

TOWN OF EASTHAM
ANNUAL TOWN MEETING WARRANT
AND FINANCE COMMITTEE REPORT AND RECOMMENDATIONS

7:00 P.M.

MAY 2, 2011

NAUSET REGIONAL HIGH SCHOOL AUDITORIUM

ANNUAL TOWN ELECTION

MAY 17, 2011

POLLS OPEN 7:00 A.M. - 8:00 P.M.

EASTHAM TOWN HALL
2500 STATE HIGHWAY
EASTHAM, MA

FOR COPIES OF THIS WARRANT IN LARGER PRINT
OR ON TAPE, PLEASE CALL 508 240-5900.

Also available on the town website
www.eastham-ma.gov

Please bring this warrant to Town Meeting

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FINANCE COMMITTEE REPORT

The role of the Finance Committee varies from town to town based on the town charter. The Commonwealth of Massachusetts allows for a range of activities and responsibilities. The statutory requirement of a finance committee is to provide the citizens of the town recommendations on articles presented in the town warrant at the time of the annual town meeting.

The Finance Committee plays an important part in assuring the voters of the Town of Eastham that the town is acting prudently in the preparation of the town budget and the warrant articles presented to Town Meeting. Our recommendations are based on information gathering, inquiry and discussion with various Town officials and consideration and debate at the Finance Committee meetings. Finance Committee meetings are posted and open to the public.

The structural imbalance between revenue and expense has affected all Cape towns. Costs beyond our control and reduced state aid have put substantial pressure on our budget.

Two items in the warrant this year received special attention from the Finance Committee:

- 1) The Town's regular operations will require the passage of an override, which is included on the ballot. The Finance Committee agreed with the Selectmen that the Town's expense budget is "at the bone" now, and that any further cutbacks in spending will have a negative impact on services and education.
- 2) A second ballot question is for a debt exclusion to allow the construction, renovation and expansion of the library. The Finance Committee voted unanimously to recommend approval of both items by Town Meeting. The Finance Committee believes the Library project, as presented, is the best long-term option to support continued operation of the Library to the benefit of the Town.

Last year at Town meeting the voters requested the state allow by local option the expansion of the Room Occupancy tax to include single-family home seasonal rentals. Such an expansion could raise an estimated \$500,000. That has yet to be approved by the State Legislature.

In conclusion, the Finance Committee believes the budget and articles as recommended by the Committee represent a reasonable and prudent budget for the Town, maintaining adequate town services, public safety and the quality of education.

Respectfully submitted,

Randy Smith, Chair
Russ French, Vice Chair
Nan Balmer
Susan Beyle
Steven Cole
Brian Eastman
John Knox
William (Gary) Krum

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

TOWN OF EASTHAM
ANNUAL TOWN MEETING WARRANT

Commonwealth of Massachusetts
Barnstable, ss. ~

To: Either of the Constables of the Town of Eastham
in the County of Barnstable

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Elections and Town affairs to meet at the Nauset Regional High School Auditorium, Monday, the second day of May, Two Thousand and Eleven, at Seven o'clock in the evening, then and there to act on the following articles in this Warrant and to meet in the Eastham Town Hall at 7:00 a.m. Tuesday, the seventeenth day of May next, then and there to elect the following Town Officers:

Moderator	One three-year term
Board of Selectmen	Two three-year terms (vote for two)
Treasurer/Collector	One three-year term
Town Clerk	One three-year term
Library Trustee	One three-year term
Housing Authority	One five-year term (vote for one) One one-year unexpired term (vote for one)
Elementary School Committee	Two three-year terms (vote for two)

And to act on the following questions:

QUESTION 1

Shall the Town of Eastham be allowed to assess an additional \$500,000 in real estate and personal property taxes for the purposes of operating the municipal government and public schools, for the fiscal year beginning July 1, 2011?

QUESTION 2

Shall the Town of Eastham be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to prepare plans, bidding documents, constructing, originally equipping and furnishing additions and remodeling, reconstructing and making extraordinary repairs at the Eastham Public Library?

POLLS OPEN 7:00 A.M. AND CLOSE AT 8:00 P.M.

ARTICLE 1

To see if the Town will vote to raise and appropriate or transfer from available funds **\$1,200** for Greenhead Fly Control as authorized by G.L. C.252 §24, and authorize the Town Treasurer to pay said appropriation into the State Treasury; or take any action relative thereto.

By Board of Selectmen

Summary:

This is a standard article to appropriate money to pay the Town's share of the Greenhead Fly Control Program.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 2

To see if the Town will vote to assume liability in the manner provided by Sections 29 and 29A of Chapter 91 of the General Laws, as most recently amended for all damages that may be incurred by the Department of Environmental Protection of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshore and shores along a beach, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth of Massachusetts; or take any action relative thereto.

By Board of Selectmen

Summary:

All Massachusetts municipalities indemnify the DEP for work in the local communities with this standard article.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 3

To see if the Town will vote to reauthorize the Council On Aging/Lower Cape Adult Day Center Revolving Account, through the Town Accountant's office, in accordance with G. L. C. 44, § 53 E ½ to be expended under the direction of the Council On Aging Director in order to place anticipated revenues collected from program income which shall be used to further the operation of programs under the Council On Aging, and to establish the limit on expenditures from said account for Fiscal Year 2012 at **\$7,000**; or take any action relative thereto.

By Board of Selectmen

Summary:

This revolving account is required in order to receive and disburse funds generated through programs supported by the revolving fund such as educational and cultural programs and health and fitness programs. The Council on Aging Director will manage this account.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 4

To see if the Town will vote to reauthorize the Recreation Bottles and Cans Revolving Account, through the Town Accountant's office, in accordance with G.L. C.44, § 53E ½ to be expended under the direction of the Recreation Director in order to place anticipated revenues from the collection of bottles and cans, which shall be used to further the operation of programs under the Beach and Recreation department, and to establish the limit of expenditures from said account for Fiscal Year 2012 at **\$10,000**; or take any action relative thereto

By Board of Selectmen

Summary:

This revolving account is required in order to receive and disburse funds generated from the collection of bottles and cans by the Recreation Department.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 5

To see if the Town will vote to reauthorize the Home Composting/Bin Recycling Revolving Account, through the Town Accountant's office, in accordance with G.L. C 44, §53E ½ to be expended under the direction of the Board of Selectmen or their designee, in order to place anticipated revenues collected from the sale of compost bins which shall be used to purchase additional compost bins, advertise the availability of such bins, or undertake recycling related activities and to establish the limit on expenditures from said account for FY2012 at **\$5,000**; or take any action relative thereto.

By Board of Selectmen

Summary:

This account is necessary to accept receipts from the sale of composting bins obtained by state grants or otherwise, which may be used to purchase additional compost bins or other items to enhance town-wide recycling efforts.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 6

To see if the Town will vote to authorize the creation of a Vehicular Fuel Sales Revolving Account, through the Town Accountant's office, in accordance with G.L. C 44, §53E ½ to be expended under the direction of the Board of Selectmen or their designee, in order to place anticipated revenues collected from the sale of fuel to other municipal entities which shall be used to purchase additional fuel as necessary and to establish the limit on expenditures from said account for FY2012 at **\$30,000**; or take any action relative thereto.

By Board of Selectmen

Summary:

This is a new account to facilitate the sale of bulk gasoline and diesel to the school district or other municipalities, without such storage and bulk buying capability. The receipts from those sales will be used to purchase fuel. When fuel is sold to others, the payments will be deposited in this revolving fund, and used to purchase fuel.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 7

To see if the Town will vote to accept the provisions of G. L. C.71, §16B, which would reallocate the sum of members towns' contributions to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called for fiscal year 2013; or take any action relative thereto.

By Nauset Regional School Committee

Summary:

This article will apportion the Nauset Regional School Assessments for FY13 to the four member towns based on their proportionate enrollment within the school district. This is the method provided within the inter-municipal agreement approved by the four towns establishing the Nauset Regional School District, and has been applied in each of the last ten years by town meeting vote.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 8

To see if the Town will vote to transfer from Article 7 May 4, 2009 the unexpended sum of **\$97,294** (Eastham's share of the capital improvements and equipment replacement expenses for the Nauset Regional School District) originally slated for boiler replacement at the Nauset High School exclusively to other capital improvement projects which include technology at Middle and High Schools, replacement of windows, purchase of musical instruments, driveway paving, emergency PA system, Central office repairs, and boiler controls at the Nauset High School; or take any action relative thereto.

By Nauset Regional School Committee

Summary:

The original capital plan included in 2009 Eastham Spring Town Meeting Warrant called for the replacement of the entire boiler plant at the Nauset High School. Upon further study and review by second party architect/engineers, it was determined that only the boiler controls would need to be replaced at a greatly reduced cost. The Nauset School Committee subsequently voted a new capital plan that dispersed the capital funds to other projects (shown above) previously on hold. This article allows the funds to be released in order to pay for those completed projects.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$90,161** for Eastham's share of capital improvements and equipment replacement expenses including but not limited to, technology upgrades at the middle and high school, roof replacements and repairs, flooring replacements, door and window repairs and upgrades, interior and exterior painting, and as shown on the multi-year capital improvement plan for the Nauset District; or take any action relative thereto.

By Nauset Regional School Committee

Summary:

This is a continuation of the capital funding process designed to mirror the capital planning process used by most member towns. The school committee adopts the full five-year plan each year and the single year funding request is forwarded to the town for inclusion in the warrant. The items identified for acquisition this year are listed above. The total cost of all the above projects is \$459,000.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **\$10,000** to be given to the Eastham Chamber of Commerce as a grant to help support operations of the Information Booth; or take any action relative thereto.

By Board of Selectman/Chamber of Commerce

Summary:

Annually the Town has supported a grant to the Chamber of Commerce to assist in paying for the operation of the Information Booth. This money is used primarily for salaries. The Town continues to provide maintenance services and utilities to this town owned property.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 7-0-1

(Majority vote required)

ARTICLE 11

To see if the town will vote to appropriate and transfer the sum of **\$10,000** from Fiscal Year 10 Hotel Motel Excise Tax (free cash so called), in accordance with Annual Town Meeting Article 26, May 4, 1998, to the Eastham Promotions Fund to be expended by the Visitor Services Board on the following items: Map at the Info Booth, \$1,000, Christmas Lights/banners \$1,000, Flower Island support \$500, Summer concerts, \$5,500, and Brick work on Green \$2,000; or take any action relative thereto.

