

COMMUNITY PRESERVATION ACT (CPA) COMMITTEE
Tuesday, January 11, 2011
Minutes

Members Present: Elizabeth Simmons, Ed Brookshire, Robert Finlay, Judy Poulin, Robert Mumford, Tom Johnson

Members Absent: Lucy Cookson

Others Present: Town Counsel Elizabeth Lane, Town Administrator Sheila Vanderhoef

Robert Mumford, acting as Chair, called the meeting to order at 6:10 PM.

There was a broad discussion with Town Counsel about the role of the CPA Committee in reviewing and recommending grant proposals. The level of specificity in applications was discussed as well as the ability of the Committee to place reasonable restrictions on grant awards. The CPA Committee may use its discretion in recommending projects for CPA funding.

It was noted by Town Counsel that applications for CPA funds are not allowed to be considered by Town Meeting without a positive recommendation of the CPA Committee. It was also noted that the Massachusetts Department of Revenue has determined that funding signage projects is not an allowed use of CPA funds.

The CPA Committee is also responsible for performing a review of town needs in order to determine CPA funding priorities.

The CPA Committee's administrative funds can be used for support staff, legal assistance from Town Counsel, developing information packets and encouraging public participation in the CPA process.

CPA Committee membership and the need for additional representation was discussed with the Town Administrator.

The next meeting is of the CPA Committee is Thursday, January 13, 2011.

The meeting adjourned at 7 PM.

Respectfully submitted,



Robert L Mumford, Clerk

Approved 1/20/2011