

TOWN OF EASTHAM
PLANNING BOARD
2500 State Highway
Eastham, MA 02642

Case # _____

Map _____ Parcel _____

WAIVER - SITE PLAN APPROVAL APPLICATION

DATE: _____

FEE: \$50.00

Owner: _____

Applicant*: _____

Owner's Address: _____

Applicant's Address: _____

Signature of Owner: _____

Signature of Applicant: _____

Contact Person: _____

Phone Number: _____

Location: _____

Assessor's Map #: _____ Parcel _____

Lot #(s): _____ Block #: _____

Recording, Barnstable County Registry of Deeds, Book _____ Page _____

Registration, Barnstable County Land Registry, Doc. # _____ Book _____ Page _____

Total Acreage: _____

Public Ways to be used: _____

Existing Private Ways to be used: _____

Briefly describe the scope and purpose of this project:

Received by Eastham Town Clerk:
Date: _____

Building Inspector's Letter of Denial:
Date: _____

Time: _____

Attached: Yes _____ No _____

Signature: _____

***If applicant is not the owner of record of the property, written authorization from the owner must accompany this application.**
(Updated March 2008)

Application Instructions: Site Plan Approval Waiver

1. Ten (10) copies of the application along with ten (10) sets of plans and supporting information shall be filed with the Planning Board.
2. All plans shall be prepared by a Registered Professional Land Surveyor and a Registered Professional Civil Engineer.
3. All plans shall be on standard 11" x 17" sheets, and each sheet shall be at a defined scale suitable for the content of the topic covered on the sheet and shall include the following:
 - a. the location and boundaries of the lot, adjacent streets/ways and the names of direct abutters
 - b. existing and proposed topography showing two foot contours showing "benchmark" used and significant land features, natural and man-made, including, but not limited to, the location of wetlands, streams, bodies of water, drainage swales and area subject to flooding
 - c. existing structures and proposed alterations, including dimensions and all elevations
 - d. the existing and proposed location of loading areas, driveways, walkways, access and egress points, and the location and number of parking spaces
 - e. the location and description of all proposed site wells, water supply systems, storm drainage systems, utilities, sites for enclosed refuse containers and location and capacity of septic systems
 - f. proposed landscape plan showing the location and description of screening, fencing, plantings, significant trees and finished grade contours
 - g. the location and description of existing signs (a photograph is acceptable) and the location and a sketch of proposed signs the location and description of existing and proposed open space or recreation areas
 - h. a lighting plan showing existing and proposed exterior lighting, including building and ground lighting
 - i. a plan for control of erosion, if applicable

If waivers from submission of any required elements are being requested, please submit a separate letter explaining the waivers being requested and reasons the waivers should be granted.

Questions regarding the applicability of any of these requirements to a specific project can be addressed to the Town Planner (508-240-5900 x228).