By Visitor Services Board

Summary:

This is an annual article to fund activities of the Visitor's Services Board, which enhance and promote tourism in the Town.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 8-0

(Majority vote required)

ARTICLE 12

To see if the Town will vote to act on the operating budget, including recommendations and reports of the Selectmen, Finance Committee and other Town Officials, and to see if the Town will vote to raise and appropriate or transfer from receipts reserved, and other available funds and accounts, the sum of **\$19,874,952** and further that a portion of said appropriation shall not take effect until after a positive vote to exempt from the limitation on taxes under Chapter 59, Section 21C, (proposition 2 ½) and further to transfer from the dog receipts reserved (free cash so called) the additional sum of **\$2,500** to the Library, line item 70; or take any action relative thereto.

By Board of Selectmen

Summary:

This article is the annual municipal and school operating budget. This budget as presented cannot be funded with available resources, and therefore requires a Proposition 2 ½ override of \$500,000. This amount, however, allows for the full funding of Article 12 and all subsequent articles requiring money to be raised under the levy limit. The last general override request to the Town was in 2003. That request was for \$800,000. It covered the loss in state revenues at that time as other priorities squeezed down the amount the state had available for local aid. In FY02, the town received \$565,608 in local aid payments from the state. By FY09, the amount received was \$188,534. This \$377,074 reduction between FY02 and FY09 represents a 200 percent decline in local aid. State revenues to the town are not expected to recover anytime soon. Therefore, while nearly \$400K in revenue was lost, costs continued to increase in all areas, especially in fuel, electricity, materials and supplies, creating a funding crisis. In FY03, the town passed an \$800K override to sustain the schools and the municipal operating budgets. In FY04, the town passed another operating override in the amount of \$125,000. For the last seven years, the town has not had an operating override. Several debt exclusions have been for specific capital projects such as the elementary school renovations, rebuilding the fire station, and transfer station improvements.

The town has sustained itself by using some cash reserves and by cutting budgets and reducing staffing levels. The town departments continue to offer a full range of services. Efforts to gain efficiency without additional expense have included reorganization of departments and duties, reshaping of programs or operations and a flexible and accommodating staff. Examples include: the closing of the shellfish hatchery operated by the natural resources department, and reshaping that activity to focus more on “grow out” of young shellfish stock to harvest size and the utilization of shellfish relay programs. The change while saving money, did not adversely affect the resource availability. In fact, the change has resulted in increased numbers of shellfish available to the public and a greater variety of shellfish. At the transfer station, recycling of valuable metals has created a revenue stream which was previously unavailable. County wide purchasing and bidding has added items that save the town money in two ways: first, the work of preparing, evaluating and opening bidding is shifted to the county, and secondly, lower bids are received when the contractor is offered a larger base of materials or clients.

In the last five years, the town experienced several staff changes as personnel retired. In some cases the positions have not been filled, or filled as a part-time position instead of as a full time position. Those cost savings support existing programs, staff and operations. Some of those positions not filled include the assistant town administrator; natural resources officer; town planner; two police officer positions; clerical assistant in planning; a shared assistant in treasurer and assessing; and a position in the Adult Day Center. The Town Accountant position is currently part time. We are making better use of software and have developed policies and procedures to streamline processes in that department, and still meet all statutory reporting dates and provide support to department managers. We have also reduced summer help in some areas. The use of contracted services for certain activities and the contracts related to those services has been reviewed. Additionally, the staff looked at revenues from fees for certain services and

permits and suggested specific adjustments to the Board of Selectmen.

In part due to these efforts and a general willingness of the employees to disregard rigid job categories and assist each other, the Town has not had a general override since 2003. A quick review of override history in neighboring communities shows heavy reliance on the general override to balance the budget. Orleans and Truro had thirteen (13) overrides from 2000-2010 and Wellfleet had seventeen (17). Some of the overrides were for a specific project or staff, but as is the case with all general overrides, they permanently increase the tax base.

The budget presented here includes some increases and reductions. Some staff positions, not funded, will not be replaced. Other staff positions such as the town planner, and the school resource police officer as a shared region/ town position are included as the staff and Board of Selectmen agree that the positions are critical and need to be replaced. We are in discussions with neighboring towns to share technical staff such as inspectors, and may experience some cost savings from that endeavor as well. The goal of this budget and the funding requests contained herein, and any discussions with other towns, is to ensure that the citizens of the town continue to receive the services and the level of service they expect and deserve.

This budget will need an operating override of \$500,000. Such an override is projected to cost .15 cents per thousand dollars of valuation or \$51.75 for the average house in Eastham valued at \$345,000. The suggestion to balance the budget with an override is not made lightly or without consideration of current economic circumstances. The override will fully fund the school request and the municipal budget. Long-term projections suggest that once a community has exhausted other funding options, unless state revenue sharing returns to pre 2002 levels, or new local revenue sources are found, a cycle of periodic overrides will be necessary. The Town passed the expansion of the expanded room’s tax last May. The legislation is awaiting approval of the state legislature. We are encouraged by the efforts of Representative Sarah Peake and Senator Daniel Wolf in this regard. We expect that the legislation will be approved during this session. It will provide a necessary long-term funding source for the town.

The Selectmen have reviewed multi-year projections and with the current override and moderate increases in revenue, we should be able to manage for the next several years and secure current programs and services. However, the identification of revenue sources beyond property taxes continues to be an area of concern. The Board has examined and continues to explore alternate revenue sources. Some of those alternate sources include alternative energy installations as both revenue generators and as expenditure savings, and regionalization initiatives for specific service areas. The approval of the expanded rooms tax, passed by Town Meeting in May of 2010, when approved by the legislature is expected to yield significant revenue and provide a more permanent and renewable source of revenue.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

ARTICLE 12 - SELECTMEN'S OPERATING BUDGET				
LINE #		FY 11 ACTUAL BUDGET	FY12 SELECTMEN'S BUDGET	FIN COM REC
<i>GENERAL GOVERNMENT</i>				
1	SELECTMEN/TN ADMINISTRATOR OFFICE SALARY	\$263,980.00	\$269,785.00	
2	SELECTMEN/TOWN ADMINISTRATOR EXPENSE	\$15,275.00	\$15,275.00	
3	RESERVE FUND	\$65,000.00	\$65,000.00	
4	TOWN ACCOUNTANT OFFICE SALARY	\$112,644.00	\$115,974.00	
5	TOWN ACCOUNTANT EXPENSE	\$29,310.00	\$29,310.00	
6	ASSESSOR OFFICE SALARY	\$181,398.00	\$185,594.00	
7	ASSESSOR EXPENSE	\$25,865.00	\$25,865.00	
8	TREASURER/COLLECTOR OFFICE SALARY	\$106,878.00	\$109,377.00	
9	TREASURER/COLLECTOR EXPENSE	\$7,972.00	\$7,877.00	
10	CERTIFICATION OF NOTES	\$200.00	\$200.00	
11	LEGAL SERVICES EXPENSE	\$65,000.00	\$65,000.00	
12	DATA PROCESSING SALARY	\$88,227.00	\$90,854.00	
13	DATA PROCESSING EXPENSE	\$98,220.00	\$107,931.00	
14	TAX TITLE EXPENSE	\$5,000.00	\$5,000.00	
15	CENTRAL PURCHASING SUPPLY & SERVICE	\$51,213.00	\$56,214.00	
16	TOWN CLERK/ELECTIONS OFFICE SALARY	\$79,872.00	\$85,617.00	
17	TOWN CLERK /ELECTIONS EXPENSE	\$8,175.00	\$8,175.00	
18	NATURAL RESOURCES SALARY	\$256,581.00	\$267,553.00	
19	NATURAL RESOURCES EXPENSE	\$29,009.00	\$28,686.00	
20	NATURAL RESOURCES CAPITAL EXPENSE		\$11,455.00	
21	PLANNING/ZONING SALARY	\$58,997.00	\$58,890.00	
22	PLANNING /ZONING EXPENSE	\$2,038.00	\$1,915.00	
23	MUNICIPAL BUILDINGS SALARY	\$134,701.20	\$136,918.00	
24	MUNICIPAL BUILDINGS EXPENSE	\$82,720.00	\$82,551.00	
25	MUNICIPAL BUILDINGS CAPITAL		\$9,527.00	
26	BULK FUEL OIL EXPENSE	\$187,000.00	\$177,000.00	
27	TOWN REPORT EXPENSE	\$10,000.00	\$8,050.00	
28	ENGINEERING & SUPPORT SERVICES EXPENSE	\$4,000.00	\$4,000.00	
		\$1,969,275.20	\$2,029,593.00	6-0
<i>PUBLIC SAFETY & INSPECTIONAL SERVICES</i>				
29	POLICE SALARY	\$1,206,030.00	\$1,258,045.00	
30	POLICE EXPENSE	\$149,251.00	\$159,347.00	
31	POLICE CAPITAL	\$9,564.00	\$9,564.00	
32	FIRE SALARY	\$1,590,145.00	\$1,546,749.00	
33	FIRE EXPENSE	\$112,941.00	\$121,875.00	
34	FIRE CAPITAL EXPENSE	\$70,476.00	\$131,830.00	
35	DISPATCHING SALARY	\$278,820.00	\$285,970.00	
36	DISPATCHING EXPENSE	\$2,700.00	\$2,700.00	
37	BUILDING INSPECTION SALARY	\$125,229.00	\$118,285.00	
38	BUILDING INSPECTION EXPENSE	\$4,810.00	\$4,810.00	
39	GAS/PLUMBING INSPECTION EXPENSE	\$30,391.64	\$30,392.00	
40	WIRE INSPECTION EXPENSE	\$39,520.00	\$39,520.00	
41	EMERGENCY MANAGEMENT EXPENSE (CIVIL DEFENSE)	\$100.00	\$100.00	
42	TREE WARDEN EXPENSE	\$400.00	\$400.00	
43	DUTCH ELM DISEASE EXPENSE	\$10.00	\$10.00	
44	INSECT/PEST/POISON IVY CONTROL	\$10.00	\$10.00	
45	HARBORS & LANDINGS SALARY	\$6,720.00	\$6,720.00	
		\$3,627,117.64	\$3,716,327.00	6-0
<i>EDUCATIONAL SERVICES</i>				
46	ELEMENTARY SCHOOL OPERATIONS	\$3,339,363.00	\$3,423,435.00	
47	NAUSET REGION CAPITAL ASSESSMENT			
48	NAUSET REGION OPERATING ASSESSMENT	\$3,489,481.00	\$3,523,509.00	
49	CAPE COD REGIONAL TECHNICAL SCHOOL	\$147,502.00	\$197,801.00	
		\$6,976,346.00	\$7,144,745.00	6-0

