

**NAUSET PUBLIC SCHOOLS
MEETING MINUTES of the
EASTHAM ELEMENTARY SCHOOL COMMITTEE
MEETING DATE and TIME:
Tuesday, January 17, 2023 @ 5:00PM
Remote Meeting Via Town of Eastham Zoom**

This meeting took place **remotely** pursuant to the law signed by Governor Baker on June 16, 2021 – An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, which includes an extension, until March 31, 2023, of the remote meeting provisions of his March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law.

MEMBER ATTENDANCE: Chair Judy Lindahl, Ann Crozier, Eric Shanon and Edgar Miranda

NON-MEMBER ATTENDANCE: Superintendent Brooke Clenchy, Director of Curriculum, Instruction, & Assessment Dr. Robin Millen, Eastham PD Lt. Gus Schnitzer and Principal William Crosby

Call to Order & Declaration of a Quorum, Meeting Participation Statement and Recording Statement:

Chair Lindahl called the meeting to order at 5:00pm, declared a quorum WAS NOT present at this time. She read the meeting participation and recording statements.

Agenda Changes: None

Citizens Speak: None

Priority Business

A. Administrators Reports

Principal's Report

In addition to his written report, Principal Crosby reported that after holiday vacation attendance has been excellent!

The Beacon Award presentation for the children brought out community members and parents to the school and it was a great celebration!

The staff continues to work on the creation of a school charter through the Ruler Program to establish how you “want to feel at work” and support behaviors that will help support those feelings. Also, there are staff members from Eastham working at the District level on the Diversity, Equity and Inclusion Committee to continue to strengthen the culture and community.

Eastham Recreation is providing after school daycare, clubs and support for the school children. They are doing a great job keeping the kids busy and involved.

Superintendent's Report

In addition to the written report, Superintendent Clenchy noted that because of the hard work of many school committee members attending public forums answering questions about the regional vote for additional funding, she was happy to report the vote did pass and the Nauset Regional High School building project will go forward! She is thankful for all of the hard work put in by so many members of the school community.

Additionally, she reported that budget season is in full swing with Director Venditti meeting with all of the directors and principals to discuss and review areas such as special education funding, priorities of the strategic plan and that appropriate compliance is in place, as well as review of the individual school budgets are among the many areas that are analyzed.

Superintendent Clenchy took a moment to remember two members of the Nauset School Community who passed on during the holiday break. Ms. Sheila Lacey from the OES and Ms. Rhonda Sandison from the Central Office contributed to the betterment of the education for children throughout Cape Cod. Their gift of exuberance for life will be remembered fondly by all and they will be greatly missed.

B. Policies – Review for a Second Reading – ADB-E2 Gift, Sale, Delivery or Possession of Alcoholic on Public School Premises

Ms. Crozier explained that the policy will allow alcohol to be served, gifted, sold and delivered in the schools in the afternoon or evenings. She checked the town by-laws and the only places alcohol can not be consumed are beach parking lots and on the roads in your car.

MOTION: It was moved by Mr. Miranda seconded by Mr. Shannon and voted unanimously via roll call vote to approve the policy ADB-E2 for a first and second reading.

C. FY23 Expenditure Report

The FY23 Expenditure Report was included in the Committee packet and includes the December information as well. Director Venditti reviewed the report with the Committee and gave detailed analysis of any changes in expenses that exceeded \$1000.

D. FY24 Eastham Elementary School Budget Review

Principal Crosby explained he had just received the proposed FY24 budget this afternoon, so tonight's purpose is to present the budget outline and allow members time in the coming weeks to further review the budget. The bottom line is an overall increase of 5.87%. The largest increase is in special education expenses to fund both needs that are currently being addressed and also those needs that are unforeseen at the time of the budget creation.

Director Venditti explained that the increase in the special education line item is also due the technology required for special education as well as the expense for regular day transportation to the Cape Cod Collaborative. She added that utilities have also increased significantly based on the market volatility.

At the February meeting there will be a more detailed review of the decreases and increases in the budget.

REPORTS & INFORMATION:

Cape Cod Collaborative: Minutes from the last meeting will be distributed by Chair Lindahl.

PTC Liaison: Principal Crosby noted they hosted a holiday table and the school staff appreciates all of the support given to teachers and children.

Policy Subcommittee: Ms. Crozier said the subcommittee meeting today was cancelled.

Superintendent Evaluation Committee: Ms. Crozier information will be coming out from the Joint School Committee at their next meeting next week.

School Council: Mrs. Crozier said the next meeting will be tomorrow, January 18, 2023.

Superintendent Evaluation Subcommittee: Ms. Crozier said they met on December 14 and reviewed the evaluation tool being used and that will be presented in January at a joint meeting of the school committees.

EESPG: Principal Crosby said there will be a general meeting on Monday, January 24, 6pm, at the EES cafeteria, all are welcome.

Strategic Planning Committee: Mr. Shannon said they will be meeting at the end of the month, and he will have a report after.

Central Office Subcommittee: Superintendent Clenchy reported the committee has met several times and at the last meeting were able to meet the 3% budget goal. The budget vote was taken and approved unanimously.

APPROVE MINUTES

MOTION: It was moved by Ms. Crozier to approve the December 20, 2022 minutes as presented. Mr. Miranda seconded the motion and all members voted via roll call vote unanimously to approve.

ADJOURNMENT:

MOTION: It was moved by Mr. Miranda, seconded by Mrs. Crozier and voted unanimously to adjourn at 5:38 PM.

Respectfully Submitted,

Amanda Lapierre

Recording Secretary

Documents Reviewed and Available Upon Request

Superintendent's Report, Principal's Report, Minutes of December 20, 2022

FY23 Expenditure Report and FY24 Draft EES Budget