

Town of Eastham

AMENDMENT TO THE REQUEST FOR PROPOSALS TO IDENTIFY RECREATIONAL LAND USE OPPORTUNITIES AND DEVELOP A PLAN TO RENOVATE, IMPROVE, AND /OR EXPAND EASTHAM'S CURRENT RECREATIONAL LAND

In response to questions regarding submission requirements, the Town of Eastham has made the following amendment to the RFP Recreational Land Use issued on 1/25/2015.

The strikethrough portion has been deleted, and additional information has been added as of 2/11/2015.

Due to these changes, we have **delayed the deadline for submission of responses until Friday, February 27, 2015 at 2:00 p.m.**

6.0 Submission Requirements

All submissions shall include:

~~A. Description of Intended Use~~

- ~~• Description of all activities to take place on the Property~~
- ~~• Calendar of activities, include typical daily schedule(s) as applicable~~
- ~~• Approximate number of participants and staff using the Property~~
- ~~• Proposed alterations and improvement plan for Property~~
- ~~• Description of Property preservation and conservation intent~~
- ~~• Maintenance and custodial plan for Property~~

~~B. Proposed Purchase Terms~~

- ~~• Purchase price~~
- ~~• Finance options~~

A. Description of Process

- Description of the process you will follow to complete the tasks outlined above in section 4.0;
- Experience or examples of prior work designing either a process for, or accomplishing the actual design for active recreational land use;
- Discuss your firm's ability to complete parcel review of both open or unused land, as well as land currently used for active recreational purpose;
- Describe how you will engage town staff, committee members, and the general public in the process of evaluating options;
- Describe any experience with a similar public project, and/or experience with obtaining grant or other funding for a similar public project.

C. Statement of Qualifications

- Firm name, contact information, firm structure, firm size, years in business
- Names of principals along with their résumé
- List of other similar projects managed
- List of any regulatory action or litigation within the last 10 years involving the Firm or its employees

- 3 references
- D. Statement of Environmental Intent
 - Describe how you will consider or evaluate ~~Conservation plan for~~ each property's plants, animals, endangered species and natural habitats;
 - Describe how you will engage the stakeholders or other professionals in the evaluation and/or design of the options for land use.
 - ~~Describe or give examples of Traffic plan in sufficient detail for the scope of uses including Bus and/or Car drop off and parking~~

Additionally, all proposals shall include:

- Letter of interest signed by firm principals
- Résumé of all proposed project team members
- Narrative description of approach
- Signed and Completed Certificate of Non-Collusion and Statement of Tax Compliance (*Attachment 1*)