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

LINE #		FY11 ACTUAL BUDGET	FY12 SELECTMEN'S	FIN COM
50	GENERAL MAINTENANCE SALARY	\$460,796.00	\$449,410.00	
51	GENERAL MAINTENANCE EXPENSE	\$112,172.00	\$111,074.00	
52	GENERAL MAINTENANCE CAPITAL	\$86,116.00	\$114,061.00	
53	SNOW & SANDING SALARY	\$31,327.00	\$31,328.00	
54	SNOW & SANDING EXPENSE	\$16,500.00	\$16,500.00	
55	STREET LIGHTING EXPENSE	\$7,600.00	\$7,600.00	
56	WASTE COLLECTION & DISPOSAL SALARY	\$153,632.00	\$158,135.00	
57	WASTE COLLECTION & DISPOSAL EXPENSE	\$312,207.00	\$301,833.00	
58	WASTE COLLECTION & DISPOSAL CAPITAL EXPENSE	\$15,706.00	\$15,707.00	
		\$1,196,056.00	\$1,205,648.00	6-0
	HEALTH & HUMAN SERVICES			
59	VETERANS' GRAVE OFFICER	\$75.00	\$75.00	
60	TOWN NURSE SERVICES	\$5,000.00	\$4,000.00	
61	PUBLIC HEALTH SALARY	\$161,375.80	\$165,034.00	
62	PUBLIC HEALTH EXPENSE	\$18,835.00	\$18,841.00	
63	INSPECTION OF ANIMALS EXPENSE	\$250.00	\$250.00	
64	COUNCIL ON AGING/ADC SALARY	\$278,475.00	\$269,353.00	
65	COUNCIL ON AGING/ADC EXPENSE	\$32,920.00	\$31,835.00	
66	VETERANS' SERVICES - EXPENSE	\$17,572.00	\$17,885.00	
67	VETERANS' SERVICES - BENEFITS	\$9,000.00	\$9,000.00	
68	HUMAN SERVICES AGENCIES	\$53,500.00	\$60,000.00	
		\$577,002.80	\$576,273.00	6-0
	CULTURE & RECREATION			
69	LIBRARY SALARY	\$204,125.00	\$207,520.00	
70	LIBRARY EXPENSE	\$72,760.00	\$72,561.00	
71	BEACH & RECREATION SALARY	\$239,280.50	\$241,047.00	
72	BEACH & RECREATION EXPENSE	\$76,054.00	\$64,969.00	
		\$592,219.50	\$586,097.00	6-0
	DEBT AND BANKING SERVICES			
73	FIRE STATION	\$150,000.00	\$150,000.00	
74	LANDFILL CAPPING	\$66,490.00	\$66,540.00	
75	ROACH PROPERTY ACQUISITION	\$75,000.00	\$75,000.00	
76	TRANSFER STATION	\$120,000.00	\$120,000.00	
77	INTEREST EXPENSE (LONG/SHORT TERM)	\$376,064.00	\$341,059.00	
78	TAX ANTICIPATION NOTES	\$10,000.00	\$10,000.00	
79	SEPTIC BETTERMENT LOANS	\$20,401.00	\$20,401.00	
80	PURCELL LAND PURCHASE	\$35,000.00	\$35,000.00	
81	EASTHAM ELEMENTARY SCHOOL RENOVATION	\$410,000.00	\$410,000.00	
82	BANK FINANCING CHARGES	\$2,500.00	\$2,100.00	
		\$1,265,455.00	\$1,230,100.00	6-0
	OTHER EXPENSES (GENERAL GOVERNMENT)			
83	EMPLOYEE BENEFITS	\$13,500.00	\$13,500.00	
84	BARN. COUNTY RETIREMENT ASSESSMENT	\$1,029,701.00	\$1,062,493.00	
85	TOWN INSURANCE - UNEMPLOYMENT EXPENSE	\$10,000.00	\$10,000.00	
86	TOWN INSURANCE - EMPLOYEE EXPENSE HEALTH	\$1,792,500.00	\$1,974,576.00	
87	TOWN INSURANCE - TOWN PROTECTION (PROP & LIAB)	\$325,600.00	\$325,600.00	
		\$3,171,301.00	\$3,386,169.00	6-0
	TOTAL	\$19,374,773.14	\$19,874,952.00	2.58%

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

ARTICLE 13

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of **\$592,500**, to purchase the following capital items, make improvements to capital facilities as listed below; or take any action relative thereto.

By Board of Selectmen

Summary:

Article 13 is the annual capital acquisition list. The items shown here are to be acquired or executed in this fiscal year. Included on the capital plan for this year are standard items that appear each year such as computer software and hardware, replacement vehicles and building maintenance projects. Of note in this particular year is \$150,000 for refurbishing, updating of mechanical systems and furniture replacement at town hall. The town hall refurbishing will include the replacement of some mechanical systems such as air-conditioning parts, main boiler upgrade, interior and exterior painting, and front hall tile and carpet replacement in certain areas.

Also, included is \$40,000 for ordinary road maintenance. This provides the DPW with funds to supplement state Chapter 90 grants and includes projects not eligible for Chapter 90 support. Each year in this article, a sum of money is included to supplement Chapter 90 funds. Regular road maintenance helps to avoid catastrophic road surface failures that are very expensive to repair.

The diesel generator at the police department will be replaced with a natural gas generator. The current diesel generator has a fuel tank that must be filled manually. During long events requiring continuous operation of the generator, the fuel level must be checked manually to ensure continuous operation. We have recently upgraded the computer software and now connect directly to federal and state-level databases. Loss of electrical power at the police station, even for a short time, could delay public safety response in an emergency.

The elementary school, which is also included in our capital plan, is provided with \$20,000 to continue to improve and update the computer hardware and software that the students use.

The town is committed to maintaining our natural resources and to that end this capital plan provides \$65,000 to hire a consultant to study the eleven (11) ponds in Eastham. The study will evaluate water quality in all the ponds and recommend at least two of the ponds for remediation to improve water quality. Total capital expenditures under article 13 are \$592,500. A majority of those expenditures, \$479,500, will be funded by free cash.

BOARD OF SELECTMEN RECOMMENDATION: 5-0
FINANCE COMMITTEE RECOMMENDATION: 8-0
(Majority vote required)

FY 12 CAPITAL ACQUISITION ARTICLE 13				
ITEM	DEPARTMENT	ITEM		
DATA PROCESSING				
1		COMPUTER HARDWARE/SPECIALIZED SOFTWARE	\$40,000.00	F
2		COMPUTER SOFTWARE REPLACEMENT	\$20,000.00	F
NATURAL RESOURCES				
3		4x4 PICK UP TRUCK (YR 1 OF 3YR LEASE/PURCHASE)	\$12,000.00	F
4		4x4 PICK UP TRUCK (YR 1 OF 3YR LEASE/PURCHASE)	\$12,000.00	F
5		SAND DRIFT FENCE	\$15,000.00	L
HARBOR IMP.				
7		DREDGE ROCK HARBOR	\$5,000.00	EX
MUNICIPAL BUILDINGS IMPROVEMENTS				
8	ALL BLDGS	PROJECT CONTINGENCY: REPAIRS .PAINTING ETC.	\$25,000.00	F
9	TOWN HALL	REFURBISH/REFURNISH TOWN HALL	\$150,000.00	F
10	RECREATION	REPLACE FLOORING	\$15,000.00	F
DPW				
11		BUILDING EXTERIOR MAINTENANCE - STUCCO	\$10,000.00	F
12		ORDINARY ROAD M & R (NOT CHAP 90)	\$40,000.00	T
13		REPLACE ROLL OFF TRUCK	\$65,000.00	F
POLICE				
14		PORTABLE RADIOS	\$6,000.00	F
15		REPLACE REAR DOOR	\$4,000.00	F
16		REPLACE DOWNSTAIRS FLOORING	\$6,000.00	F
16		REPLACE DIESEL GENERATOR W/ GAS	\$40,000.00	F
FIRE (EQUIP)				
17		PORTABLE RADIOS	\$8,000.00	A
18		BUILDING MAINTENANCE - VARIOUS	\$20,000.00	A
SCHOOL				
19		ROUTINE PAINTING ROTATION	\$5,000.00	T
20		COMPUTER SOFTWARE/HARDWARD REPLACEMENTS	\$20,000.00	T
21	BEACHES	4X2 REPLACEMENT TRUCK LEASE	\$9,500.00	F
22	FRESH WATER POND STUDIES		\$65,000.00	F
TOTAL			\$592,500.00	
TOTAL CAPITAL FUNDS NEEDED BY SOURCE (KEY)				
		F = FREE CASH	\$479,500.00	
		L= LAND ACQUISITION & MAINTENANCE FUND	\$15,000.00	
		A = AMBULANCE RECEIPTS	\$28,000.00	
		EX = BOAT EXCISE	\$5,000.00	
		T = TAX LEVY	\$65,000.00	
TOTAL			\$592,500.00	

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

ARTICLE 14

To see if the Town will, in accordance with Chapter 6-6A of the Eastham Home Rule Charter, vote to accept the Capital Improvement Plan for FY13-FY17 as printed below; or take any action relative thereto.

By Board of Selectmen

Summary:

This is the five-year capital plan, which lists all anticipated capital expenditures for equipment, supplies and projects, including engineering and planning studies. Items on the list are a minimum of \$1,000. This listing is a planning tool to focus attention on needed expenditures for the upcoming years. The benefit of the plan is that the town is able to anticipate large expenditures and appropriately schedule bond issues and debt repayments in a

manner that supports a stable tax rate while ensuring that capital equipment is acquired in a timely manner and that structures are well maintained.

This article is a planning tool and does not require any funding. When items are scheduled for funding, they are moved to article 13 which is the capital acquisition article included in each Annual Town Meeting warrant.

