

GENERAL INFORMATION

Do you have a driver's license? Yes No

If yes, what state is it issued by? _____

If yes, do you have use of an automobile? Yes No

If you are hired and are under the age of 18, can you furnish a work permit? Yes No

EDUCATION

School	Name, Address, City, State	Did you Graduate	Degree
High School			
College			
Graduate School			
Military Service (Optional)			

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, gender or national origin.

#1

Employer: _____ Dates employed: From: _____ To: _____

Address: _____

Hourly rate/salary: Starting _____ Final: _____

Job Title _____ Work Performed _____

Supervisor: _____ Telephone: _____

#2

Employer: _____ Dates employed: From: _____ To: _____

Address: _____

Hourly rate/salary: Starting _____ Final: _____

Job Title _____ Work Performed _____

Supervisor: _____ Telephone: _____

#3

Employer: _____ Dates employed: From: _____ To: _____

Address: _____

Hourly rate/salary: Starting _____ Final: _____

Job Title _____ Work Performed _____

Supervisor: _____ Telephone: _____

SPECIAL SKILLS AND QUALIFICATIONS

NOTE: For Beach and Recreation Department jobs - CPR Required and First Aid Preferred. Lifeguards: All certifications must be current and copies must be provided. Water Safety Instructor Preferred.

REFERENCES

Please list below the name of three professional or work-related references.

Name and Title	Company	Phone	Years Acquainted

SEALED RECORD NOTICE

Have you been convicted of a felony? *

Yes ___ No ___ (Conviction will not necessarily disqualify an applicant from employment.)

If yes, please explain. *

Have you been convicted of a misdemeanor within the past five (5) years other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of the peace?*

Yes ___ No ___ (Conviction will not necessarily disqualify an applicant from employment.)

If yes, please explain. *

* An applicant for employment with a sealed record on file with the Commissioner of Probation may answer “no record” with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer “no record” with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of services which did not result in a complaint transferred to the superior court for criminal prosecution.
M.G.L. Chapter 276, Section 100A.

CORI REQUESTS

The Town of Eastham is certified by the Criminal History Systems Board for access to conviction and pending criminal case data. Please fill out the attached CORI document in the event that a CORI is necessary for the job for which you are applying. Please also provide us with a copy of your Driver’s License, in order that we may obtain your CORI information.

AGREEMENT

Please read before signing:

NOTE: If you have any questions regarding the following statement, please ask the Personnel Representative before signing.

I understand that receipt of this application and the granting of an interview does not imply that I will be employed.

I hereby affirm that the information provided by me on this application (and accompanying resume, if any) is true and complete, and I understand that any false information or material omission of fact may disqualify me from further consideration for employment and may be grounds for termination of employment in the event I am hired. I understand that any offer of employment is conditioned upon satisfactory replies from my references, a favorable pre-employment physical if applicable, and a CORI if applicable, and that employment is set per position at time of interview/offer.

Signature

Date

Printed Name

I authorize persons, schools, current employers (if applicable) and previous employers and organizations named in this application (and accompanying resume, if any) to provide the Town of Eastham with any relevant information which may be required to arrive at an employment decision, and I voluntarily release such persons, schools, employers, and organizations from all liability which might result from their providing such information.

Signature

Date

Printed Name



Town of Eastham
 2500 State Highway
 Eastham, MA 02642
 508.240.5900
 fax 508.240.1291
www.eastham-ma.gov

CORI REQUEST FORM

The Eastham Recreation & Beach Department has been certified by the Criminal Systems Board for access to conviction and pending criminal case data on the following individual pursuant to Chapter 6, §172H which mandates organizations primarily engaged in providing activities or programs to children 18 years of age or less that accepts volunteers, to obtain all CORI regarding volunteers prior to accepting any person as a volunteer.

Eastham Recreation & Beach Department: AGENCY CODE: TERDB 172H FEE CODE: G

Applicant: Please provide us a copy of your Driver's License.

Applicant/Employee Signature _____
 (Unless otherwise preempted by Law)

APPLICANT/EMPLOYEE INFORMATION

_____	_____	_____
Last Name	First Name	Middle Name
_____	_____	_____
Maiden Name or Alias (If applicable)	Place of Birth	
_____	_____	_____
Date of Birth	Social Security Number	Mother's Maiden Name

Current and Former Addresses:

Sex: _____ Height: _____ ft _____ inches Weight: _____ Eye Color: _____

State Drivers License Number: _____

***** THE ABOVE INFORMATION WAS VERIFIED BY REVIEWING THE FOLLOWING FORM OF GOVERNMENT ISSUED PHOTOGRAPH IDENTIFICATION: _____**

REQUESTED BY : _____
Signature of CORI Authorized Employee