

COMMUNITY PRESERVATION ACT (CPA) COMMITTEE  
MEETING  
Monday, January 23, 2012  
Minutes

Members present: Chair Tom Johnson, Ed Brookshire, Robert Finlay, Robert Mumford, Peter Wade, Judy Poulin, Lucy Cookson  
Members absent: Linda Haspel

Others present: John Knight, Marilyn Miller

Chairman Tom Johnson called the meeting to order at 6 PM. The absence of Linda Haspel was noted. He stated that he will attend the next Conservation Commission meeting and ask that they consider appointing a different member to represent them on the CPA Committee.

Mr. Johnson also noted that a review of the Town Meeting votes and CPA committee votes does not indicate any restriction on the use of the full funding amount for Historic Commission's survey of historic properties, despite the less than anticipated state match.

Mr. Johnson recommended that the CPA committee use the following criteria for the review of applications for CPA funds:

- Does the project meet the minimum requirements for CPA funding?
- Does the project benefit the town of Eastham?
- Is the funding amount requested for the project a reasonable amount?
- What conditions, if any, should be placed on the project?

Mr. Johnson requested a motion to use \$1,500 from the Committee's administrative budget to pay for the Town's membership in the CPA Coalition (moved Cookson, seconded Brookshire), voted 7-0.

The first application considered submitted by the Town Clerk's office for Records Preservation in the amount of \$53,754. The project includes records preservation and installation of climate control in the Town's vault. Discussion found that it met the CPA criteria, was a benefit to the Town and is a reasonable amount of money. A motion was made to recommend CPA funding for Records Preservation, including maintenance of historic records and installation of climate control in the Town's vault, funding from the CPA Historic Reserve Account (moved Brookshire, seconded Mumford). After discussion, voted 7-0.

The second application considered was the Swift-Daley House Museum Restoration Project. Discussion found that the projects meets the requirements for CPA funding, would benefit the Town and is a reasonable funding request. A motion was made (moved Brookshire, seconded Poulin) to recommend the project for CPA funding, \$100,000 from the CPA Historic Reserve account and \$102,000 from CPA unrestricted funds, with the following conditions:

- 1) If the project's cost exceeds \$202,000, the additional costs will be paid by the Eastham Historical Society and the project will be completed within a reasonable time frame.
- 2) A copy of the contract(s) between the Eastham Historical Society and the contractor(s) will be submitted to the CPA Committee.
- 3) Quarterly progress reports will be provided to the CPA Committee until the project is completed.

After discussion, the motion was approved 7-0.

The third application considered was the Eastham Conservation Land Analysis Project. The project is the same as one voted at a prior town meeting with a higher budget. The funding request is \$20,000. The \$5,000 voted previously would be returned. After discussion, it was found that the project met the requirements for funding and would benefit the Town. A motion was made (moved Mumford, seconded Finlay) to recommend the project for funding with \$20,000 from the CPA Open Space Reserve Account with the following conditions:

- 1) The contractor will not enter onto any privately owned lands.
- 2) The final report will cite the exact language of any conservation restrictions, conditions or conveyances, not summaries.

After discussion, the motion was approved 7-0.

The fourth application considered was the Eastham Affordable Housing Trust Rental Assistance Program. The project meets the minimum criteria and would benefit the Town. CPA Committee members decided to request additional information from the Housing Trust about administrative costs for the program. Likely conditions include a requirement for annual reporting to the CPA Committee. The Chair stated that he would contact the Trust's consultant for additional information.

The minutes of the January 16, 2012 meeting were approved (moved Cookson, seconded Brookshire, vote 7-0).

The next meeting will be Wednesday, February 22, 2012 at 6 PM to continue to act on the applications.

It was voted to adjourn at 8:05 PM (moved Brookshire, seconded Cookson, voted 7-0).

Respectfully submitted,



Robert L Mumford, Clerk