BOARD OF SELECTMEN RECOMMENDATION: 5-0
 FINANCE COMMITTEE RECOMMENDATION: 8-0
 (Majority vote required)

FIVE YEAR CAPITAL PLAN FY13-FY17								
ITEM	DEPARTMENT	ITEM	FY13	FY14	FY15	FY16	FY17	
DATA PROCESSING								
1		COMPUTER HARDWARE/SPECIALIZED SOFTWARE	\$20,000.00 F	\$20,000.00 F	\$20,000.00 F	\$20,000.00 F	\$20,000.00 F	
2		SERVER UPGRADES/REPLACEMENTS		\$10,000.00 F				
3		UPGRADE TELEPHONE SYSTEM - ALL BLDGS (VOIP)		\$10,000.00 F				
4		REPLACE PLOTTER/SCANNER(S)	\$10,000.00 F					
SUB-TOTAL			\$30,000.00	\$40,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
COA/ADULT DAYCARE								
5		VAN REPLACEMENT	\$26,000.00 HST			\$26,000.00 HST		
SUB-TOTAL			\$26,000.00	\$0.00	\$0.00	\$26,000.00	\$0.00	\$0.00
TOWN CLERK								
6		VOTING MACHI (NEW DISABILITY REQ.)	\$16,500.00 F					
SUB-TOTAL			\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ASSESSING								
7		VIDEO/CAMERA REPLACEMENT	\$1,000.00 F					
8		TABLET PC Rugged outdoor use			\$1,500.00 F			
9		DATA COLLECTOR VEHICLE						\$3,000.00 F
SUB-TOTAL			\$1,000.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00
NATURAL RESOURCES								
10		4x4 PICK UP TRUCK	\$12,000.00 F		\$15,000.00 F	\$15,000.00 F	\$15,000.00 F	\$15,000.00 F
11		4X4 PICK UP TRUCK	\$12,000.00 F		\$13,000.00 F	\$13,000.00 F	\$13,000.00 F	\$13,000.00 F
12		SAND DRIFT FENCE - VARIOUS LOCATIONS		\$20,000.00 L				\$10,000.00 F
13		BOAT MOTOR 130HP/50HP		\$15,000.00 F				\$15,000.00 F
14		EQUIPMENT CHAINSAWS/PRESSURE WASHER				\$1,800.00 F		
15		HERRING RUN GATE REPLACEMENTS		\$1,000.00 F				\$1,000.00 F
16		PORTABLE GPS			\$2,500.00 F			
SUB-TOTAL			\$24,000.00	\$36,000.00	\$30,500.00	\$29,800.00	\$54,000.00	\$54,000.00
HARBOR IMP.								
17		ROCK HARBOR FLOATING DOCK REPLACEMENT	\$250,000.00 D	\$250,000.00 D	\$250,000.00 D			
18		DREDGE ROCK HARBOR	\$5,000.00 EX	\$5,000.00 EX	\$5,000.00 EX	\$5,000.00 EX	\$5,000.00 EX	\$5,000.00 EX
SUB-TOTAL			\$255,000.00	\$255,000.00	\$255,000.00	\$5,000.00	\$5,000.00	\$5,000.00
MUNICIPAL BUILDINGS EQUIPMENT								
19		VACUUM/CARPET CLEANERS/ LADDERS			\$2,000.00 F			\$2,000.00 F
20		VAN REPLACEMENT	\$9,600.00 F			\$10,000.00 F		\$10,000.00 F
21		COPIERS/POSTAGE METERS			\$10,000.00 F			
22		FLOOR MACHINE/SNOW BLOWER			\$1,400.00 F			F
SUB-TOTAL			\$9,600.00	\$0.00	\$13,400.00	\$10,000.00	\$12,000.00	\$12,000.00
MUNICIPAL BUILDINGS IMPROVEMENTS								
23		IRRIGATE THREE (3) MUNICIPAL BLDGS - (TH, POLICE, FIRE)		\$30,000.00 F				
24		PROJECT CONTINGENCY: MAJOR REPAIRS ,PAINTING ETC	\$20,000.00 F	\$25,000.00 F	\$25,000.00 F	\$30,000.00 F	\$30,000.00 F	\$30,000.00 F
25		GREEN ENERGY ENHANCEMENTS	\$50,000.00 F					
SUB-TOTAL			\$70,000.00	\$55,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$30,000.00
26	T.H.	MECHANICAL SYSTEMS OVERHAUL	\$10,000.00 F					\$15,000.00 F
27		RELOCATE/REPLACE AIR HANDLER			\$38,000.00 F			
28		REPLACE VAULT A/C UNITS		\$9,000.00 F				
29		REPLACE CIRCULATOR PUMPS		\$3,000.00 F				
30		REPLACE HOT WATER TANK				\$3,000.00 F		
31		REPLACE EXISTING A/C UNITS	\$12,000.00 F					\$40,000.00 F
ANNEX/RECREATION BLDG								
32		FURNISHINGS				\$20,000.00 F		
SUB-TOTAL			\$22,000.00	\$12,000.00	\$38,000.00	\$23,000.00	\$55,000.00	\$55,000.00
33	COA	HEAT/AIR CONDITIONING/OVERHAUL		\$15,000.00 HST/F				
34		ELECTRICAL/MECHANICAL SYSTEMS UPGRADE				\$15,000.00 F		
35		INTERIOR UPGRADES CARPET/FURNITURE	\$28,500.00 F					
36		RESURFACE DRIVEWAY	\$30,000.00 F					
37		RENOVATION/EXPANSION OF SENIOR CENTER		\$50,000.00 F/HST		\$3,000,000.00 D		
38		GENERATOR REPLACEMENT/MAJOR OVERHAUL						\$30,000.00 F/HST
SUB-TOTAL			\$58,500.00	\$65,000.00	\$0.00	\$3,015,000.00	\$30,000.00	\$30,000.00

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

ITEM	DEPARTMENT	ITEM	FY13	FY14	FY15	FY16	FY17
39	DPW/NR	COPIER REPLACEMENT	\$5,000.00 F				\$5,000.00 F
40		AIR/HEATING SYSTEM OVERHAUL/REPLACE			\$20,000.00 F		\$20,000.00 F
41		EXTERIOR MAINTENANCE - STUCCO				\$10,000.00 F	
42		EXPANSION DPW GARAGE SPACE		\$500,000.00 D			
SUB-TOTAL			\$5,000.00	\$500,000.00	\$20,000.00	\$10,000.00	\$25,000.00
	INFO/WMILL	GEN BLDG MAIN & REPAIR					
43		WINDMILL/INFO/ANCIENT CEMETERIES R&M/BANDSTAND		\$5,000.00 F			
44	POLICE	REPLACE OVERHAUL AIR/HEAT CIRCULATOR PUMPS	\$30,000.00 F				
45		REPLACE ALL CARPET UPSTAIRS					\$10,800.00 F
46		REPLACE CARPET /FLOORING DOWNSTAIRS			\$6,800.00 F		
47		REPLACE HOT WATER TANK				\$3,000.00 F	
48		REPLACE SHINGLES, ROOF & SIDEWALL					\$40,000.00 F
49		REPLACE 2 OF 4 AIR HANDLING UNITS			\$9,000.00 F		
SUB-TOTAL			\$30,000.00	\$5,000.00	\$15,800.00	\$3,000.00	\$50,800.00
	FIRE						
50		REPLACE FIRE PUMP (SPRINKLER) IN STATION		\$50,000.00 A			
51		BUILDING MAINTENANCE (VARIOUS ITEMS BLDG 5+ YRS OLD.)				\$40,000.00 A	
SUB-TOTAL			\$0.00	\$50,000.00	\$0.00	\$40,000.00	\$0.00
	SCHOOL						
52		ROUTINE PAINTING ROTATION	\$5,000.00 F				
53		REPLACE PLAYGROUND/BASKETBALL COURT SURFACE				\$10,000.00 F	
54		GROUND MAINTENANCE - DRAINAGE/FENCING	\$4,500.00 F	\$5,000.00 F	\$5,000.00 F		
55		GYM FLOOR REFINISHING				\$15,000.00 F	\$15,000.00 F
56		COMPUTER HARDWARE/REPLACEMENTS/UPGRADES	\$20,000.00 F	\$20,000.00 F	\$20,000.00 F	\$20,000.00 F	
SUB-TOTAL			\$29,500.00	\$30,000.00	\$30,000.00	\$50,000.00	\$20,000.00
	BEACHES/RECREATION						
57		UPGRADE/ADA BATH HOUSES			\$15,000.00 F		
58		PARKING LOT REPAIRS (VARIOUS LOCATIONS)	\$10,000.00 F				
59		ADA BEACH CHAIR	\$3,000.00 F				
60		4 X 2 TRUCK LEASE	\$13,000.00 F	\$13,000.00 F			\$15,000.00 F
61		4 X 2 TRUCK LEASE	\$12,000.00 F	\$12,000.00 F	\$12,000.00 F		
62		B-BALL RESURFACE/BASEBALL BACKSTOP REPL/FENCING			\$15,000.00 F		
63		BEACH GATE SHACKS		\$3,000.00 F	\$3,000.00 F		
64		WALKWAYS/DUNE MAINTENANCE FENCING	\$10,000.00 F	\$10,000.00 F	\$23,000.00 F		\$20,000.00 F
65		BEACH CLEANER			\$50,000.00 D		
66		REPLACE SOFT BALL SHEDS (2)					\$35,000.00 F
SUB-TOTAL			\$48,000.00	\$38,000.00	\$118,000.00	\$0.00	\$70,000.00
	DPW						
67		REPLACE/REFURBISH HYDRAULIC TRUCK LIFT			\$45,000.00 F		
68		REPLACE CATCH BASIN CLEANER		\$110,000.00 F			
69		ONE TON DUMP	\$55,000.00 F		\$55,000.00 F		
70		3/4 TON PICK UP	\$15,000.00 F				
71		SANDER		\$15,000.00 F			
72		INTERL DUMP (LEASE PURCHASE 2) 6 WHEEL LARGE/REFURB		\$35,000.00 F	\$35,000.00 F	\$35,000.00 F	\$35,000.00 F
73		EXTRA LARGE DUMP 10 WHEELER (LEASE PURCHASE 5 YR)			\$25,000.00 F	\$25,000.00 F	\$25,000.00 F
74		ORDINARY ROAD M & R (NOT CHAP 90)	\$120,000.00 T	\$130,000.00 F	\$140,000.00 F	\$150,000.00 F	\$160,000.00 F
75		NEW TRASH TRAILERS		\$60,000.00 F	\$60,000.00 F		
76		TRACTOR TRAILER HORSE (FOR YARD USE ONLY - USED)	\$40,000.00 F				
77		REPLACE/ADD RECYCLING COMPACTOR			\$15,000.00 F		\$15,000.00 F
78		LOADER REPLACEMENT (444)	\$75,000.00 F				\$60,000.00 F
79		TWO (2) 40 YARD OPEN TOP ROLL OFF CONTAINERS		\$14,000.00 F			
80		ONE (1) 40 YARD CLOSED TOP ROLL OFF REFYRB	\$6,300.00 F			\$6,300.00 F	
81		STORM DRAIN UPGRADE/IMPROVEMENT/REPLACEMENTS		\$50,000.00 F	\$60,000.00 F		
82		MOWER REPLACEMENTS			\$20,000.00 F		
83		SWEEPER REPLACEMENT (FIVE YEAR LEASE)				\$30,000.00 F	
SUB-TOTAL			\$311,300.00	\$429,000.00	\$470,000.00	\$261,300.00	\$310,000.00
	POLICE						
84		DEFIBRILATORS REPLACEMENT		\$5,000.00 F	\$5,000.00 F		
85		UNMARKED ADMINISTRATIVE VEHICLE 4X4(3 YR LEASE)					\$11,000.00 T
86		CRUISER/w video	\$35,500.00 T	\$35,500.00 T	\$36,000.00 T	\$36,500.00 T	\$37,000.00 T
87		CRUISER	\$34,500.00 T	\$35,500.00 T	\$36,000.00 T	\$36,500.00 T	\$37,000.00 T
88		UNMARKED ADMIN DEP VEHICLE	\$10,000.00 T	\$10,000.00 T	\$10,000.00 T		
89		PORTABLE RADIOS (3)	\$6,000.00 F	\$6,000.00 F			\$7,000.00 T
90		LAP TOP COMPUTER IN CAR REPLACEMENT (4)		\$15,000.00 F			\$20,000.00 F
91		BULLET PROOF VEST REPLACEMENT (ALL)			\$20,000.00 F		
92		DIGITAL VIDEO FOR CRUISERS	\$35,000.00 F				
SUB-TOTAL			\$121,000.00	\$107,000.00	\$107,000.00	\$73,000.00	\$112,000.00

