

Date Received: _____

EASTHAM VOLUNTEER FORM

One of the foundations of good government in a small town is volunteer citizen participation on the boards, commissions, and committees, which play a vital part in the management of local affairs. The members of these boards and committees arbitrate issues that arise in interpreting and enforcing local laws, and recommend policies that will help to shape the future of our Town.

Name: _____

Address: _____

Mailing Address (if different): _____

Home Phone: _____ Cell Phone: _____

Work Phone: _____ Email: _____

LOCAL COMMITTEES: Please indicate up to three boards, commissions, or committees in which you are interested. **Place a “1” next to your top priority, continuing with “2” and “3” as appropriate.** If you have no preferences, simply check up to three.

Please note: To be appointed to a regulatory committee (bold letters), you must be a registered voter in Eastham, and you may only serve on one regulatory committee at any one time. To be appointed to a non-regulatory committee, you must be a resident or a non-resident taxpayer.

___ 1651 Forest Advisory Committee

___ Board of Assessors

___ **Board of Health (Regulatory)**

___ Board of Cemetery Commissioners

___ Community Preservation Committee

___ **Conservation Commission (Regulatory)**

___ Council on Aging Board of Directors

___ Cultural Council

___ Finance Committee

___ Historical Commission

___ Human Services Advisory Committee

___ Old Town Centre Historic District

___ Open Space Committee

___ **Planning Board (Regulatory)**

___ Recreation Commission

___ Recycling Committee

___ Search Committee

___ Visitor's Tourism and Promotion Services Board

___ Water Management Committee

___ **Zoning Board of Appeals (Regulatory)**

Please fill out back of form

The Top Rules Municipal Employees Need to Know About the Conflict of Interest Law:

10. Whether elected or appointed, paid or unpaid, part-time or full-time, you are a municipal employee subject to the conflict of interest law - even "consultants" may be considered municipal employees.

9. Don't accept bribes (don't sell or trade your official actions).

8. Don't accept meals, tickets or gifts from anyone to thank or reward you for any official action you have taken or may take or to influence you in any official action.

7. Be loyal to the municipality:

* Don't accept money from or represent anyone other than the municipality for work involving the municipality.

* Don't accept paid, private work that is incompatible with your public position and duties.

* Don't improperly disclose or use confidential information that you obtained as a municipal employee.

6. Don't use your official position to get special benefits for yourself or anyone else that are not available to the general public.

5. Don't create appearances of conflicts of interest: Publicly disclose significant relationships or circumstances that might cause a reasonable person to think that you might be unfair or biased in your official actions.

4. Don't act on any matter affecting your own financial interests or those of family members, partners or organizations with which you have a private relationship.

3. Don't double dip. Don't accept an additional (even unpaid) municipal position before seeking legal advice.

2. After you leave municipal service:

* Don't accept money from or represent anyone other than the municipality if the private work involves a matter that you participated in or worked on as a municipal employee.

* Strictly observe the one-year "cooling off" rule: Don't represent or appear before municipal agencies for a private party on matters that were under your "official responsibility" when you were a municipal employee.

AND THE NUMBER ONE RULE IS . . .

Get Advice!

Most of these rules have exceptions. Some are simple; some are not.

Free legal advice is readily available from your municipal counsel or the

State Ethics Commission

(617-371-9500) or (888-485-4766)