report and Staff Updates

- Jacqui Beebe provided a verbal update on several matters and responded to Committee member questions.
- Town staffing: Jane Crowley, Director of Health and Environment retiring on 03/22/23. Lauren Barker, Economic Development Planer, has resigned.

## 6. New Business

- Discussed having a Town Meeting kiosk to sign up for Code Red. Admin office to handle.

## 7. Adjourn

- Motion by Joanna Buffington to adjourn the meeting, 2<sup>nd</sup> by Russ French. Vote: 7-0. The meeting was adjourned at 6:55pm.