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

ITEM	DEPARTMENT	ITEM	FY13	FY14	FY15	FY16	FY17
	FIRE (EQUIP)						
93		REPLACE AMBULANCE (CHG BUY TWO SAME TIME)	\$125,000.00 A		\$125,000.00 A	\$125,000.00 A	\$125,000.00 A
94		ENGINE REPLACEMENT (1992) (5 YR LEASE PUR, \$550,000)	\$125,000.00 A				
95		SQUAD 1 REPLACEMENT (TRUCK 160)		\$15,000.00 A	\$15,000.00 A	\$15,000.00 A	
96		ADMINISTRATIVE VEHICLE DEP/CHIEF REPLACE	\$13,000.00 A				\$13,000.00 A
97		TANKER REPLACEMENT (98) 5 YR LEASE					\$40,000.00 A
98		REPLACE SPECIAL HAZARDS TRUCK (91) 5 YR LEASE			\$40,000.00 A		
99		REPLACE COPIER				\$8,000.00 A	
100		UPGRADE AIR PACKS - 4.5L			\$28,000.00 A		
101		THERMAL IMAGER					\$10,000.00 A
102		UPGRADE AND REPLACE TURNOUT GEAR (AS NEEDED)		\$7,000.00 A			
103		HYDRANT STANDPIPE SYS -ON SITE WELLS/BURIED TANK		\$12,000.00 A			
104		REPLACE GAS METER	\$2,000.00 A				
105		COMPUTER SOFTWARE ENHANCEMENTS			\$20,000.00 A		
106		COMPUTER HARDWARE ENHANCEMENT/ADDITIONS					\$20,000.00 A
107		FIRE SUPPRESSION UPGRADES/REPLACEMENT/FOAM RESCUE/MEDICAL EQUIP UPGRADE/REPLACEMENT		\$5,000.00 A			
108		CARDIAC MONITORS (2)					\$30,000.00 A
109		JAWS	\$35,000.00 A				
110		AIR BAGS (LIFTING CARS)				\$5,000.00 A	
111		SPECIALTY GEAR, TURNOUT SUITS, SURVIVAL SU	\$5,000.00 A		\$5,000.00 A		
112		RADIO REPLACEMENT/UPGRADES			\$8,000.00 A		
113		FIRE HOSE (VARIOUS SIZES) CONTINUOUS REPL.	\$8,000.00 A				\$8,000.00 A
114		PORTABLE GENERATOR (REPLACEMENT)		\$2,500.00 A			
115		PORTABLE WATER TANK			\$4,000.00 A		
SUB-TOTAL			\$313,000.00	\$166,500.00	\$370,000.00	\$278,000.00	\$371,000.00
116		RESOURCE LAND MANAGEMENT PLANS	\$35,000.00 F				
117		LONG RANGE PLAN IMPLEMENTATION ASSISTANCE		\$25,000.00 F			
118		LAND ACQUISITION(OPEN SPACE, RECREATION, MAINTENANCE)	\$75,000.00 F				
119		LAND ACQUISITION HOUSING/AFFORDABLE HOUSING PURCHASES	\$75,000.00 F		\$75,000.00 F		\$75,000.00 F
120		COASTAL EROSION PLANNING/MITIGATION	\$100,000.00 C				
121		MUNICIPAL WASTE WATER/ WATER/PLANNING/IMPLEMENTATION	\$5,000,000.00 D			\$5,000,000.00 D	
122		NORTH EASTHAM VILLAGE CTR IMPLEMENT/municipal bldgs, housing, infrastructure		\$3,000,000.00 D			
123		ALTERNATIVE/GREEN ENERGY INITIATIVES	\$2,000,000.00 D				
124		FRESH WATER/POND STUDIES - REMEDIATION		\$65,000.00 F		\$65,000.00 F	
TOTAL			\$8,655,400.00	\$4,878,500.00	\$1,589,200.00	\$8,939,100.00	\$1,242,800.00
TOTAL CAPITAL FUNDS NEEDED BY SOURCE (KEY)							
		F = FREE CASH	\$761,400.00	\$741,000.00	\$832,200.00	\$517,100.00	\$744,800.00
		C = COMMUNITY PRESERVATION FUND	\$100,000.00				
		HST + HUMAN SERVICES GIFT FUND	\$26,000.00	\$65,000.00		\$26,000.00	\$30,000.00
		A = AMBULANCE RECEIPTS	\$313,000.00	\$216,500.00	\$370,000.00	\$318,000.00	\$371,000.00
		EX = BOAT EXCISE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
		T = TAX LEVY	\$200,000.00	\$81,000.00	\$82,000.00	\$73,000.00	\$92,000.00
		D = CAPITAL DEBT EXCLUSION	\$7,250,000.00	\$3,750,000.00	\$300,000.00	\$8,000,000.00	
		L=LAND ACQUISITION FUND		\$20,000.00			
		G = GRANT/OTHER	\$0.00				
TOTAL			\$8,655,400.00	\$4,878,500.00	\$1,589,200.00	\$8,939,100.00	\$1,242,800.00

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

ARTICLE 15

To see if the Town will vote to transfer and appropriate a sum of money to various accounts for meeting the remaining expenses for Fiscal Year 2011; or take any action relative thereto.

By Board of Selectmen

Summary:

This article transfers will cover any account shortfalls. With the exception of Snow and Ice, there are no known shortfalls as of the printing of this warrant.

BOARD OF SELECTMEN RECOMMENDATION: At Town Meeting

FINANCE COMMITTEE RECOMMENDATION: At Town Meeting

(Majority vote required)

ARTICLE 16

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Section 108, Chapter 41, General Laws, as amended, and to raise and appropriate or transfer from available funds the following sums of money for salaries:

Moderator	\$150.00
Town Clerk	\$64,075.00
Treasurer/Tax Collector	\$76,680.00
Selectmen (5) \$1,500 each	\$7,500.00
Total	\$148,405.00

or take any action relative thereto.

By Elected Officials

Summary:

All salaries in this article are level funded, with the exception of the Treasurer/Tax collector and the Town Clerk. In each case, no salary adjustment was received by either position last fiscal year. The salaries here reflect a 4% adjustment over the two years.

BOARD OF SELECTMEN RECOMMENDATION: At town meeting

FINANCE COMMITTEE RECOMMENDATION: 5-1

(Majority vote required)

ARTICLE 17

To see if the Town will vote to raise and appropriate or transfer from available funds, **\$32,000** to fund and implement the cost items of a collective bargaining agreement between the Town and the Massachusetts Coalition of Police, for patrol and superior officers in the police department, covering the period of July 1, 2011 through June 30, 2014, contingent upon the passage of a proposition 2 ½ referendum question; or take any action relative thereto.

By Board of Selectmen

Summary:

It is expected that by Town Meeting a tentative agreement will have been reached with the Mass Cops union for three years. The year one cost of this agreement is subject to the passage of the override ballot question.

BOARD OF SELECTMEN RECOMMENDATION: At Town Meeting

FINANCE COMMITTEE RECOMMENDATION: At Town Meeting

(Majority vote required)

ARTICLE 18

To see if the Town will vote to raise and appropriate or transfer from available funds, **\$90,000** to fund and implement the cost items of a collective bargaining agreement between the Eastham Employees Association and non union employees in similar job classifications covering the period of July 1, 2011 through June 30, 2014, contingent upon the passage of a proposition 2 ½ referendum question; or take any action relative thereto.

By Board of Selectmen

Summary:

It is expected that by Town Meeting, a tentative agreement will have been reached with the Eastham Employees union for three years. The year one cost of this agreement is subject to the passage of the override ballot question.

BOARD OF SELECTMEN RECOMMENDATION: At Town Meeting

FINANCE COMMITTEE RECOMMENDATION: At Town Meeting

(Majority vote required)

ARTICLE 19

To see if the Town will vote to raise and appropriate or transfer from available funds, **\$27,000** to fund and implement the cost items of a collective bargaining agreement between the town and the International Association of Fire Fighters for employees in the Fire Department covering the period of July 1, 2011 through June 30, 2014, contingent upon the passage of a proposition 2 ½ referendum question; or take any action relative thereto.

By Board of Selectmen

Summary:

It is expected that by Town Meeting, a tentative agreement will have been reached with the Fire Fighters Union for three years. The year one cost of this agreement is subject to the passage of the override ballot question.

BOARD OF SELECTMEN RECOMMENDATION: At Town Meeting

FINANCE COMMITTEE RECOMMENDATION: At Town Meeting

(Majority vote required)

ARTICLE 20

To see if the Town will vote to raise and appropriate or transfer from available funds, **\$12,000** to fund and implement the cost items of a collective bargaining agreement between the Town and the Massachusetts Coalition of Police, for employees in the Communications (Dispatch) department, covering the period of July 1, 2011 through June 30, 2014, contingent upon the passage of a proposition 2 ½ referendum question; or take any action relative thereto.

By Board of Selectmen

Summary:

It is expected that by Town Meeting, a tentative agreement will have been reached with the Mass Cops union for three years. The year one cost of this agreement is subject to the passage of the override ballot question.

BOARD OF SELECTMEN RECOMMENDATION: At Town Meeting

FINANCE COMMITTEE RECOMMENDATION: At Town Meeting

(Majority vote required)

ARTICLE 21

To see if the Town will vote to raise and appropriate or transfer from available funds, **\$17,180** to fund and implement the cost items of a collective bargaining agreement between the International Steelworkers Union, representing employees in the Natural Resources and Public Works Departments covering the period of July 1, 2011 through June 30, 2014, contingent upon the passage of a proposition 2 ½ referendum question; or take any action relative thereto.

