

**REQUEST FOR PROPOSALS FOR  
COMPREHENSIVE CLASSIFICATION & COMPENSATION STUDY**

**ADDENDUM #2**

**AWARDING AUTHORITY: Town of Eastham**

**PROJECT: REQUEST FOR PROPOSAL FOR COMPREHENSIVE CLASSIFICATION  
& COMPENSATION STUDY**

**DATE: July 21, 2016**

**TO: All Bidders**

**FROM: Sheila Vanderhoef, Chief Procurement Officer  
Town of Eastham  
2500 State Highway  
Eastham MA 02642**

**Insurance Coverage**

**A. Insurance**

Insurance: The contractor shall carry and maintain insurance as required by applicable laws and regulations, but not less than specified below and in such form as shall protect the Town from all claims and liability for damage and personal injury, including accidental death, and property damage which may arise from the operations covered under this agreement. The minimum coverage and amounts of such coverage shall be as follows:

**Comprehensive General Liability**

Bodily Injury	\$1,000,000 Each Occurrence \$3,000,000 Aggregate
Products Completed Operations	\$3,000,000 Aggregate

**Automobile Liability**

Bodily Injury and Property Damage	\$1,000,000 Each Occurrence
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**Worker's Compensation**

As Required by Massachusetts General Laws	\$500,000 Each Accident \$500,000 Contract Limit \$500,000 Each Employee
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The policies shall be so written that the Town of Eastham will be notified of cancellation at least thirty (30) days prior to the effective date of such cancellation. A Certificate of Insurance from the insurance carrier, stating the limits of liability and the expiration date, shall be filed with the Town before operations may commence. The Town will be noted as an additional insured on the certificate.

**ATTACHMENT 1**

**TOWN OF EASTHAM**

**CERTIFICATE OF NON-COLLUSION**

**EXHIBIT B**

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

\_\_\_\_\_  
(Signature of individual signing bid or proposal)

\_\_\_\_\_  
(Name of business)

**STATEMENT OF TAX COMPLIANCE**

Pursuant to M.G.L. Chapter 62C, Section 49A, I certify under penalties of perjury that I, to my best knowledge and belief, have complied with all laws of the Commonwealth of Massachusetts relating to taxes.

Social Security or Federal  
Identification Number

\_\_\_\_\_

Signature of Individual signing proposal

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