

Charter Review Committee Meeting Minutes
Eastham Town Hall
January 7, 2020
5:38 p.m.

Committee Members **Present:** Peter Wade, Adele Blong, Aimee Eckman, Elizabeth Gawron and Mike Hager. **Absent:** Darin Krum and Kara Risk

1. Public speakers: None

2. **December 3 Minutes.** Aimee moved and Elizabeth seconded. Approved 5-0-0

3. **October 15 Minutes:** Elizabeth moved and Adele seconded. Approved 3-0-2

4. **August 20 Minutes:** Adele moved and Peter seconded. Approved 3-0-2

5. Charter Review and Editing

(1) Re C3-9: Aimee moved and Elizabeth seconded: Delete “with the approval of” and replace it with “to notification to.” Approved 5-0-0

(2) Re C4-9. Elizabeth moved and Aimee seconded: Change “three” to “four” in subparagraphs A and F. Approved 5-0-0

(3) Re C5-4. Aimee moved and Adele seconded: Delete “persons to serve as”; Move selected subsections of section 9-5 to Article V; Provide for the Town Clerk to maintain a list of all committees established under the Charter and all other committees and expand the powers of the Select Board with respect to committees not established under the Charter. Approved. 5-0-0

(4) Re C-3-8: Aimee moved and Adele seconded: Insert new C-3-8.L: “If the Town Moderator will be unable to preside over a Town Meeting because of a temporary absence or disability, the Moderator may appoint a person to serve as Acting Town Moderator for that Meeting and exercise all the powers given to the Moderator for that meeting. If the Moderator fails to make such appointment in a timely manner after their unavailability becomes clear, the Select Board and the Finance Committee acting jointly may appoint an Acting Town Moderator for the meeting” and insert new C-3-8.M: “If the office of Town Moderator becomes vacant during a Moderator’s term of office the vacancy shall be filled at the next scheduled election. In the event a Town Meeting will occur before the next scheduled election, the Select Board and the Finance shall prepare Committee acting jointly may appoint an Acting Town Moderator for the meeting who shall exercise all the powers given to the Moderator for that meeting.” Approved 3-2-0.

(5) Re C-2-8B: Aimee moved and Elizabeth seconded revision of the paragraph to read as follows: “The Moderator shall prepare, in consultation with the Town Clerk, rules of parliamentary procedure in simplified form.” Approved 5-0-0

(6) Re C3-3D: Aimee moved and Elizabeth seconded: Insert “and published” after “enforced.”
Approved 5-0-0

(7) Re C4-3C: Aimee moved and Adele seconded: Insert “To” at the beginning each
subparagraph from (2) through (14) and to revise subparagraph (5) to read as follows: “To fulfill
all responsibilities and duties assigned to the Town Manager under Article VI of this Charter.”
Approved 5-0-0

(8) Re C4-3C (6) Aimee moved and Elizabeth seconded Substitute “To manage” for
“administer.” Approved 5-0-0

The Chairman set the next meeting for January 21, 2020

Aimee moved and Elizabeth seconded Adjournment at 7:15

Respectfully submitted,

Mike Hager