By Board of Selectmen

Summary:

It is expected that by Town Meeting, a tentative agreement will have been reached with the Steelworkers union for three years. The year one cost of this agreement is subject to the passage of the override ballot question.

BOARD OF SELECTMEN RECOMMENDATION: At Town Meeting

FINANCE COMMITTEE RECOMMENDATION: At Town Meeting

(Majority vote required)

ARTICLE 22

To see if the town will vote to approve the renovation and expansion of the Eastham Library; or take any action relative thereto.

By Board of Selectmen/Board of Library Trustees

Summary:

Library construction plans are for a 16,800 square foot building that will replace much of the existing building at its current location (190 Samoset Road) while preserving the historic front portion of the structure, and making it an integral part of the new structure. Approval of this article does not require any town expenditure.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-0-1

(Majority vote required)

ARTICLE 23

To authorize the Library Trustees and Board of Selectmen to apply for any state funds which might be available to defray all or part of the cost of the design, construction, and equipping of the library and to authorize the Board of Selectmen and Library Trustees to accept and expend any such funds when received without further appropriation; or take any action relative thereto.

By Board of Selectmen/Board of Library Trustees

Summary:

The Library has already submitted an application for a Massachusetts Library Construction Grant. In order for the application to be considered, the Town must vote to apply for, accept, and expend funds that may be awarded. The Massachusetts Library Construction Grant program is administered by the Massachusetts Board of Library Commissioners, and is currently funded. Awards will be announced in FY12. If the grant is awarded, it will pay up to \$4.7 million of eligible project costs.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-0-1

(Majority vote required)

ARTICLE 24

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purposes of preparing plans and bidding documents and for constructing additions to and remodeling and reconstructing the Library; that to meet this appropriation the treasurer with the approval of the Board of Selectmen is authorized to borrow **\$4.5 million** under G.L. c.44 Section 7(3A), or any other authority and provided further that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c59, Section 21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote; or take any action relative thereto.

By Board of Selectmen/Board of Library Trustees

Summary

This article is asking the town to fund up to \$4.5 million for library construction. This project is contingent on the Town receiving a construction grant of \$4.7 million from the Massachusetts Board of Library Commissioners Library Construction Grant Program.

(Debt Schedule and Concept Plans are in the appendix.)

BOARD OF SELECTMEN RECOMMENDATION: 4-1

FINANCE COMMITTEE RECOMMENDATION: 5-0-1

(2/3rds majority vote required)

ARTICLE 25

To see if the Town will vote to appropriate and transfer, pursuant to the provisions of G.L.c. 44B (6) from the FY2012 estimated community preservation revenues to reserves in the following amounts: **\$62,562** for open space purposes, **\$62,562** for historic preservation purposes, and **\$62,562** for affordable housing purposes, and **\$437,935** to the FY2012 community preservation budgeted reserved for appropriation for a total of **\$625,621**, as recommended by the Community Preservation Committee; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This article seeks to set aside 10% of the estimated community preservation revenue for open space, historic resources, and affordable community housing, with the remaining estimated revenue reserved for appropriation as required by G.L. Chapter 44B (6).

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 4-0

(Majority vote required)

ARTICLE 26

To see if the Town will vote to transfer and appropriate **\$20,000** from the Community Preservation Fund Balance as allowed by law for the purpose of administrative expenses; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

This article permits use of \$20,000 of the Community Preservation Funds for the committee for administrative purposes. The State Legislation permits up to five percent (5%) of all funds for that purpose. The committee has never requested that much and has used very little each year. The remaining balance each year reverts to the Community Preservation Fund Balance.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

COMMUNITY PRESERVATION COMMITTEE: 4-0

(Majority vote required)

ARTICLE 27

To see if the Town will vote to appropriate and transfer the sum of \$60,000 from the Community Preservation Housing Reserve Fund and \$285,000 from the Community Preservation Unrestricted Cash Balance to the Eastham Affordable Housing Trust so that said Trust may utilize **\$345,000** to acquire property for affordable housing purposes. Said funds to be released upon: 1.The signing of a negotiated Purchase and Sale Agreement for the purchase of 3150 Herring Brook Road and contingent upon all funding for the purchase including CPA funds, bank financing, Barnstable Home Consortium, state/county affordable housing trust funds, or other available resources; and 2. Proposed for execution an Affordable Housing Deed Restriction in the form approved by the Department of Housing and Community Development to run in perpetuity, and 3. Enter into a grant agreement with the Town of Eastham: and 4. Agree to return all unexpended funds to the Community Preservation Fund if the anticipated sale is not consummated within two years. The \$345,000 shall not be released until the Community Preservation Committee and the Board of Selectmen approve such expenditure; or take any action thereto.

By Board of Selectmen/Community Preservation Committee

Summary:

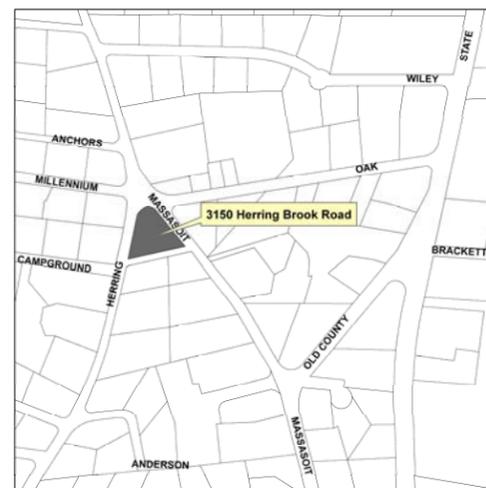
This article will provide \$345,000 for the Eastham Affordable Housing Trust to continue their work of developing affordable housing units for the town.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

COMMUNITY PRESERVATION COMMITTEE: 7 -0

(Majority vote required)



ARTICLE 28

To see if the Town will vote to transfer and appropriate the sum of **Forty Thousand dollars (\$40,000)** from the Community Preservation Historic Reserve Fund to the Eastham Historical Commission for the purpose of conducting a survey to identify and describe significant historic buildings, structures, archaeological sites and landscapes within the Town of Eastham.

By Board of Selectmen/Community Preservation Committee Summary:

This article will provide \$40,000 for an extensive survey of approximately 200 properties within the Town of Eastham. Overseen by the Eastham Historical Commission, this professionally conducted survey will provide information about historic resources in the town.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

COMMUNITY PRESERVATION COMMITTEE: 7 - 0

(Majority vote required)



ARTICLE 29

To see if the Town will vote to appropriate and transfer **Five Thousand dollars (\$5,000)** from the Community Preservation Open Space Reserve Fund to the Eastham Open Space Committee for an analysis of parcels perceived to be held for conservation purposes and/or under the custody of the Town of Eastham Conservation Commission, and all other protected open space in Eastham (not including land owned by the federal government within the Cape Cod National Seashore).

By Board of Selectmen/Community Preservation Committee Summary:

This Article will provide \$5,000 to the Open Space Committee for creating a comprehensive, agreed upon inventory of town-owned conservation lands, and other protected open space, as well as to provide recommendations for clarifying conservation protections and custodial responsibilities in order to protect Eastham's land and water resources.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

COMMUNITY PRESERVATION COMMITTEE: 7 - 0

(Majority vote required)

ARTICLE 31

To see if the Town will vote to lay out and define Hay Road from Governor Prence Road to Bridge Road; or take any action relative thereto.

By Board of Selectmen

Summary:

While Hay Road is noted on several plans filed at Registry and Land Court as a 40' town way, we cannot locate a town meeting vote laying out and accepting the way from Governor Prence to Deacon Paine. Should this article pass, the Town may grade and maintain this section as with any other town road.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

PLANNING BOARD RECOMMENDATION: At Town Meeting

(2/3rds vote required)

ARTICLE 30

To see if the Town will vote to appropriate and transfer a sum of money from the Community Preservation Reserve Fund to the Town of Eastham Board of Selectmen, to purchase a parcel of land located at 590 Steele Road more fully described in a deed recorded at the Barnstable county Registry of Deeds in Book 11418 Page 56, and shown in Plan book 203 Page 11, as lots 4, 5, and C, and further shown on Assessors Map 4 Parcel 108 and containing 15,340 square feet. Said land to be used to expand and supplement the adjacent town owned parking lot for the beach known as Cook's Brook Beach; or take any action relative thereto.

By Board of Selectmen/Community Preservation Committee Summary:

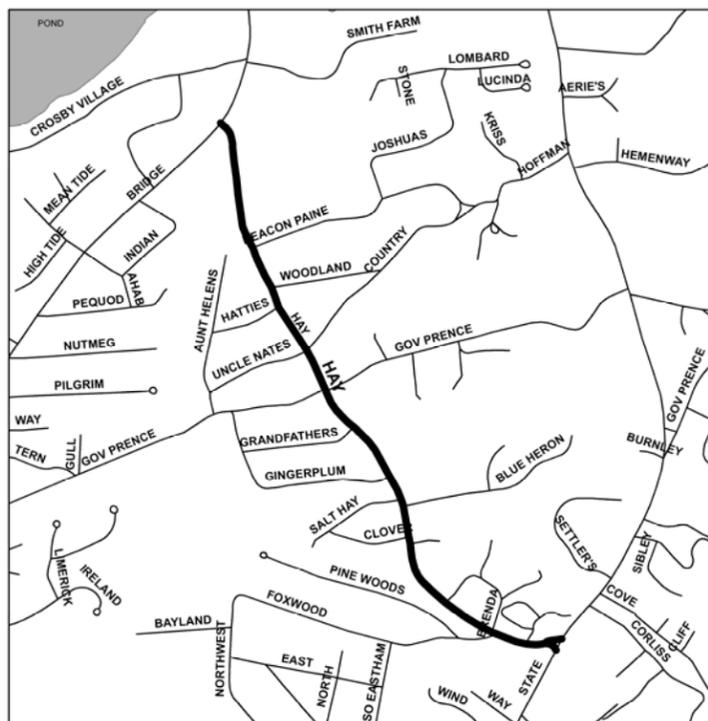
This Article will provide funding to be spent under the direction of the Board of Selectmen to purchase a parcel of land abutting the town owned land known as Cooks Brook Beach and parking lot. Erosion of bayside parking lots is a continuing problem and this is an opportunity to acquire an abutting parcel.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

COMMUNITY PRESERVATION COMMITTEE: 6-0

(Majority vote required)



ARTICLE 32

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation amending the Town Charter authorizing an appointing authority to appoint to Town committees persons who have served for three consecutive terms without a one-year waiting period if there is no other person available to serve or if the position requires, by statute, certain minimum qualifications, training or skills, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition;

An Act Further Amending the Charter of the Town of Eastham

Section 1. Notwithstanding the provisions of any general or special law to the contrary, the charter of the town of Eastham, as most recently amended by the Acts of 2011, "An Act Amending the Charter of the Town of Eastham", is hereby further amended by inserting at the conclusion of section 5-2(D) the following:- Notwithstanding any other provision of this section, however, the appointing authority may reappoint an individual for more than three consecutive terms when no other individual is available ~~or~~ when membership on an appointed committee, board or commission requires, by statute, special training, certification, or technical skills.

