



TOWN OF EASTHAM

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www.eastham-ma.gov

**Board of Library Trustees
Tuesday, September 12, 2023 @ 5 PM
Eastham Public Library
190 Samoset Rd Eastham MA and VIA Zoom**

This meeting/hearing will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

This is a reoccurring meeting in Zoom. Please use the same meeting ID & Passcode for this Board for the next 12 months.

Join Zoom Meeting

<https://us02web.zoom.us/j/86373888510?pwd=dk9oQStUYkJKNUczZTRXcDdPek1VZz09>

Meeting ID: 863 7388 8510

Passcode: 257831

Trustee Liaisons: Building - Mary Shaw; Finance - Al Alfano; Landscaping & Art - Willow Shire; Policy - Joanna; Programming & Friends of the Library - Ian

1. **Call to Order**
2. **Staff Visit – Karen MacDonald, Assistant Director/Adult Services**
3. **Minutes (August 8, 2023)**
4. **Financial Report (Quarterly Review – Aug, Nov, Feb, May)**
 - a. FY23 Library Materials Budget - final
 - b. FY23 PT Total Salaries Expended
 - c. Draft Budget FY25
5. **Director’s Report**
 - a. Financial Report (MBLC)
 - b. New Fall Library Hours
 - c. Programs & Services Update
 - d. Fall Trustee Orientation at Eastham Library
 - e. Parking Lot Traffic Assessment
 - f. Intellectual Freedom & Censorship Discussion
 - g. In-Service Day – Close Library half day 11/3 for Staff In-Service Training with MCDHH?
6. **Building Review**
 - a. See checklist
7. **Old Business**
 - a. Approve updated Wall of Honor documents
 - b. Draft Action Plan FY25
8. **New Business**
 - a. Strategic Plan Committee Meeting – Doodle Poll results
9. **NRHS Student Ambassador**
10. **Friends of the Library Update**
11. **Public Comment**
12. **Next meeting: October ??, 2023 at ?pm (melanie away October 10)**
**Trustees Agenda Planning Meeting will occur at 9am on Wednesday, October 4, 2023. **
13. **Adjourn**

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