

**REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES/OWNERS  
REPRESENTATIVE MUNICIPAL WATER DESIGN AND  
INSTALLATION PROJECT**

**QUESTIONS SUBMITTED**

**DATE: October 10, 2014**

**TO: All Bidders**

**FROM: Sheila Vanderhoef, Chief Procurement Officer  
Town of Eastham  
2500 State Highway  
Eastham MA 02642**

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**Q:** Please clarify the description and number of construction contracts. The RFP project description references 5 separate construction contracts and refers to Attachment 2 that identifies 8 water main construction contracts, but not the tank or well field contracts. Attachment 3 refers to 7 contracts being undertaken independently, each with its own design, permitting, bidding, and construction phases.

**A:** There are eight (8) contracts. Contract 2 is the well, tank and pipes for distribution from well to tank. On timeline attachment three (3) "transmission mains" are included as part of items three (3) and seven (7).

**Q:** Based on the schedule presented in Attachment 3, all of the project designs are underway and in various stages of completion. All would appear to be beyond Schematic Design with some beyond Design Development. At what stages of each of the designs do you want the Owner's representative to perform peer reviews?

**A:** Portions of the project are beyond the schematic design phase and some are in the design development phase. However, we expect peer reviews at design 50%, 75% and 100%. All projects are moving from schematic to design development as field data, currently being gathered, becomes available.

**Q:** How many coordination meetings do you envision under Task 6?

**A:** No less than monthly meetings for the duration of the project.

**Q:** With regard to the other minor tasks described in Task 7, what would be some example tasks, and the extent of effort you envision overall for minor tasks?

**A:** I wanted some flexibility in this response for assistance any respondent thinks is necessary and not specifically detailed herein. Provide input on presentations, booklets, public notice, etc. which the Town may produce for public information.