Section 2. This act shall take effect upon passage.

or take any other action relative thereto.

By Board of Selectmen

Summary:

The recent charter change mandated that no member of a multi board be appointed for more than three consecutive terms. This change will allow the appointing authority to use some discretion in replacing volunteer/ committee/board members who have served three consecutive terms, when no other person is available to serve or when special skills or certification are required by statute.

BOARD OF SELECTMEN RECOMMENDATION: 5-0

FINANCE COMMITTEE RECOMMENDATION: 6-0

(Majority vote required)

ARTICLE 33

Amend the Charter of the Town of Eastham by deleting sections C5-2 Item D

"No member shall be appointed for more than three consecutive full terms. After reaching maximum service, an individual may be reappointed after one year lapses"

and replacing it with:

"The Board of selectmen shall give preference to new candidates when appointing members to town boards and committees.

By Petition

BOARD OF SELECTMEN RECOMMENDATION: 0-5

FINANCE COMMITTEE RECOMMENDATION: 0-5-1

(Majority vote required)

ARTICLE 34

To see if the town will limit the use of the remaining portions of the town owned land known as the Roach Property for open space and passive recreation.

By Petition

BOARD OF SELECTMEN RECOMMENDATION: 0-5

FINANCE COMMITTEE RECOMMENDATION: 0-6

(2/3rds majority vote required)

ARTICLE 35

To see if the Town will vote to clarify this regulation by amending Chapter 17, Article II Section 17-10 of the town Bylaws and substitute the word "and" for the word "or" as follows:

No person owning, keeping, or otherwise responsible for a dog or other animal shall allow or permit said animal to annoy another person's reasonable right to peace or privacy by making loud ~~or~~ and continuing noise, where such noise is plainly audible at a distance of 100 feet from the building, premises, vehicle or other means of conveyance or housing of said dog, ~~or~~ and where such noise continuing for 15 minutes. The fact that such noise is plainly audible at said distance ~~or~~ and continuing in excess of 15 minutes shall be prima facie evidence of a violation. This section shall also apply to commercial kennels, except that noise continuing for 15 minutes or more is limited between the hours of 7:00 p.m. and 7:00 a.m.

or take any action relative thereto.

By Petition

BOARD OF SELECTMEN RECOMMENDATION: 0-5

FINANCE COMMITTEE RECOMMENDATION: 0-5-1

(Majority vote required)

ARTICLE 36

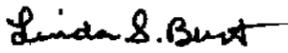
To see if the Town will accept the published reports of the Town officers as printed and made available to the public in the 2010 Town of Eastham Annual Report, and to hear any unpublished reports of committees and to do or act on anything which may legally come before this meeting.

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

You are directed to serve this Warrant by posting attested copies thereof at the Post Office in Eastham and North Eastham fourteen days at least before the date of holding said meeting.

Hereof, fail not and make due return of this Warrant and your doings thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands and seals this 7th day of April in the year of our Lord, Two Thousand and Eleven.



Linda S. Burt
Chair



Aimee Eckman
Vice Chair



Martin McDonald
Clerk



Wallace Adams



John Knight

BOARD OF SELECTMEN

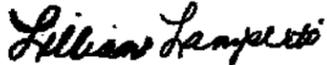
Greetings:

In a pursuance of the conditions of the foregoing warrant, I have posted attested copies, one each at the Post Office in Eastham and North Eastham fourteen days before time of said meeting.



Constable

A True Copy Attest:



Lillian Lamperti, Town Clerk

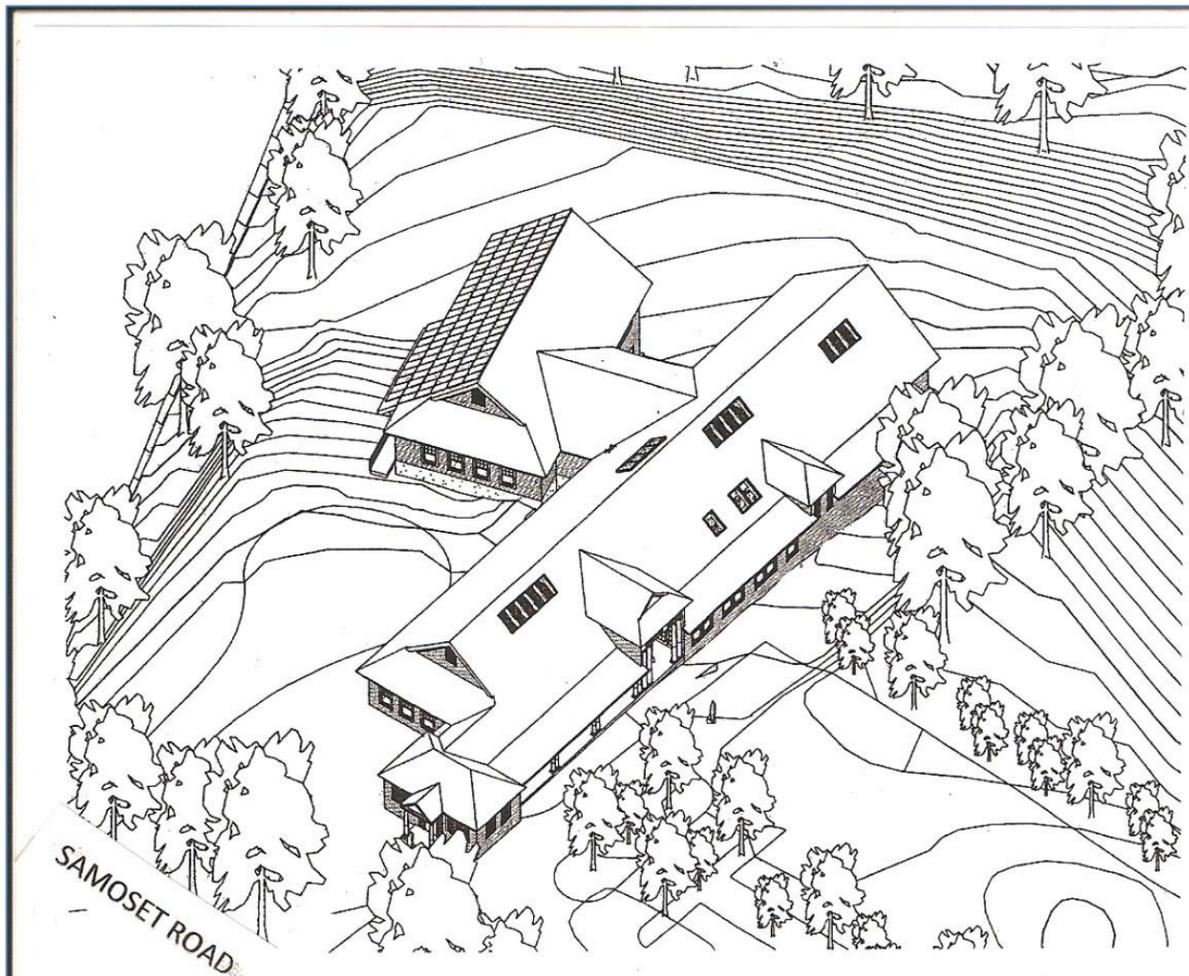
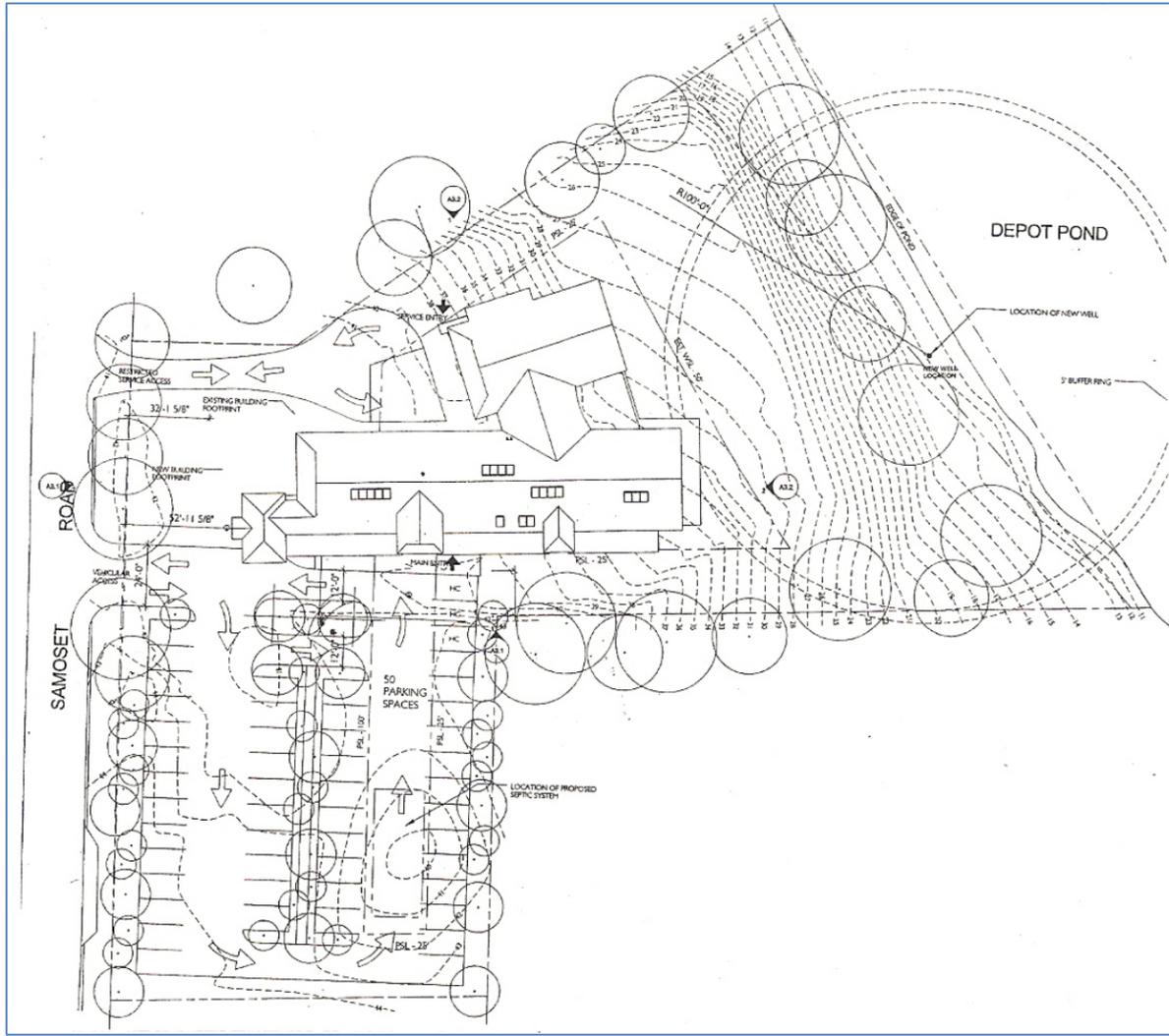
TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

APPENDIX – LIBRARY DEBT SCHEDULE

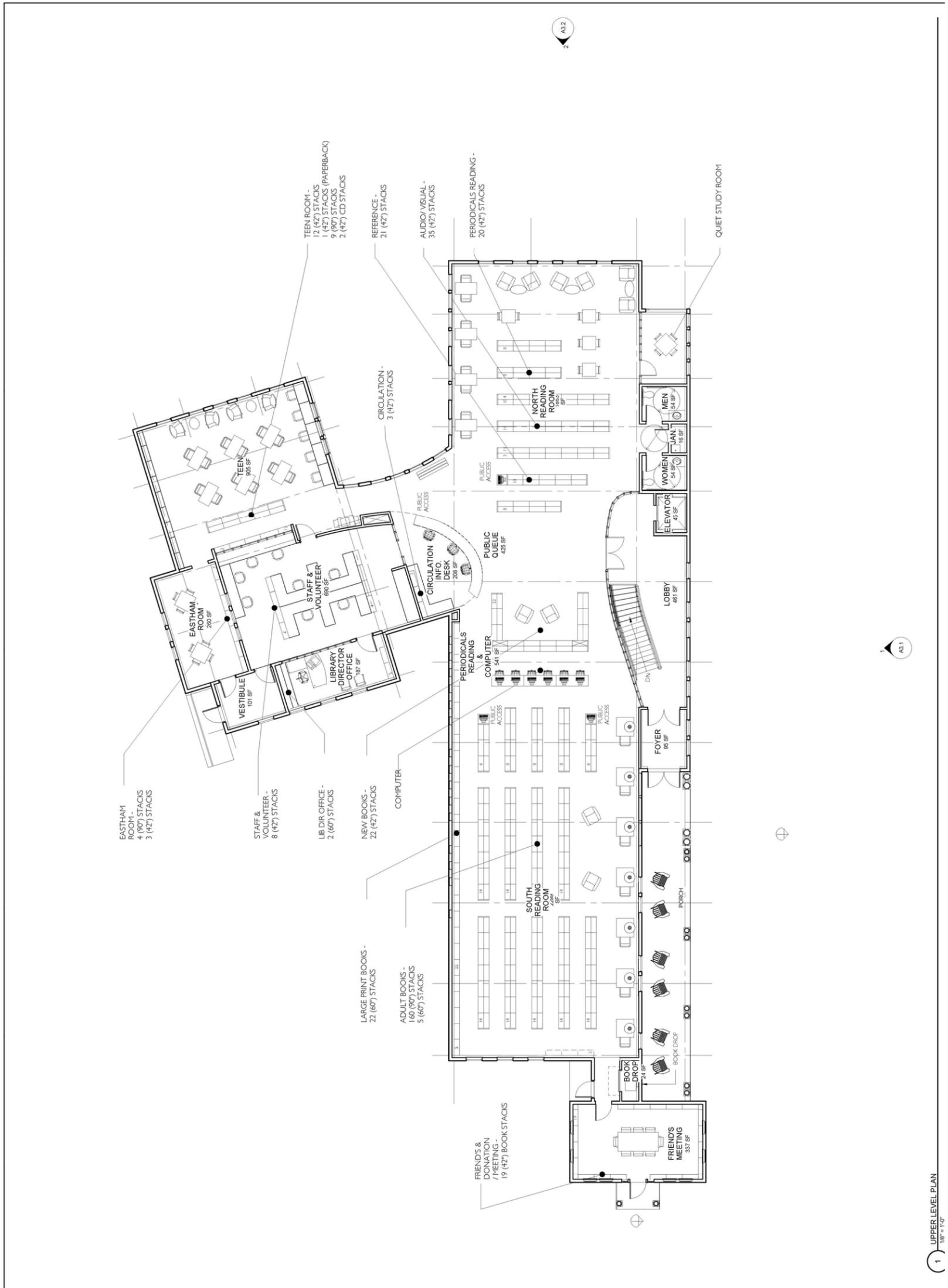
FISCAL					TAX	PROJECTED PROP	COST
YEAR	YEAR	PRINCIPAL	INTEREST	GROSS	IMPACT PER	VALUATION BY YEAR *	\$345,000
					\$1,000		HOUSE
12	1	\$225,000.00	\$180,000.00	\$405,000.00	0.14	\$2,905,880,163.00	\$48.08
13	2	\$225,000.00	\$171,000.00	\$396,000.00	0.13	\$2,934,938,964.63	\$46.55
14	3	\$225,000.00	\$162,000.00	\$387,000.00	0.13	\$2,964,288,354.28	\$45.04
15	4	\$225,000.00	\$153,000.00	\$378,000.00	0.13	\$2,993,931,237.82	\$43.56
16	5	\$225,000.00	\$144,000.00	\$369,000.00	0.12	\$3,023,870,550.20	\$42.10
17	6	\$225,000.00	\$135,000.00	\$360,000.00	0.12	\$3,054,109,255.70	\$40.67
18	7	\$225,000.00	\$126,000.00	\$351,000.00	0.11	\$3,084,650,348.26	\$39.26
19	8	\$225,000.00	\$117,000.00	\$342,000.00	0.11	\$3,115,496,851.74	\$37.87
20	9	\$225,000.00	\$108,000.00	\$333,000.00	0.11	\$3,146,651,820.26	\$36.51
21	10	\$225,000.00	\$99,000.00	\$324,000.00	0.10	\$3,178,118,338.46	\$35.17
22	11	\$225,000.00	\$90,000.00	\$315,000.00	0.10	\$3,209,899,521.84	\$33.86
23	12	\$225,000.00	\$81,000.00	\$306,000.00	0.09	\$3,241,998,517.06	\$32.56
24	13	\$225,000.00	\$72,000.00	\$297,000.00	0.09	\$3,274,418,502.23	\$31.29
25	14	\$225,000.00	\$63,000.00	\$288,000.00	0.09	\$3,307,162,687.25	\$30.04
26	15	\$225,000.00	\$54,000.00	\$279,000.00	0.08	\$3,340,234,314.13	\$28.82
27	16	\$225,000.00	\$45,000.00	\$270,000.00	0.08	\$3,373,636,657.27	\$27.61
28	17	\$225,000.00	\$36,000.00	\$261,000.00	0.08	\$3,407,373,023.84	\$26.43
29	18	\$225,000.00	\$27,000.00	\$252,000.00	0.07	\$3,441,446,754.08	\$25.26
30	19	\$225,000.00	\$18,000.00	\$243,000.00	0.07	\$3,475,861,221.62	\$24.12
31	20	\$225,000.00	\$9,000.00	\$234,000.00	0.07	\$3,510,619,833.84	\$23.00
		\$4,500,000.00	\$1,890,000.00	\$6,390,000.00			
		TOTAL LOAN AMOUNT		\$4,500,000.00			
		INTEREST RATE		4.0%			

APPENDIX – LIBRARY CONCEPT PLANS

TOP VIEW SITE PLAN



FLOOR PLAN UPPER LEVEL



1 UPPER LEVEL PLAN
1/8" = 1'-0"

NOTES

NOTES

TOWN OF EASTHAM ANNUAL TOWN MEETING MAY 2, 2011

PROCEDURES FOR TOWN MEETING

In accordance with Section 2-8-2 of the Eastham Town Charter, the following procedures will be followed:

1. The Open Town Meeting shall be the Legislative branch of the municipal government of the Town of Eastham, as set forth in the Charter, Section 1-6.
2. Every registered voter wishing to speak at Town Meeting shall proceed to one of the available microphones. Once recognized the voter shall give his or her name and address, speak to the question for not more than three minutes, and shall not speak again until all those wishing to speak thereon have done so. See Section 2-8-3 of the Charter for exceptions-persons making the motion and persons required to be in attendance under Section 2-8-1.
3. Eastham taxpayers who are not registered voters may only speak at Town Meeting if permitted by majority consent of voters. Consent will be requested when any non-resident has identified himself/herself in advance to the Moderator.
4. Registered voters will be seated first. Special seating may be available for non-registered parties; however, that seating will be made available only after the Town Clerk has determined that there are an adequate number of seats for all registered voters in attendance. Voters who sit in the Non-Voter Section will not have their votes counted.
5. Discussion on each article in the Town Warrant shall terminate when there is no one wishing to speak on said article or the discussion becomes redundant in the opinion of the Moderator, or someone is recognized and moves the question, or a motion to limit or extend debate has been approved by a 2/3 vote of Town Meeting.
6. Votes may be taken by voice (Majority to be determined by the Moderator) or by a show of hands. Articles or motions requiring a 2/3 vote will be by hand count unless unanimous. It takes seven Town Meeting members to question the results of a voice vote. If seven so question the results of a voice vote, we will move to an immediate hand count.
7. Only persons who have voted on the prevailing side may move to reconsider an article. Reconsideration of an article may occur only on the same night during which the article was considered.
8. TOWN MEETING TIME, A Handbook of Parliamentary Law, Third Edition, 2001, published by and for the Massachusetts Moderators Association, is the parliamentary handbook that will be used to guide Eastham Town Meetings.
9. The only persons allowed in the foyer at Town Meeting will be Registrars, Checkers and voters. Persons with handouts of any nature must be outside the building or in a designated area.

These provisions address issues that commonly arise at Town Meeting, but do not purport to address all issues that may arise.

PLEASE BE COURTEOUS BY ALLOWING EACH SPEAKER TO PRESENT THEIR IDEAS WITHOUT INTERRUPTION.